



## **B.4 DIRECTOR'S REPORT TO THE BOARD**

**DATE:** 2016 06 14

**SUBJECT:** **PUPIL/SCHOOL ACCOMMODATION REVIEW: RECOMMENDATION FOR SIR JAMES DUNN PUBLIC SCHOOL TO BE PLACED ON "UNDER REVIEW STATUS" 2016-17**

### **4.1.0 Background**

4.1.1 The Pupil/School Accommodation Review Policy 5.01 defines the necessary steps for the Board's accommodation reviews in accordance with Ministry directives. The policy in sections 4.1 and 4.2 note the Director's preliminary analysis of pupil accommodation data to the Trustees, specifically the following excerpt from the policy:

*4.1 Periodically, the Director of Education shall conduct a preliminary accommodation analysis of all schools under the board's jurisdiction.*

*4.2 Upon completion of the analysis, the director shall present a report to the board which may include:*

- (a) The Ministry of Education capacity for each school;*
- (b) The level of actual occupancy as a percentage of the Ministry of Education capacity;*
- (c) The current and projected enrolments in each school;*
- (c) Recommendations to the board regarding which school(s) should be placed on "Under Review Status "*
- (d) Any other information which the Director considers relevant to the issue.*

See Attached: (B.4 #1 2015-2016 Accommodation Analysis Report)  
(B.4,5,6 #2 5.01 Pupil/School Accommodation Review Policy)

### **4.2.0 Information**

4.2.1 After reviewing enrolment, ability to provide quality programming and following the accommodation review process, staff recommends placing this school "Under Review Status." Community consultation will occur over the next year to consider options to consolidate the programs currently housed at Sir James Dunn PS. One option for consideration is to relocate to one JK-12 site.



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**4.2.0 Information (cont'd)**

This school, constructed in 1975, underwent a Facility Condition Assessment (FAC) in 2013 by the Ministry of Education. Following this assessment, the 5-year Facility Condition Index for Sir James Dunn Public School was identified at 37%. Senior Administration believes it is necessary and prudent to place this facility on "Under Review Status" in 2016-2017, to assess the impact of declining enrolment.

4.2.2 With the Trustees' approval of the identification of the above schools as "Under Review Status" the following excerpt from the Pupil/School Accommodation Review Policy (5.01) defines the next steps that would need to be undertaken:

*5.1 When the board, approves a motion, that identifies a school or schools as being "Under Review", the following actions shall occur:*

*5.1.1 The Director of Education shall forthwith inform parents/guardians, staff, the school council(s), and the community(ies) of the identification and possible changes in accommodation status.*

*The Director of Education shall specify clearly if school closure is an option.*

*5.1.2 The Board of Education shall appoint a local Accommodation Review Committee (ARC), in accordance with the Pupil Accommodation Review Policy Guidelines (See Attachments B.4,5,6 #2)*



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**4.3.0 Recommendations**

4.3.1 It is recommended that Sir James Dunn Public School be placed on "Under Review Status." The review would focus on the possibility of school closure, accommodating the JK-8 program and students currently housed at Sir James Dunn Public School as a JK-12 facility on the Michipicoten High School Site.

**4.4.0 Proposed Resolutions**

4.4.1 That the Board approve that Sir James Dunn Public School be placed on "Under Review Status." The review would focus on the possibility of school closure, accommodating the JK-8 program and students currently housed at Sir James Dunn Public School as a JK-12 facility on the Michipicoten High School Site.

Accommodation Analysis Report 2015-2016

| SCHOOL                       | Ministry of Education Rated Capacity (OTG) | Percentage Level of Actual Occupancy |     | Actual Enrolment (Head Count - as of October 31) |      |      |      |      |      |      | Projected Enrolment (Head Count) | Year of Facility Construction and Additions        |
|------------------------------|--|--------------------------------------|-----|--|------|------|------|------|------|------|----------------------------------|--|
|                              |  |                                      |     | October 31, 2015                                 | 2008 | 2009 | 2010 | 2011 | 2012 | 2013 |                                  |  |
| Sir James Dunn Public School | 343  | 36%                                  | 160 | 161  | 155  | 154  | 141  | 138  | 140  | 138  | 123                              | Construction - 1975<br>Additions - 0 (2 portables) |