



REGULAR BOARD MEETING AGENDA
Monday, October 30, 2023
EDUCATION CENTRE
Closed 5:30 P.M. - Public 7:00 P.M.

PUBLIC

A. PROCEDURAL ITEMS

- I. Roll call
- II. Land Acknowledgement: Read by: Sheryl Evans **REVISED**
- III. Approval of Agenda
- IV. Conflict of Interest

V. Education Topic and/or Delegation

	Superintendent
1. Update on Food Programs & Donation from United Steelworker 2251 Guests: Mike DaPratt and Debbie Logan	L.R.
2. MLL (Multi-Language Learner) School Support Model Guests: Megan Turner McMillan, Teachers: Karen Christenson, MLL Lead, Isabel Fletcher, Monica Tessier, MLL Lead, Queen Elizabeth, Lauri Monto, MLL Lead, Kiwedin	M.B.

VI. System Information

	Superintendent
1. Update on Summer Capital Projects	J.S.M.
2. Update on Staff and Student Census Data	L.R.
3. Distribution of Policies 2.02 Trustee Attendance, Including Technology-Assisted Attendance, 2.09 Electronic Meetings, and 6.48 Voluntary Self Identification for FNMI Students/Employees.	L.R.

VII. Minutes from Previous Meetings

Minutes to be Approved by the Board:

1. Regular Board Meeting Minutes from 2023 09 19

Minutes to be Received by the Board:

1. SEAC Meeting Minutes from 2023 09 12

VIII. Reports

- ☐ Student Trustees
- ☐ OPSBA
- ☐ Parent Involvement Committee (PIC)
- ☐ Committee Chairs



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B. ACTION ITEMS

	Superintendent
1. 2023-2024 Bank Borrowing Resolution	J.S.M.
2. 2023-2024 Capital Project Borrowing Resolution	J.S.M.
3. By-Law to provide for a 2024 Education Tax Levy	J.S.M.

C. INFORMATION ITEMS

1. Public Education Symposium Conference (PES)	J.S.

FUTURE MEETINGS AND LOCATIONS

2023 11 14 5:30 pm - Committee of the Whole Closed Meeting - H.E. Crowder Board Room
7:00 pm - Committee of the Whole Public Meeting - H.E. Crowder Board Room

SECTION 2: BYLAWS/TRUSTEES/COMMITTEES

Policy 2.02: Trustee Attendance, Including Technology-Assisted Attendance

Supporting Policies

Supporting Procedures

Supporting Protocols and Guidelines

Supporting Templates and Forms

Other Board Resources

[Education Act R.S.O. 1990](#)

Approved by Board Resolution #154-1998 06 23

Approved by Board Resolution #038-2011 03 08

Approved by Board Resolution #049-2016 05 10

1.0 Attendance at Meetings

Trustees shall receive proper notice of all Regular and Special Board meetings and of the Committees on which they serve.

Trustees are expected to attend all Regular Board meetings and the meetings of Committees on which they serve.

A Register of Trustee attendance at Regular Board, Special Board, and committee meetings will be established and maintained by the Superintendent of Business. This register will be available to the public on request. Attendance records for all meetings shall record instances where trustees are required to arrive late or leave prior to adjournment. Meeting minutes shall note when trustees have advised the Chair of their inability to attend a meeting (e.g. illness, work commitment, approved Board business).

A trustee absent from a meeting(s) while acting on approved Board business or while serving as an officer of a Trustee Association will be granted credit for attendance at the meeting(s).

The Board Chair may excuse the absence of Trustees in special situations and the absence will be so recorded.

The Chair and Vice-Chair will periodically review the attendance record and will discuss any attendance problems with the trustee(s) concerned.

Continuing attendance problems will be brought to the attention of the Board. The importance of regular attendance is reflected in the [Education Act R.S.O. 1990 s.191\(12\)](#) which states 'A board may provide for a deduction of a reasonable amount from the allowance of a member because of absence from regular or committee meetings of the board'.

In keeping with the [Education Act R.S.O. 1990 s.229\(1\)](#) a Trustee who “absents himself or herself without being authorized by resolution entered in the minutes, from three consecutive regular meetings of the Board, ..., the member thereby vacates his or her seat, and the provisions of this Act with respect to the filling of vacancies apply”.

