



B. 1 Director's Report To The Board

Date: 2009 06 02

Subject: APPROVAL OF THE 2009-10 BUDGET

1.1.0 Background and Information

- 1.1.1 The Minister of Education, with senior Ministry staff, announced the 2009-2010 Grants for Student Needs (GSN's) on 2009 03 27 and released Memorandum 2009:B2 containing summary budget information which was accompanied by Ministry Projections of School Board Funding. The Ministry financial website for grants calculation was accessible to Board financial staff on 2009 04 14.
- 1.1.2 Provincial labour agreements have all been settled with the last agreement being ratified by our Board on May 15, 2009. The salary increases from these agreements and other enhancements negotiated in the Provincial Discussion Table (PDT) agreement have been reflected in this budget.
- 1.1.3 The decline in elementary and secondary enrolment has resulted in a reduction in funding which corresponds to reduction in the teaching and support staff compliment and has also been reflected in this budget.
- 1.1.4 This year, although the Board has experienced a challenging economic environment, the budget includes the continuation of:
- Professional learning communities with four half days of professional development release time for each elementary teacher
 - Secondary computer ratio maintained in classrooms
 - Additional 76 elementary laptops and projectors (one in every classroom Grade 1-8)
 - Aboriginal lead teacher and Character education Lead
- 1.1.5 The following new enhancements are included in 2009-10 through a combination of reallocations of existing budgets and special project Ministry funding:
- Professional Learning Communities (PLC's) for secondary panel
 - Wireless technology in secondary schools and pilot in one elementary school
 - Safe schools enhancements
 - Enhanced internet bandwidth
 - Improve Junior/Intermediate class size



B. 1 Director's Report To The Board

Date: 2009 06 02

**Subject: APPROVAL OF THE 2009-10 BUDGET (CONT'D)
1.1.0 Background and Information (cont'd)**

- 1.1.6 Senior Board Administration recognized the need for careful management of public expenditures during this time of economic uncertainty. Therefore, additional requests have been kept to a minimum for 2009-10.
- 1.1.7 The Administrative Council met in February to discuss planning for the forthcoming year. Admin Council met with the principals on 2009 04 23 for their planning input.
- 1.1.8 The budget process was approved by trustees at their 2009 04 07 Board meeting. A system information budget update to trustees occurred on 2009 04 21 and 2009 05 19 Board Meetings.
- 1.1.9 The Finance Audit Committee met on 2009 05 28 for a budget update that encompassed the Ministry grant projections, current status of budget and expected budget strategies/results. Also discussed were Admin Council's proposed actions or alternatives to deal with the operating deficit and the Committee approved a final version to present to the Board.
- 1.1.10 The Superintendent of Business presented the 2009-2010 budget process and strategies to SEAC on 2009 05 25.
- 1.1.11 Admin Council met extensively over the past months to review budget submissions and to balance the ongoing needs of the organization relative to the requested enhancements to meet Board and Ministry operational objectives.



B. 1 Director's Report To The Board

Date: 2009 06 02

Subject: APPROVAL OF THE 2009-2010 BUDGET (CONT'D)

1.2.0 Budget Process

- 1.2.1 Reserve Fund projected balances total \$1,199,634 (see Attachment B.1 #3) of which \$315,077 is unrestricted to capital projects. The Board has set aside \$724,075 for retirement and service gratuities in respect of labour contract future commitments. The working fund reserve is estimated at \$160,482 (including budget carryover).
- 1.2.2 Included in the budget recommended for trustees' consideration are the following:
- a) A total revenue and expenditure budget of \$138,385,114.
 - b) The allocation of the Flexibility Grant of \$1,488,694.
 - c) The allocation of \$471,000 to fund Service Gratuity obligations arising from collective agreements.
 - d) The special education exhibit indicates a \$1,014,359 shortfall in funding (see Attachment B.1 #5). Special education funding is now determined on a 'per student' basis normally resulting in a decline to our Board's special education grant. Special education funding is a serious concern to the Board as enrolment declines and funding is determined based on this enrolment.
- 1.2.3 The budget includes special program expenditures of \$1,889,056 with related funding.
- 1.2.4 Attachment B.1 #1 shows a summary of the 2009-2010 budget.
- 1.2.5 Attachment B.1 #2 shows a summary of new and continued programs or services.
- 1.2.6 Attachment B.1 #3 shows an analysis and projection of the Reserve Fund balances to August 31, 2010 with the approval of the recommended budget.



