



## **Noon Hour Assistants – Central Algoma 7 to 12**

The Algoma District School Board invites applications from interested individuals to fill the position of Noon Hour Assistant at Central Algoma 7 to 12 School.

Successful candidates will have good communication skills, sensitivity to confidentiality, ability to relate to children and to work cooperatively with the administration of the school, staff, students and parents/guardians. The individual should also be approachable, alert, sensible and a good listener. Central Algoma 7 to 12 school is an allergy-sensitive environment. An ability to work with related policies and procedures is essential.

Please forward your resume and covering letter by  
**4:00 pm on May 23<sup>rd</sup>, 2018** to:

**Dan Swystun**  
**Human Resources Officer**  
[swystud@adsb.on.ca](mailto:swystud@adsb.on.ca)

*Please note: A security check is a requirement of the hiring process.  
(Only those applicants short listed will be contacted.)*

**ALGOMA DISTRICT SCHOOL BOARD**  
**Confident Learners, Caring Citizens**  
[www.adsb.on.ca](http://www.adsb.on.ca)

The Algoma District School Board is an equal opportunity employer.

**Lucia Reece**  
**Director of Education**

**Jennifer Sarlo**  
**Chairperson**