2.0 Technology-Assisted Attendance

The following provisions shall support a member of the Board who wishes to participate in a meeting through electronic means:

1. At the request of any board member or student representative, the Board shall provide the member or representative with electronic means for participating in one or more meetings of the board or of a committee of the board, including a committee of the whole board. [Reference: [Reg. 463/97 Sec. 3\(1\)](#)]
2. The electronic means required by Paragraph 1 above shall permit the member or representative to hear and be heard by all other participants in the meeting.
3. The electronic means shall be provided in such a way as to comply with the rules governing conflict of interest of members.
4. Pupil representatives and ratepayers who are participating through electronic means will not participate in any proceedings of the board or committee of the board, including a Committee of the Whole Board that are closed to the public in accordance with the Act.
5. Subject to any conditions or limitations provided for under the [Education Act](#) or under [Regulation 463/97](#), a member of the board who participates in a meeting through electronic means in accordance with [Regulation 463/97](#) shall be deemed to be present at the meeting for the purposes of every act.
6. The Algoma District School Board requires that at every meeting of the board or of a committee of the whole board the following persons be physically present in the meeting room of the board:
 - The Chair of the Board or his or her designate.
 - At least one additional member of the board.
 - The Director of Education of the Board or his or her delegate.

The Algoma District School Board further requires that, at every meeting of a committee of the board, except a committee of the whole board, the following persons shall be physically present in the meeting room of the committee:

- The Chair of the Committee or his or her delegate.
 - The Director of Education of the Board or his or her delegate.
7. Despite paragraph 1 of this policy, the Board may refuse to provide a member with electronic means of participation in a meeting of the Board, a meeting of the Committee of the Whole Board or a meeting of any committee of the Board, where to do so is necessary to ensure compliance with the physical attendance in the meeting room section of this policy [Section 5(3), [Regulation 463/97](#)].
8. The meeting room of the board or of a committee of the Board, as the case may be, shall be open to permit physical attendance by members of the public at every meeting of the board or of the committee of the board (Section 6(1), [Regulation 463/97](#)) except for those sections of said meetings which are closed to the public in accordance with the Act.

SECTION 2: BYLAWS/TRUSTEES/COMMITTEES**Policy 2.02: Trustee Attendance, Including Technology-Assisted Attendance*****Supporting Policies******Supporting******Procedures******Supporting Protocols and Guidelines******Supporting Templates and******Forms Other Board Resources***

[Education Act R.S.O. 1990](#)

Approved by Board Resolution #154-1998 06 23

Approved by Board Resolution #038-2011 03 08

Approved by Board Resolution #049-2016 05 10

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In keeping with the [Education Act](#) R.S.O. 1990 s.229(1) a Trustee who “absents himself or herself without being authorized by resolution entered in the minutes, from three consecutive regular meetings of the Board, ..., the member thereby vacates his or her seat, and the provisions of this Act with respect to the filling of vacancies apply.”

2.0 Technology-Assisted Attendance and Electronic Meetings

The following provisions shall support a member of the Board who wishes to participate in a meeting through electronic means:

1. At the request of any board member or student representative, the Board shall provide the member or representative with electronic means for participating in one or more meetings of the board or of a committee of the board, including a committee of the whole board. [Reference: [Reg. 463/97 Sec. 3\(1\)](#)]
2. The electronic means required by Paragraph 1 above shall permit the member or representative to hear and be heard by all other participants in the meeting.
3. The electronic means shall be provided in such a way as to comply with the rules governing conflict of interest of members. **To maintain confidentiality, members joining a closed meeting via electronic means (ie. teleconference, videoconference) shall ensure they are in a private room/area, such that they cannot be seen or heard by other persons who are not part of the meeting. The recording of a closed meeting, by any means, is strictly prohibited.**
4. Pupil representatives and ratepayers who are participating through electronic means will not participate in any proceedings of the board or committee of the board, including a Committee of the Whole Board that are closed to the public in accordance with the Act.
5. Subject to any conditions or limitations provided for under the [Education Act](#) or under [Regulation 463/97](#), a member of the board who participates in a meeting through electronic means in accordance with [Regulation 463/97](#) shall be deemed to be present at the meeting for the purposes of every act.
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The Algoma District School Board further requires that, at every meeting of a committee of the board, except a committee of the whole board, the following persons shall be physically present in the meeting room of the committee:

- The Chair of the Committee or his or her **designate**.