B. 1 Director's Report To The Board

Date: 2009 06 02

Subject: **APPROVAL OF THE 2009-2010 BUDGET (CONT'D)**

1.2.0 Budget Process (cont'd)

1.2.7 Attachment B.1 #4 summarizes the costs attributable to Special Education services provided by the Board. Ministry Grants for Student Needs Guidelines require boards to ensure that all funding for Special Education is directed to Special Education needs and any under expenditure in that area must also be allocated to a special reserve established for that purpose and to be used only for future spending in Special Education.

1.2.8 Attachment B.1 #5 shows the Grant Categories versus previous year.

1.2.9 Attachments B.1 #6 and #7 provide graphs of revenue sources and classifications of expenditures.

1.2.10 Legislation has changed and the Board no longer has the authority to collect taxes for unorganized townships in the Algoma District as of after December 31, 2008. The Ministry of Finance has centralized tax collection for unorganized townships in all of Ontario.

1.3.0 Recommendation

1.3.1 It is recommended that the Board approve a total budget for expenditures and revenue, including transfers to and from reserves, for the 2009-2010 budget year in the amount of \$138,385,114 as described in the Director's Report to the Board dated 2009 06 02.

1.3.2 It is recommended that the Board approve a transfer from working funds reserves of \$41,948 as described in the Director's Report to the Board dated 2009 06 02.

1.3.3 It is recommended that the Board approve the allocation of the Ministry Flexibility Grant totaling \$1,488,694 as contained in the Director's Report to the Board of 2009 06 02.



B. 1 Director's Report To The Board

Date: 2009 06 02

Subject: APPROVAL OF THE 2009-2010 BUDGET (CONT'D)

1.4.0 Proposed Resolution

- 1.4.1 That the Board approve a total budget for expenditures and revenue, including transfers to and from reserves, for the 2009-2010 budget year in the amount of \$138,385,114 as described in the Director's Report to the Board dated 2009 06 02.
- 1.4.2 That the Board approve a transfer from working funds reserves of \$41,948 as described in the Director's Report to the Board dated 2009 06 02.
- 1.4.3 That the Board approve the allocation of the Ministry Flexibility Grant totaling \$1,488,694 as contained in the Director's Report to the Board of 2009 06 02.

