

River View's School

Code of Conduct

River View Public School's staff and students work to ensure a safe, caring, and orderly learning environment where all members of the school community are treated with respect and dignity.

The Code of Conduct applies to **students, staff and all other individuals** on school property, buses, bus stops, at school-related events and activities, and in other circumstances where engaging in an activity will impact our school climate.

School Community Expectations

Students support a safe and respectful learning environment when they:

- come to school prepared, on time, and ready to learn;
- participate in all curriculum areas to the best of their ability;
- follow the 'Hands Off and Feet Off at All Times' rule;
- respect, obey, and cooperate with all persons in authority;
- have the courage to accept responsibility for their actions;
- respect the rights, feelings, safety, health, and property of others;
- use appropriate language at all times;
- treat the property and resources of the school with respect;
- follow the guidelines for appropriate computer/internet use;
- adhere to the school dress code;
- obey the rules of conduct for safe busing as defined by the transportation company and the ADSB;
- follow all nutrition break procedures; and
- are responsible for their own learning, and do not take advantage of the efforts of others.

Parents support a safe and respectful learning environment when they:

- show an active interest in their child's school work and progress;
- communicate regularly with the school and demonstrate respect for all members of the school community;
- help their child be neat, appropriately dressed, and prepared for school;
- ensure that their child attends school regularly and on time;
- promptly report to the school their child's absence or late arrival;
- become familiar with the Code of Conduct and school rules;
- encourage and assist their child in following the rules of behaviour;
- assist and support school staff in dealing with disciplinary issues involving their child; and
- ensure that all health, emergency and contact information provided to the school office is up to date.

Staff support a safe and respectful learning environment when they:

- demonstrate respect for all members of the school community;
- help students work to their full potential and develop their sense of self-worth;
- communicate regularly and meaningfully with parents;
- ensure a safe, positive, consistent, and inviting learning environment for all;
- empower students to be leaders in the classroom, school, and community;
- prepare students for the full responsibilities of citizenship through promoting strong character as defined in the ADSB Character Education program; and
- ensure that school safety procedures are in place.

BULLYING

We are continuously striving to reduce and prevent bullying. Every Wednesday is **Pink Shirt Day** at River View to remind students that “Bullying Stops Here”.

As defined by the Ministry of Education; “**Bullying** is typically a form of repeated, persistent, and aggressive behaviour directed at an individual or individuals that is intended to cause (or should be known to cause) fear and distress and/or harm to another person’s body, feelings, self-esteem, or reputation. Bullying occurs in a context where there is a real or perceived power imbalance.” (Ministry of Education, Policy / Program Memorandum No. 144)

Bullying (physical, verbal, social, and technological) will not be accepted on school property, during school related activities, on school buses, through electronic means (e.g., on-line), or in any other circumstances that will have a negative impact on school climate.

Students will use language and gestures appropriate to an educational setting. Obscene language and gestures and racially or sexually derogatory terms and depictions of violence will not be tolerated.

Students are expected to use non-violent means to resolve conflict. Physically aggressive behaviour is not a responsible way to interact with others and will not be tolerated.

PROPERTY EXPECTATIONS

Students **must not** have in their possession objects that can be used to endanger themselves or others (e.g., weapons, drugs and alcohol, matches, laser pointers, pocket knives, snowballs, rocks, etc.).

Scooters, wheeled footwear, roller blades, and bicycles are **not to be used** on school property. Upon arrival, roller blades must be removed, stored appropriately (in back pack), and appropriate footwear worn. Bicycles and scooters are to be **walked** onto the property and locked at the racks provided. Skateboards are prohibited.

PERSONAL ELECTRONIC DEVICES

To promote respect for the dignity of all members of our school community and to enhance student achievement and safety, the use of **PEDs (e.g., smart phones, Ipads, cameras, MP3 players, etc) is strictly prohibited in the school or during school related activities**, unless authorized by the principal. Students may use cell phones, MP3 players, etc. on their way to and from school, or in the case of a family related emergency. However, these items must be stowed away for the duration of the school day. Such items found in use by students, unless authorized by staff, will be stored in the office for the remainder of the school day. **We are not responsible for lost or stolen items.**

SAFE ENVIRONMENT

To ensure a safe, orderly school environment, students will:

- listen attentively and follow instructions;
- walk in classrooms and hallways;
- follow the “**Hands Off and Feet Off**” rule;
- wear footwear at all times inside the school and have appropriate footwear (running shoes) for physical education;
- maintain good organization skills;
- have written parental permission to leave school property for any reason at any time and will promptly inform their teacher and the office of the permission;
- have permission from a staff member and be supervised if entering the school early, remaining inside during nutrition breaks or staying after school; and
- respect and follow the River View Public School Code of Conduct.