- The Director of Education of the Board or his or her **designate**.
7. Despite paragraph 1 of **Section 2.0** of this policy, the Board may refuse to provide a member with electronic means of participation in a meeting of the Board, a meeting of the Committee of the Whole Board or a meeting of any committee of the Board, where to do so is necessary to ensure compliance with the physical attendance in the meeting room section of this policy [Section 5(3), [Regulation 463/97](#)].
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SECTION 2: BYLAWS/TRUSTEES/COMMITTEES

Policy 2.09: Electronic Meetings (Attending Meetings via Technology)

Supporting Policies

Supporting Procedures

Supporting Protocols and Guidelines

Supporting Templates and Forms

Other Resources

[Education Act, R.S.O. \(1990\)](#)

[Regulation 463/97: Electronic Meetings](#)

Approved by Board Resolution #85-1998 04 28

Approved by Board Resolution #109-2017 11 28

Approved by Board Resolution #031-2022 03 29

It is the policy of the Algoma District School Board that:

1. At the request of any board member or student representative, the Board shall provide the member or representative with electronic means for participating in one or more meetings of the board or of a committee of the board, including a committee of the whole board. [Reference: [Reg. 463/97 Sec. 3\(1\)](#)]
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SECTION 6: OPERATIONS

Policy 6.48: Voluntary Self-Identification for First Nation, Metis and Inuit Students and Employees

Supporting Policies

Supporting Procedures

[Voluntary Self-Identification for First Nation, Metis and Inuit Students and Employees](#)

Supporting Protocols and Guidelines

Supporting Templates and Forms

[ADSB Employee Indigenous Voluntary Self-Identification Form](#)

Other Resources

[Constitution Act, 1982, Section 35\(2\)](#)

[Freedom of Information Act](#)

ADSB Voluntary Indigenous Student Self-Identification Brochure

Approved by Resolution #038-2007 03 27

Reviewed by Board Resolution # 093-2014 05 27

Revised by Board Resolution #066-2019 06 11

POLICY STATEMENT

The Algoma District School Board will provide the opportunity for all First Nation, Metis and Inuit students/families and employees to voluntarily self-identify. The purpose of voluntary self-identification is to assist with program planning for students and accessing appropriate resources for employees. First Nation, Metis and Inuit identification refers to the definition in the [Constitution Act, 1982, Section 35\(2\)](#), in that “Aboriginal peoples” include “Indian, Inuit, and Metis”.

RATIONALE

A responsive, transparent and accountable policy that focuses on improved programs and services and builds on strong partnerships with First Nation, Metis and Inuit parents and their communities supports the learning aspirations, potential and success of First Nation, Metis and Inuit students and staff. It supports both student achievement and the creation of safe and accepting learning environments. Voluntary self-identification allows the Board to collect and aggregate student achievement data to monitor the performance of First Nation, Metis and Inuit students. Continued data collection and analysis will provide information for future decision-making and inform the selection of available resources surrounding First Nation, Metis and Inuit student success and inclusive, safe and accepting worksites for employees.

Voluntary self-identification among employees provides the Board with baseline data on the number of Indigenous staff currently employed. Indigenous staff could act as mentors, share their Indigenous culture and help foster an environment where Indigenous students can reach a high level of achievement.

Voluntary self identification will allow the Board to develop education programs to better:

- Provide high quality learning opportunities that directly address the needs of First Nation, Metis and Inuit students that are responsive, flexible, and accessible to all students
- Increase the retention rate of First Nation, Metis and Inuit students
- Increase the graduation rate of First Nation, Metis and Inuit students
- Ensure that First Nation, Metis and Inuit students are well-prepared for participation in post-secondary studies and the world of work
- Promote effective, respectful working relationships and partnerships with First Nation, Metis and Inuit parents, organizations, and communities
- To increase awareness of others of First Nation, Metis and Inuit history, culture and traditions

SECTION 6: OPERATIONS

Policy 6.48: Voluntary Self-Identification for First Nation, Metis and Inuit Students and Employees

Supporting Policies

Supporting Procedures

[Voluntary Self-Identification for First Nation, Metis and Inuit Students and Employees](#)