ALGOMA DISTRICT SCHOOL BOARD
COMPARISON OF ALL COSTS WITH FUNDING

Algoma District School Board
2009-10 Original Estimates

	2009-10 Original Estimates			2008-09 Revised Estimates			2007-08 Actual		
	Bd. Calc Funding (2)	Bd. Calc. Costs (3)	Difference () = Short (4)	Bd. Calc Funding (5)	Bd. Calc. Costs (6)	Difference () = Short (7)	Bd. Calc Funding (8)	Bd. Calc. Costs (9)	Difference () = Short (10)
(1)									
CLASSROOM INSTRUCTION									
1 Classroom Teachers	64,119,096	64,591,611	(472,515)	63,432,624	64,138,840	(706,217)	62,528,698	63,294,132	(765,433)
2 Supply Teachers	2,439,409	3,024,270	(584,861)	2,026,942	2,296,353	(269,412)	2,118,406	3,111,133	(992,726)
3 Teacher Assistants	7,005,318	7,340,940	(335,622)	7,204,118	7,233,561	(29,443)	6,862,622	7,547,519	(684,896)
4 Textbooks & Classroom Supplies	4,286,703	2,926,585	1,360,118	4,570,538	3,364,294	1,206,244	4,573,221	3,538,888	1,034,333
5 Computers	1,849,027	1,922,734	(73,707)	2,215,660	2,101,087	114,573	2,049,386	1,822,471	226,915
6 Profs. & Para-prof	3,661,313	3,374,889	286,424	3,375,468	3,127,977	247,491	2,999,314	3,125,684	(126,370)
7 Library & Guidance	2,476,318	2,689,931	(213,612)	3,027,048	3,265,630	(238,582)	2,931,075	2,965,215	(34,140)
8 Staff Dev.	272,253	471,250	(198,997)	450,090	449,722	368	242,374	234,165	8,209
9 Reserve for Classroom Expenditure			0			0	0		0
10 Sub-total	86,109,436	86,342,210	(232,774)	86,302,487	85,977,465	325,022	84,305,097	85,639,205	(1,334,108)
NON-CLASSROOM									
13 Coordinators/Consultants	1,885,702	1,371,361	514,341	1,663,945	1,652,570	11,375	1,757,870	1,527,707	230,163
14 Princ. & VP's	7,273,842	6,809,316	464,526	7,134,791	7,055,836	78,955	6,920,140	6,588,587	331,554
15 Dept. Head	212,656	210,877	1,779	197,995	199,698	(1,703)	198,617	175,054	23,563
16 School Secretaries	3,594,764	3,802,695	(207,931)	3,676,912	3,638,232	38,680	3,384,371	3,417,450	(33,079)
17 Cont Ed (incl. Int Lang/Sum. Schl)	780,462	1,015,950	(235,488)	776,256	915,571	(139,315)	839,534	1,063,908	(224,374)
18 Trustees	173,531	183,166	(9,635)	113,083	115,501	(2,418)	175,530	180,832	(5,302)
19 Director & SO's	861,811	656,950	204,862	866,653	786,275	80,378	941,644	784,183	157,460
20 Board Operations	3,800,208	3,823,396	(23,187)	3,899,388	3,882,713	16,676	3,940,748	4,024,464	(83,716)
21 Transportation	8,498,462	8,424,397	74,065	8,567,901	8,371,393	196,508	8,492,408	8,417,043	75,365
22 School Operations	16,406,257	16,998,772	(592,515)	16,521,595	16,806,074	(284,479)	15,524,436	16,398,914	(874,478)
23 School Renewal	2,880,951	2,880,951	0	2,326,146	2,326,146	0	3,754,900	3,754,899	0
24 Direct Capital & Debt	3,976,023	3,976,023	0	8,345,882	8,345,882	0	3,318,244	3,318,244	(0)
25 Non-Operating Expenditures			0			0			0
26 Sub-total	50,344,670	50,153,853	190,817	54,090,547	54,095,891	(5,344)	49,248,443	49,651,285	(402,842)
27 Flexibility Funding	0	0	0	0	0	0	0	0	0
28 Reserve for Retirement Gratuity	0	0	0	0	0	0	270,198		270,198
29 Reserve for Carry-over	0	0	0	0	0	0		35,345	(35,345)
30 Provision for Service Gratuity		0	0		231,000	(231,000)	1,284,300		1,284,300
31 Reserve for Working Funds	41,948	0	41,948		88,684	(88,684)	217,796		217,796
TOTAL CLASSROOM & NON-CLASSROOM EXP	136,496,058	136,496,058	0	140,393,034	140,393,034	0	135,325,835	135,325,836	0
32									
33 Special Projects/Non-Operating	1,889,056	1,889,056	0	2,467,163	2,467,163	0	3,520,510	3,520,510	0
34 Revenue (Sale of Buildings)	0	0	0	0	0	0			
35 Municipal - Tax Collection	0	0	0	61,615	61,615	0			
36									
37 TOTAL per MET Cat.	138,385,114	138,385,114	0	142,921,812	142,921,812	0	138,846,346	138,846,346	0

Algoma District School Board Summary of New and Continued Programs
(Included in 2009-10 Budget Figures)

<u>Programs Continued from 2009-10</u>
1) Professional Learning Communities (4 half days of professional development release time for teachers)
2) Secondary computer ratio maintained
3) Additional 78 Elementary laptops and projectors (one in every classroom 1-8)
4) Restructure Elementary, Secondary and Special Education Program teams (JK-12) in line with Board improvement plan goals with one less staff in each team
5) Aboriginal Lead Teacher and Character Education Lead

