



SECTION 6: OPERATIONS

Policy 6.17: Community Use of School Facilities

Supporting Policies

Supporting Procedures

[Community Use of Schools Procedure](#)

Supporting Protocols and Guidelines

Supporting Templates and Forms

Other Resources

[Community Use of Schools Program B Memo 2006:B13](#)

Approved by Board Resolution #208-1998 12 01

Amended by Board Resolution #106-2009 06 16

Amended by Board Resolution #037-2015 02 24

Policy Statement

1. It is the policy of the Algoma District School Board to make operating school facilities available for community use as much as practical.
2. Availability must reflect due regard for priority use of facilities to meet Board educational needs and the need for adequate protection and maintenance of Board equipment and facilities.
3. Since Board resources must be directed to meeting the educational needs of students, additional costs incurred by the Board in making facilities available for community use must be negligible.
4. Administration shall develop a fee schedule for community use of facilities based upon classification of use. The fee schedule shall recognize local circumstances while reflecting costs to the Board in making facilities available for community use.
5. Community groups or individuals granted use of Board facilities must comply with all Board policies and procedures for such use.

Community groups or individuals applying for use of Board facilities shall be classified by category for the purpose of determining fees or charges (if any) to be levied. The classification will be based primarily upon the use to be made of the facility.

6. Routine procedures shall be developed which address the following:



- a) The provision of facilities for community access throughout the Board as consistently as practical.
- b) The scheduling of community use of facilities to minimize potential costs to the user where possible.
- c) A permit process that clearly identifies the requirements and conditions for user groups.
- d) Procedures and precautions to address security and 'liability' issues. Before the use of the facility can be approved, the community group or individual must have the appropriate insurance either through the purchase of board arranged insurance or through the provision of their own certificate of insurance provided it meets board standards.
- e) Recognition of local circumstances in fee schedules.