Supporting Protocols and Guidelines

Supporting Templates and Forms

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Voluntary self identification will allow the Board to develop education programs to better:

- Provide high quality learning opportunities that directly address the needs of First Nation, Metis and Inuit students that are responsive, flexible, and accessible to all students;
- Increase the retention rate of First Nation, Metis and Inuit students;
- Increase the graduation rate of First Nation, Metis and Inuit students;
- Ensure that First Nation, Metis and Inuit students are well-prepared for participation in post-secondary studies and the world of work;
- Promote effective, respectful working relationships and partnerships with First Nation, Metis and Inuit parents, organizations, and communities;
- **Increase** awareness of others of First Nation, Metis and Inuit history, culture and traditions.



**ALGOMA DISTRICT SCHOOL BOARD
REGULAR BOARD MEETING
CLOSED SESSION
2023 09 19
5:30 p.m.
H.E. CROWDER BOARD ROOM**

The Regular Board Meeting was called to order by Chair Jennifer Sarlo.

- A. (I) Attendance as per attached schedule.

(Resolution #090-2023)

On motion of Trustees Marie Murphy Foran and Susan Myers it was approved:

That the Board move into Closed Session at 5:30 p.m.

(II) **Conflict of interest**

N/A

Updates given:

- E.1 **Negotiations Update**
E.2 **Arbitration and Grievance Update**
E.3 **Personnel/Property/Other Issues**

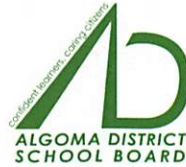
(Resolution #091-2023)

On motion of Trustees Susan Myers and Sheryl Evans it was approved:

That the Board adjourn Closed Session at 7:01 p.m.

Chair

Secretary



ALGOMA DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING – CLOSED SESSION

Date of Meeting: **Tuesday, September 19, 2023**

Time of Meeting: **5:30 p.m.**

Location: **EDUCATION CENTRE**

ATTENDANCE

Name	Abs/Pres	Late Arrival	Early Departure	Comments
Trustees				
Nick Apostle	✓			
Greg Bowman	✓			
Sheryl Evans	✓			
Elaine Johnston	✓ Teams			
Sara McCleary	✓			
Marie Murphy-Foran	✓			
Susan Myers	✓			
Jennifer Sarlo	✓			
Debbie Shamas	✓			
Heather Whitley	✓			
Admin. Council				
L. Reece	✓			
J. Santa Maria	✓			
B. Vallee	✓			
J. Maurice	Absent			
M. Bell	Absent ✓ Teams			
F. Palumbo	✓			
B. Servant	✓			
Others				

Chair or Trustee Designate



**ALGOMA DISTRICT SCHOOL BOARD
REGULAR BOARD MEETING**

**MINUTES
OPEN SESSION**

2023 09 19

7:00 p.m.

H.E. CROWDER BOARD ROOM

The Regular Board Meeting was called to order by Chair Jennifer Sarlo.

A. (I) Roll Call

Attendance as per attached schedule.

(Resolution #092-2023)

On motion of Trustees Sheryl Evans and Sara McCleary it was approved:

That the Board move into Open Session at 7:14 p.m.

(II) Land Acknowledgement – Read by Trustee Greg Bowman

(III) Approval of Agenda

(Resolution #093-2023)

On motion of Trustees Sara McCleary and Debbie Shamas it was approved:

That the Agenda dated 2023 09 19 be approved as distributed.

(IV) Conflict of interest

N/A

A. (V) Education Topic and/or Delegation

1. **Trustee Candidate Presentation** J.S.
Guest: Sue Johnson
 2. **Recognition of National Day of Truth & Reconciliation** M.B.
Guest : Alyssa Traves, Indigenous Education Lead
 3. **Overview of Summer Learning Programs** M.B.
-

(VI) System Information

1. **Enrolment Update** F.P.
 2. **Overview of Summer Learning Institute/Summer Session** M.B.
-

(Resolution #094-2023)

On motion of Trustees Marie Murphy Foran and Sara McCleary it was approved:

A. (VII) Approval of Minutes from Previous Meetings**Minutes to be Approved by the Board:**

1. Regular Board Meeting Minutes of 2023 06 13.
2. Special Board Meeting Minutes of 2023 08 01.

(VII) Minutes to be Received by the Board.

