



Casual Custodians (Sault Ste. Marie & Central Area)

The Algoma District School Board invites applications for the position of Casual Custodian in the Sault Ste. Marie & Central area. We are hiring candidates to fill multiple Casual Custodian vacant positions.

Educational Qualifications:

- Grade 12 Diploma or Equivalent

Requirements:

- Basic knowledge of cleaning procedures
- Ability to follow instructions and to cooperate with other employees and with persons who use Board facilities from time to time
- Ability to meet the physical demands of the position as demonstrated by completing a Physical Demands Analysis with a Physiotherapist (or similar Healthcare Professional)
- Valid G-Class Driver's License and access to a vehicle in good working condition
- Ability to safely drive to evening shifts (3:00PM – 11:00PM) at schools in the district as far east as Thessalon Public School, as far west as R.M. Moore Public School and as far north as Mountain View Public School
- Successful candidates will be required to undergo a Vulnerable Sector Check

Summary of Duties:

- Shifts are offered on a day-to-day basis via phone between 9:00AM – 11:00AM (i.e. no scheduled shifts)
- Clean part or all of a school or office building which involves sweeping, washing, waxing, dusting, scrubbing, mopping, polishing, shampooing, vacuum cleaning
- Securing building
- Use of step ladders, scaffolds as required
- When necessary, assist maintenance worker with repairs
- Receive and store school supplies
- Maintain lighting, plumbing, windows, painting, varnishing
- Work in compliance with all Acts, Regulations and Board Policies and Procedures, including Health and Safety Policies and Procedures
- Other duties as assigned by designated personnel

Hours of work will vary between the hours of 6:00AM and 11:00PM – as determined by the Algoma District School Board to meet operational needs.

The rate of pay for this position is \$27.81 per hour.

Please forward your resume and covering letter with 2 work related references to:

**Laura Askew
Human Resources Officer
askewl@adsb.on.ca**

Only those applicants short-listed will be contacted.

A shortlisting of applicants for consideration will be completed employing the Algoma District School Board [Hiring Policy](#). Should there be a need for interviews, only shortlisted candidates will be contacted. Accommodations through the recruitment and selection process are available upon request. The successful candidate, as a condition of employment, will be required to provide a current vulnerable sector check, which is acceptable to the Board.

The Algoma District School Board is committed to an equitable education system that upholds and reflects the principles of fair and inclusive education. Additional information about specific programs, and the Vision, Mission, Values and Priorities of the Algoma District School Board can be found at www.adsb.on.ca.

Lucia Reece
Chief Executive Officer

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Elaine Johnston
Chair