<u>New Expenditures/Enhancements</u>
1) Professional Learning Communities (PLC's) - Secondary
2) Wireless technology - Secondary schools & pilot in one elementary school
3) Safe schools enhancements
4) Enhanced Internet Bandwidth
5) Improve Junior/Intermediate Class size
6) Provincial Discussion Table (PDT) enhancements

**ALGOMA DISTRICT SCHOOL BOARD
2009-10 Estimates**

Analysis of Reserve Fund Balances

Line No.	Reserve Name (1)	Projected Balance At Aug. 31/09 (2)	Accrued Interest (3)	Projected Allocations 2009-10 (4)	Projected Balance At Aug. 31/10 (5)
1	<u>Internally Restricted Reserves:</u>				
2					
3	<u>Unrestricted Capital</u>				
4	General Capital	183,870	1,066	0	184,936
5	Pupil Accommodation - Reclassed External	129,390	750	0	130,141
6	Repairs & Maintenance-Sch Equipment	0	0		0
7	Subtotal - Capital	313,260	1,817	0	315,077
8					
9	<u>Retirement Gratuities</u>				
10	Retirement Gratuities	0			0
11	Retirement Gratuities-Staff Transfers	693,966	4,025	0	697,991
12	Service Gratuities	25,934	150		26,084
13	Service Gratuities-Teachers (New)	(0)			(0)
14	Sub-total Retirement Gratuities	719,900	4,175	0	724,075
15					
16	Computers	(0)			(0)
17	Reserve for Program	0	0		0
18	Reserve For Working Funds	92,498	536	(41,948)	51,086
19					
20	Carry Over	109,396			109,396
21					
22	Subtotal - Internal Restricted Reserves	1,235,053	6,529	(41,948)	1,199,634
23	<u>Deferred Revenue</u>				
24	<u>(Externally Restricted Reserves):</u>				
25					
26	Classroom Expenditures	0	0	0	0
27			0		
28	Special Ed Reserve	0	0		0
29			0		
30	<u>Restricted Capital Reserves</u>				
31	Pupil Accomodation (School renewal)	0	0	0	0
32	Proceeds of Disposition	0	0		0
33	Special Ed Improved Access	0	0		0
34	Sub-total restricted capital	0	0	0	0
35					
36	Subtotal - Deferred Revenue				
37	(Externally Restricted Reserves)	0	0	0	0
38	Total Reserve Funds	1,235,053	6,529	(41,948)	1,199,634

**Algoma District School Board
 2009-10 Original Estimates**

COMPARISON OF COSTS VS. REVENUE - SPECIAL EDUCATION ONLY

		2009-10 Original Estimates		
		Bd. Calc Spec Ed Funding	Bd. Calc Spec Ed Costs	Difference () = Short
(1)		(2)	(3)	(4)
CLASSROOM INSTRUCTION				
1	Classroom Teachers	7,581,748	8,104,726	(522,977)
2	Supply Teachers	125,886	137,500	(11,614)
3	Teacher Assistants	6,661,638	6,992,547	(330,909)
4	Textbooks & Classroom Supplies	380,765	390,505	(9,740)
5	Computers	7,150	8,000	(850)
6	Profs. & Para-prof	664,171	737,028	(72,856)
7	Library & Guidance	0	0	0
8	Staff Dev.	41,569	43,000	(1,431)
	Sub-total	15,462,928	16,413,306	(950,378)
NON-CLASSROOM				
9	Coordinators/Consultants	298,986	316,883	(17,897)
10	Princ. & VP's	97,602	124,417	(26,814)
11	Dept. Head	0	0	0
12	School Secretaries	0	0	0
13	Cont Ed (incl. Int Lang/Sum. Sch)		0	0
14	Trustees		0	0
15	Director & SO's		0	0
16	Board Administration		0	0
17	Transportation	689,480	708,750	(19,270)
18	School Operations		0	0
19	School Renewal		0	0
20	New Pupil Places		0	0
21	Direct Capital & Debt		0	0
	Sub-total	1,086,068	1,150,049	(63,981)
22	Funding from Reserves			0
23	TOTAL BUDGET (MET Cat.)	16,548,996	17,563,355	(1,014,359)