1. Special Education Advisory Committee (SEAC) meeting Minutes of 2023 06 06.
-

A. Reports from Committee Chairs, OPSBA Items**(VIII) Student Trustees' Reports****(IX) Reports from Committee Chairs, O.P.S.B.A., P.I.C., Audit Committee, Budget & Operations**

(Resolution #095-2023)

On the motion of Trustees Greg Bowman and Heather Whitley it was approved:

B.1 Appointment of Northern Area Trustee

1.3.0 Proposed Resolution

- 1.3.1 That the Board appoint **Sue Johnson** as Trustee for the Northern Area, effective September 19, 2023, noting that Trustee Johnson will serve until the end of the term, which is November 14, 2026.

(Resolution #096-2023)

On the motion of Trustees Sheryl Evans and Greg Bowman it was approved:

B.2 APPROVAL OF 2023-2024 OPSBA Membership Fees

2.4.0 Proposed Resolution

- 2.4.1 That the Board approve the membership in OPSBA for the year 2023-2024 at a cost of \$41,947.86 including HST.

(Resolution #097-2023)

On the motion of Trustees Greg Bowman and Sheryl Evans it was approved:

B.3 APPROVAL to Attend OPSBA Northern Regional Conference

3.3.0 Proposed Resolution

- 3.3.1 That approval be granted for up to 11 Trustees to attend the 2023 OPSBA Northern General Meeting & Program being held at the Delta Waterfront Hotel in Sault Ste. Marie, ON, from October 13th to 14th, 2023.

C. INFORMATION ITEMS

1. Celebrating 25 Years of Service – October 3, 2023, J.S.
2. Special Education Advisory Committee (SEAC) Representative J.S.
3. Annual Terry Fox Run/Walk L.R.

FUTURE MEETINGS AND LOCATIONS

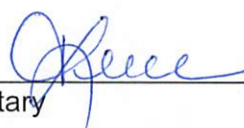
2023 10 03 4:00 pm - Celebration of 25 Years of Service - The Grand Gardens
7:00 pm - Committee of the Whole Meeting - H.E. Crowder Board Room

(Resolution #098-2023)

On the motion of Trustees Debbie Shamas and Marie Murphy Foran it was approved:

That the Board move to adjourn the Public Meeting at 8:47 pm.

Chair 

Secretary 



ALGOMA DISTRICT SCHOOL BOARD **REGULAR BOARD MEETING – OPEN SESSION**

Date of Meeting: **Tuesday, September 19, 2023**

Time of Meeting: **7:00 p.m.**

Location: **EDUCATION CENTRE**

ATTENDANCE

Name	Abs/Pres	Late Arrival	Early Departure	Comments
Trustees				
Nick Apostle	✓			
Greg Bowman	✓			
Sheryl Evans	✓			
Elaine Johnston	✓ Teams			
Sara McCleary	✓			
Marie Murphy-Foran	✓			
Susan Myers	✓			
Jennifer Sarlo	✓			
Debbie Shamas	✓			
Heather Whitley	✓			
Student Trustees				
Casey Bouvier				
Andrew Vair				
Desirae Schell-Migwans				
Admin. Council				
L. Reece	✓			
J. Santa Maria	✓			
B. Vallee	✓			
J. Maurice	Absent			
M. Bell	Teams ✓			
F. Palumbo	✓			
B. Servant	✓			
Others				
L. Aceti	✓			
F. Walsh	✓			
Media				

Chair or Trustee Designate



**ALGOMA DISTRICT SCHOOL BOARD
SPECIAL EDUCATION ADVISORY COMMITTEE (S.E.A.C.)**

MINUTES OF MEETING
June 6, 2023
DT Walkom/Teams
12:00 Start Time

Present: S. Kitts (North Shore Tribal Council), A. Gauthier (Thrive Child Development Centre) P. Mick (Member-At-Large), M. Tuomi, (Autism Ontario) M. Barbeau (Community Living Algoma)

Trustees: H. Whitley, S. Evans

Staff: B. Vallee (Superintendent), C. Phillips (Recording Secretary), K. Viita (System Administrator)

Regrets: E. Torresan (Algoma Family Services), S. McIlquham (Down Syndrome Society),

Remembering Trustee Russell Reid: S. Evans and B. Vallee began the SEAC meeting with a reflection on the passing of Trustee Russell Reid in June. Trustee Reid represented our northern communities as a trustee for 29 years and was recently recognized by the Ontario Public School Boards Association for his many years of service. He served as a passionate member of our SEAC for many years. His quiet wisdom and commitment to representing the interests of all students will be greatly missed. SEAC members observed a moment of silence in memory of Trustee Reid.