NUTRITION BREAKS

- Noon-hour assistants are to be accorded respect by all students.
- Students are to remain seated while eating their lunch. They may talk quietly to their neighbours. Students are to behave as if they are guests in someone’s home.
- Garbage from lunch is to be wrapped up and deposited in the pails provided.
- Students are to dismiss in an orderly, quiet manner and proceed outside as quickly as possible.
- Students who misbehave will have to eat by themselves, assist with clean-up, serve a detention, or lose the privilege of eating at school for a period of time that will be determined by the principal.
- Children who eat lunch at school must remain on the school grounds at all times during the nutrition breaks, except when a note is provided. Please contact us if your child’s daily routine changes.
- Students must not leave school premises without written parental permission. The written permission must be promptly brought to the attention of the office. Leaving without parental permission will result in withdrawal of this privilege or other consequences as determined by the principal.

Reminder: River View is a nut-vigilant school. Please do not send children to school with products containing nuts as we have students with serious anaphylactic allergies to nut products. Also, please do not wear heavily scented perfumes to school.

DRESS CODE

Members of the school community will wear clothing appropriate for a school free of any derogatory connotation.

◆ Clothing will:

- not include or imply vulgar or suggestive language, graphics, gestures, racial or sexual references, and violence;
- be free of tobacco, drug, and alcohol advertisements;
- completely cover abdomen, back, and undergarments / underwear;
- appropriately cover shoulders and chest; and
- consist of shorts and skirts that are mid-thigh or longer in length
- All headwear including hats, bandanas, sunglasses, and hoods will be removed before entering the school building by all members of the school community.
- Students must wear appropriate, non-marking shoes in Physical Education class which may also be their indoor shoes.
- Footwear will be worn at all times inside the school.
- No pyjamas or costumes unless deemed a special event day

Action:

- Teacher counselling
- Change clothes or turn shirt inside out
- Parent notification/call home for a change of clothing

COMPUTERS/ INFORMATION TECHNOLOGY

◆ Students will:

- Use technology as instructed by staff
- Use the Internet only with supervision
- Abide by copyright laws & will not download or sell materials owned by others
- Will send messages that contain messages/words that can be shared with staff
- Not use the system in any ways that might be viewed as bullying
- Not go into another person's private files or mail

PROGRESSIVE DISCIPLINE

With a progressive discipline approach, the focus is on correcting inappropriate student behaviours and reinforcing positive behaviour. It should be understood that the following actions will be taken progressively:

Teacher / Student / Parent Interventions and Options

- Discussion / Reflection
- Time out
- Quiet area to work
- Discussion with the Principal or Vice Principal
- Detention (classroom teacher)
- Verbal or written apology
- Positive reinforcement for improved behaviour
- Expectations communicated to student and or parent
- Verbal reminder of appropriate behaviour
- Problem-solving activity
- Parent/Teacher/Student conference
- Referral to Principal/Special Education Teacher/School Counsellor

Principal / Student / Teacher / Parent Interventions and Options

- Administration supports “Discussion / Reflection”
- Review Code of Conduct with student and/or parent
- Behaviour/Reflection sheet completed by student and teacher
- Apology
- Phone call to parent
- Office detention
- Logical consequence
- Meeting with parent; parent and student; or parent, student, and support staff
- Referral to support staff and/or community agencies

Administration Interventions and Options

- Any of the above interventions and options
- Suspension
- Recommendation for expulsion (in consultation with Superintendent)

ADSB Busing Policy

Rules of Conduct for Students on School Buses

- Students will behave at all times in a courteous, polite manner and respect and obey the directions of the bus driver. Students on buses and at bus stops are responsible to the Principal for their behaviour.
- The following conduct is forbidden onboard or at bus stops: excessive shouting or noise, throwing objects, pushing or shoving, littering, consuming food, profane language; any conduct injurious to the physical or mental well-being of others.
- In case of misbehaviour, the bus driver shall report such behaviour to the Principal. The Principal may then provide a warning or suspend the student from riding the bus and a notice of such warning or suspension of bus privileges shall be communicated to the parents of the student concerned.
- All members of the school community are to be treated with respect and dignity, including bus drivers.
- Students are to be on time at the designated bus stop.
- Students are to stay off the roadway at all times while they are waiting for the buses.
- Students being discharged from buses who must cross a street or highway, must cross in front of the stopped bus.
- Students must embark and disembark at their designated bus stop unless alternate arrangements are confirmed *in writing* and conducted in advance with the school.