Algoma District School Board 2009-10 Original Estimates

Grant Comparison by Year

Enrolment	Actual 2007-08	Revised Estimates 2008-09	Original Estimates 2009-10	Original Estimates change	% change
Elementary	6,112	5,886	5,594	-293	-5.0%
Secondary	4,514	4,314	4,168	-146	-3.4%
Total	10,625	10,200	9,761	-439	-4.3%

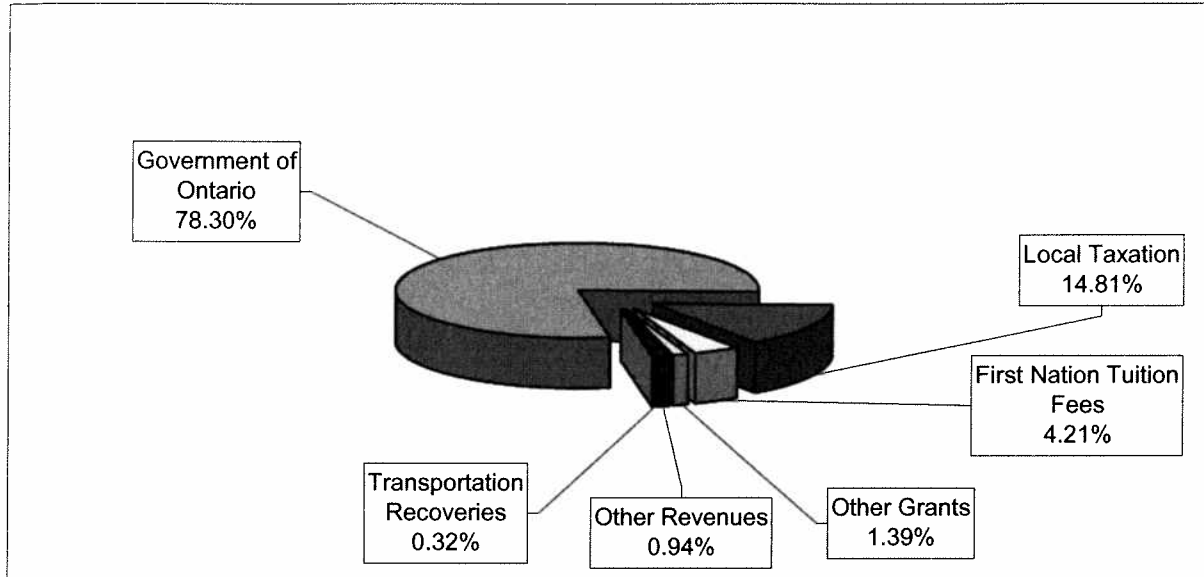
No.	Grant Category	Actuals 2007-08	Revised Estimates 2007-08	Original Estimates 2009-10	Original Estimates change
	(1)	(2)	(3)	(4)	(3)-(4)
1	Foundation Allocation-Elem.:				
2	Base Amount	23,810,716	24,240,902	23,381,669	-859,233
3	Adjustment to entitlement EFTO		-341,154		341,154
4	Class Size Reduction			45,212	45,212
5	School Foundation Grant	6,012,614	6,137,636	6,284,357	146,721
6	Sub-total-Elem.	29,823,330	30,037,384	29,711,238	-712,512
7	Foundation Allocation-Sec.:				
8	Base Amount	22,835,264	22,770,722	22,451,976	-318,746
9	School Foundation Grant	3,508,781	3,762,747	3,803,211	40,464
10	Sub-total-Sec.	26,344,045	26,533,469	26,255,187	-278,282
11	Total Foundation Base	46,645,980	46,670,470	45,878,857	-791,613
12	Total Foundation Local Priorities	9,521,395	9,900,383	10,087,568	187,185
13	Total Foundation Allocation	56,167,375	56,570,853	55,966,425	-604,428
14	Primary Class Size	1,838,088	1,947,294	1,883,382	-63,912
15	Special Education Allocation:				0
16	SEPPA	5,043,206	5,226,428	5,168,023	-58,405
17	High Needs per pupil amount	8,401,761	8,455,761	8,394,436	-61,325
18	ISA Amounts with offsetting expenses	752,677	907,710	879,294	-28,416
19					0
20	Sub-total-Spec. Ed.	14,197,644	14,589,899	14,441,753	-148,146
21	Language Allocation	1,326,926	1,345,368	1,346,112	744
22	Distant Schools	2,636,336	2,989,494	3,170,185	180,691
23	Remote & Rural Allocation	7,122,343	7,108,517	6,963,658	-144,859
24	Rural and Small Community Allocation	23,960	23,619	22,602	-1,017
25	Learning Opportunities Allocation	3,078,398	3,184,281	3,138,628	-45,653
26	Adult Ed., Con. Ed. & Summer Schl.	663,596	736,349	792,073	55,724
27	Teacher Qualifications & Experience	4,928,966	5,415,666	5,975,049	559,383
28	New Teacher Induction Program		40,000	50,000	10,000
29	Transportation Allocation	7,858,906	8,118,250	8,037,067	-81,183
30	Admin. & Governance Alloc.	3,995,233	4,244,293	4,224,983	-19,310
31	School Operations Allocation	12,463,515	12,589,057	13,022,620	433,563
32	Community Use of School		261,771	189,749	-72,022
33	Declining Enrolment Adjustment	1,616,873	1,587,972	1,488,694	-99,278
34	Program Enhancement	382,500	482,500	482,500	0
35	First Nation, Metis & Inuit Education Suppl	380,069	676,484	674,614	-1,870
36	Safe Schools		307,115	303,592	-3,523
37	Total Operating	118,680,728	122,218,782	122,173,686	-45,096