Meeting called to order following our reflection. With the approval of Chair Mick, Superintendent Vallee to facilitate the remainder of the hybrid meeting.

1. Welcome

2. Round Table - Introduction of members, staff, and guests.

3. Approval of Agenda and Minutes

- Approval of Agenda. Moved by S. Kitts. Seconded by M. Barbeau. All in favour.
- Approval of Minutes (June 6, 2023). Moved by S. Kitts. Seconded by M. Barbeau. All in favour.

4. Correspondence:

Simcoe County DSB SEAC

- Letter to Minister Lecce from the Simcoe County DSB SEAC outlining a variety of concerns related to special education.

Dufferin-Peel Catholic DSB SEAC

- Letter to Minister Lecce from the Dufferin-Peel Catholic DSB SEAC regarding shortage of Educational Assistants (Education Resource Workers) in the province. This is an issue throughout the province, including the Algoma District. The letter proposes that the Ministry of Education collaborate with the Ministry of Labour, Training and Skills Development, to develop a collaborative strategy with post-secondary institutions to support recruitment, retention, and training of educational support workers in the province.

Waterloo Region DSB SEAC re: Special Incidence Portion (SIP) Funding

- Letter to Minister Lecce about concerns about SIP money. Many letters on this topic have been received over the past few years. B. Vallee provided an overview of the SIP funding process and the types of supports that can be included in a claim. Important to note that Boards make SIP claims to partially recoup costs of supports already in place – a claim does not provide new funding for additional services. The maximum claim covers a little over half of the annual cost of an EA. For this year, the Ministry will not require claims to be submitted but will be providing SIP funding based on a formula (2022-23 funding plus an additional five percent). Staff are pleased as SIP claims are very labour-intensive and pull staff away from their regular duties for several weeks each year.

5. Presentation/Discussion:

Overview of ADSB Special Education Programs & Services 2023-2024 (B.Vallee/ K. Viita)

- The presentation provided an overview of special education programs and services in the ADSB, including principles of special education that support our board model, a definition of programs and services, an introduction to Individual Education Plans (IEPs) including accommodations, modifications and alternative programming, current demographic data, programs & placements available in our board, as well as our current special education team members and their respective roles.

6. Member Organization Updates

S. Kitts (North Shore Tribal Council)

- Regret to announce that Education Manager Connie Traves will be leaving the role on Friday (September 16th)
- Very busy with start-up issues.
- Postings are in place to hire more staff.

M. Tuomi (Autism Ontario)

- Nothing to report this month

A. Gauthier (Thrive)

- Therapists have begun rehabilitative services in schools.
- Did not receive grant/funding for summer programs but offered a school-readiness program to families.
- Thrive is currently located in two sites and continues to expand.

P. Mick (Member- At-Large)

- Nothing to report this month.

M. Barbeau- Community Living Algoma

- CLA finds an increase in mental health issues compared to the past
- ADSB and HSCDSB have contracted for a five-part learning series with Shelley Moore. Five dates have been selected for board staff to participate in professional learning.

7. Report from the Board (Trustees)

- Trustee Whitley will be filling in on SEAC in her role as the alternate.
- First ADSB Board meeting is scheduled for next Tuesday (September 19th)
- Northern Regional Trustee conference is scheduled for Oct 13 and 14. This will be hosted in SSM.