Algoma District School Board 2009-10 Original Estimates

No.	Grant Category	Actuals 2007-08	Revised Estimates 2007-08	Original Estimates 2009-10	Original Estimates change
	(1)	(2)	(3)	(4)	(3)-(4)
38	School Renewal Allocation	2,928,213	2,326,146	2,880,951	554,805
39	Good Places to Learn	605,930	778,029	1,000,941	222,912
40	Primary Class Size Reduction	2,009	14,372	14,372	0
41	Prohibitive to Repair Allocation	2,385	0	108,517	108,517
42	Debt Alloc., incl. HP Lease	120,690	134,306	134,306	0
43					0
44	Total Allocations	122,339,955	125,471,635	126,312,773	841,138
45					0
46	<u>Other Miscellaneous Revenue:</u>				0
47	Reserve for Working Funds	217,790	0	41,948	41,948
48	Other Reserves	826,687	0	0	0
49	Reserve for carry over	74,050	0	0	0
50	Reserve for RG's	1,165,409	0	0	0
51	Deferred Revenues - Trf to Reserve	0			0
52	Tuition Fees	5,680,258	5,087,287	5,707,371	620,084
53	Transportation Recoveries	493,063	423,817	435,500	11,683
54	Other Revenue	1,401,605	1,940,710	1,280,577	-660,133
55	Other Operating Grants	3,759,528	2,467,168	1,889,056	-578,112
56	Prior Year Adjustments	187,647	0	0	0
57	Territorial Adjustment	113,122	112,025	0	-112,025
58	Total Miscellaneous revenue	13,919,159	10,031,007	9,354,452	-676,555
59	Total Revenue before GPTL	136,259,114	135,502,642	135,667,225	164,583
60	Principal payment GPL debenture	-161,014			0
61	Portables				0
62	Good Places to Learn	2,748,244	7,419,175	2,717,887	-4,701,288
63	Total Revenue including GPTL & Reserves	138,846,344	142,921,817	138,385,112	-4,536,705
64					
65	<u>Flexibility Grant Amount:</u>				
66					
67	Declining Enrolment Adjustment	1,616,873	1,587,972	1,488,694	-99,278
68					
69	Total Flexibility Grant	1,616,873	1,587,972	1,488,694	-99,278