8. Report from Administration (B. Vallee & K. Viita)

- **Transitions:** Transitions take place across many levels (e.g. entry to school, divisional changes, change in school, and/or change in panel). The next phase of the formal process for Kindergarten transitions is the fall meetings, which will take place in late September and through October.
- **Professional Development Day (September 5th):** The first Professional Development Day of the 2023-2024 school year took place on Tuesday, September 5th. Staff participated in a range of operational training (e.g. fire safety, traumatic events response, mental health emergency procedures, and developing student support plans. The afternoon was focused on Health & Safety training, including workplace violence prevention, accessibility training for customer service, OESC reporting (e.g. Safe Schools and Workplace Violence Reporting as well as an introductory session to school improvement planning which will be the focus of the upcoming September 29th PD Day. Educational Assistants will be completing BMS training on this PD Day as well.
- **Summer Institute.** Teachers had the opportunity to participate in two days of professional learning on August 29th and 30th. Special Education topics included *Using Psychological-Educational Assessment to Plan IEPs*, *The Role of the Classroom Teacher in Supporting Specialized Programs and Classrooms*, and *Differentiation for Diversity* (focused on cognitive processes). A session on mental Health, *Planning for Wellness* was also included in the agenda. Approximately 275 teachers participated in the two-day session.
- **Empower Reading:** We continue to expand our use of the Empower Reading program. This week, we are training six additional staff in the use of the Empower 6-8 Decoding and Spelling on September 11th & 12th, providing refresher training for existing teachers on September 13th, and training new Empower Grade 2-5 Decoding and Spelling teachers on September 14th and 15th. This year, we will be including three Itinerant Empower Teachers to provide the program at additional sites.
- **Formal Assessments:** We have continued our efforts to conduct additional psychological-educational assessments over the summer months. Approximately 15 assessments were conducted during the month of July. Report shares for summer testing will take place over the upcoming weeks. We have also begun our assessment process for the 2023-2024 school year with formal assessments beginning this week.

9. Next Meeting: October 17, 2023.

10. Motion to adjourn: Moved by S. Kitts. Seconded by S. Evans

Meeting adjourned at 1:20



B.1 Director's Report To The Board

Date: 2023 10 24

Subject: **2023-2024 BANK BORROWING RESOLUTION**

1.1.0 Background & Information

- 1.1.1 In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to \$10,000,000 to meet its obligations, until current revenue is received, the current expenditures of the Board for the period commencing on September 1, 2023 and ending on August 31, 2024 (the "Period").
- 1.1.2 Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.
- 1.1.3 The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

1.2.0 Recommendation

- 1.2.1 It is recommended that The Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from the Banker of the Board, currently Canadian Imperial Bank of Commerce ("CIBC") or from any other approved lender authorized for borrowing purposes in accordance with Section 243 of the Act a sum or sums not exceeding in the aggregate \$10,000,000 to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to the Banker of the Board, currently CIBC, or from any other approved lender promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business for the sums borrowed plus interest at a rate to be agreed upon from time to time with the Banker of the Board, currently CIBC, or from any other approved lender; (See Attachment B. #1)
- 1.2.2 The Director of Education and Treasurer or Superintendent of Business is authorized and directed to apply in payment of all sums borrowed plus interest, all of the money collected or received in respect of the current revenues of the Board.

B.1 Director's Report To The Board

Date: 2023 10 24

Subject: **2023-2024 BANK BORROWING RESOLUTION**

1.2.0 Recommendation (Continued)

1.2.3 The Director of Education and Treasurer or Superintendent of Business is authorized and directed to deliver to the Banker of the Board, currently CIBC, or from any other approved lender from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

1.3.0 Proposed Resolution

1.3.1 That the Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from the Banker of the Board, currently Canadian Imperial Bank of Commerce ("CIBC") or from any other approved lender authorized for borrowing purposes in accordance with Section 243 of the Act a sum or sums not exceeding in the aggregate \$10,000,000 to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to the Banker of the Board, currently CIBC, or from any other approved lender promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business for the sums borrowed plus interest at a rate to be agreed upon from time to time with the Banker of the Board, currently CIBC, or from any other approved lender; (See Attachment B.1 #1)

1.3.2 The Director of Education and Treasurer or Superintendent of Business is authorized and directed to apply in payment of all sums borrowed plus interest, all of the money collected or received in respect of the current revenues of the Board;

1.3.3 The Director of Education and Treasurer or Superintendent of Business is authorized and directed to deliver to the Banker of the Board, currently CIBC, or from any other approved lender from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

ALGOMA DISTRICT SCHOOL BOARD 2023-2024 Borrowing Resolution

A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE ALGOMA DISTRICT SCHOOL BOARD (the "Board")

Background

1. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to \$10,000,000 to meet, until current revenue is received, the current expenditures of the Board for the period commencing on September 1, 2023 and ending on August 31, 2024 (the "Period").
2. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.