**ALGOMA DISTRICT SCHOOL BOARD
2009-10 ESTIMATED REVENUE**

Revenue by Major Source

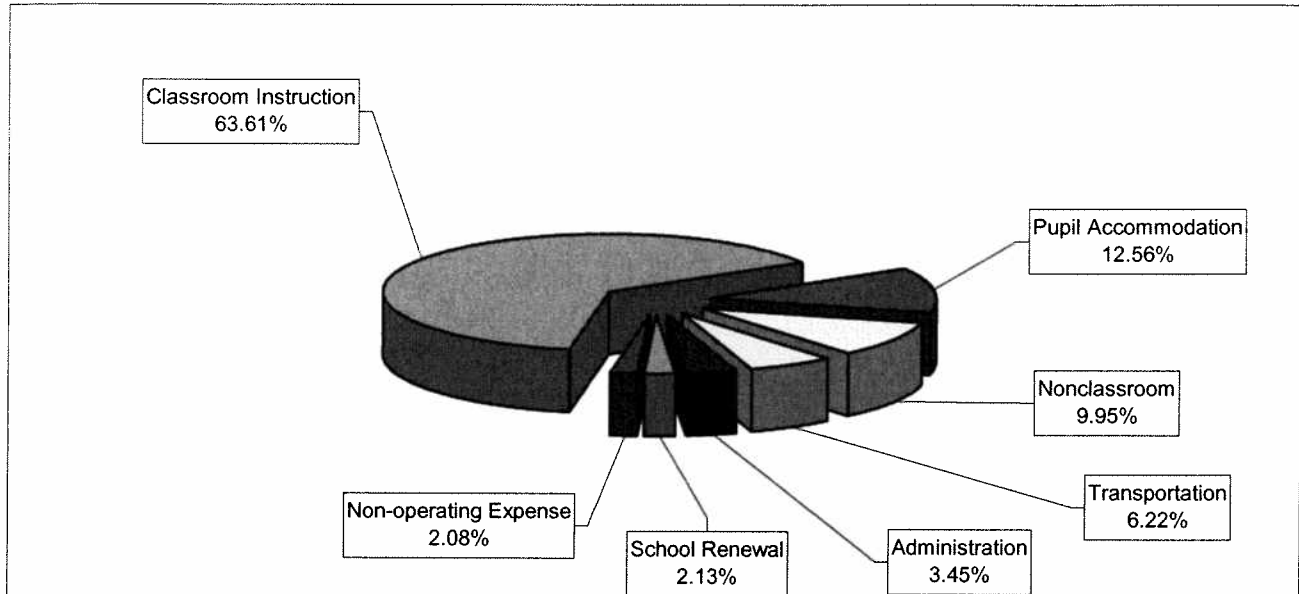


[*] Provincially determined by the Ministry of Finance

Revenue by Major Source	
Government of Ontario	\$ 106,221,833
Local Taxation	20,090,935
First Nation Tuition Fees	5,707,371
Other Grants	1,889,056
Other Revenues	1,280,584
Transportation Recoveries	435,500
Transfer from Reserves	41,948
Total	\$ 135,667,227
Finance payment principal GPL debenture	-333,580
Good Places to Learn Expenditures	3,051,467
Total	<u>\$ 138,385,114</u>

**ALGOMA DISTRICT SCHOOL BOARD
2009-10 ESTIMATED REVENUE**

Expenditure by Major Function



Expenditure by Major Function		
Classroom Instruction	(Note 1)	\$ 86,081,837
Pupil Accommodation		16,998,772
Nonclassroom	(Note 2)	13,470,572
Transportation		8,424,397
Administration		4,663,507
School Renewal		2,880,951
Non-operating Expense (Vacation accrual & Employee Future Benefits)		2,813,611
Transfer to Reserves		-
Total		\$ 135,333,647
Good Places to Learn Expenditures		3,051,467
Total		\$ 138,385,114

(Note 1)

Classroom Detail	
Classroom Teachers	\$ 64,591,612
Supply Teachers	3,024,270
Teacher Assistants	7,340,939
Texts & Classroom Supplies/Equipment	2,926,585
Computers	1,922,734
Professionals & Paraprofessionals	3,374,889
Library & Guidance	2,689,931
Professional Development	210,877
Total	\$ 86,081,837

(Note 2)

Non-classroom Detail	
Principals and Vice Principals	\$ 6,813,316
Staff Development	471,250
School Office	3,782,695
Coordinators and Consultants	1,476,361
Continuing Education	926,950
Total	\$ 13,470,572