The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

RESOLVED THAT:

1. That the Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from the Banker of the Board, currently Canadian Imperial Bank of Commerce ("CIBC") or from any other approved lender authorized for borrowing purposes in accordance with Section 243 of the Act a sum or sums not exceeding in the aggregate \$10,000,000 to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to the Banker of the Board, currently CIBC, or from any other approved lender promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business for the sums borrowed plus interest at a rate to be agreed upon from time to time with the Banker of the Board, currently CIBC, or from any other approved lender;
2. The Director of Education and Treasurer or Superintendent of Business is authorized and directed to apply in payment of all sums borrowed plus interest, all of the money collected or received in respect of the current revenues of the Board;
3. The Director of Education and Treasurer or Superintendent of Business is authorized and directed to deliver to the Banker of the Board, currently CIBC, or from any other approved lender from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

We hereby certify that the foregoing is a true and complete copy of a Resolution of the Board in the Province of Ontario, duly passed at a meeting of the Board and that this Resolution is in force and effect.

DATED this 24th day of October 2023.

WITNESS the corporate seal

Chair

Secretary



B.2 Director's Report To The Board

Date: 2023 10 24

Subject: **2023-2024 CAPITAL PROJECT BORROWING RESOLUTION**

2.1.0 Background & Information

2.1.1 In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow, for short term purposes, the amount of up to \$20,000,000 to meet the Boards obligations for payments related to Capital Projects, until the Ministry of Education flows Capital funding.

2.1.2 This is required to ensure ADSB's cash management strategy addresses Ministry of Education procedures in funding Capital payments for approved projects. The Ministry of Education flows payments to School Boards only twice per year:

- a) Capital expenditures from September to March (recorded in the March report submission to the Ministry and paid out in August to School Boards)
- b) Expenditures from April to August (recorded in the financial statement submission to the Ministry and paid out in February to School Boards)

Short term interest costs on the Banker's acceptance are fully reimbursed by the Ministry of Education for Capital Projects.

2.1.3 Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the un-received balance of the estimated revenues of the Board for the Period.

2.1.4 The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

2.2.0 Recommendation

2.2.1 It is recommended that The Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business are authorized on behalf of the Board to borrow from time to time by way of bankers' acceptance from the Banker of the Board, currently Canadian Imperial Bank of Commerce ("CIBC") or from any other approved lender authorized for borrowing purposes in accordance with Section 243 of the Act a sum or sums not exceeding in the aggregate \$20,000,000 to meet, until current revenue is collected, the current Capital expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to the Banker of the Board, currently CIBC, or from any other approved lender or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business for the sums borrowed plus interest at a rate to be agreed upon from time to time with the Banker of the Board, currently CIBC, or from any other approved lender.

B.2 Director's Report To The Board

Date: 2023 10 24

Subject: 2023-2024 CAPITAL PROJECT BORROWING RESOLUTION

2.2.0 Recommendation (Continued)

2.2.2 The Director of Education and Treasurer or Superintendent of Business is authorized and directed to apply in payment of all sums borrowed plus interest, all of the money collected or received in respect of the current revenues of the Board.

2.3.0 Proposed Resolution

2.3.1 That the Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business are authorized on behalf of the Board to borrow from time to time by way of bankers' acceptance from the Banker of the Board, currently Canadian Imperial Bank of Commerce ("CIBC") or from any other approved lender authorized for borrowing purposes in accordance with Section 243 of the Act a sum or sums not exceeding in the aggregate \$20,000,000 to meet, until current revenue is collected, the current Capital expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to the Banker of the Board, currently CIBC, or from any other approved lender or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business for the sums borrowed plus interest at a rate to be agreed upon from time to time with the Banker of the Board, currently CIBC, or from any other approved lender; (See Attachment B.2 #1)

2.3.2 The Director of Education and Treasurer or Superintendent of Business is authorized and directed to apply in payment of all sums borrowed plus interest, all of the money collected or received in respect of the current revenues of the Board.

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CAPITAL PROJECTS BORROWING RESOLUTION 2023-2024

A RESOLUTION AUTHORIZING THE ALGOMA DISTRICT SCHOOL BOARD (the “Board”) TO BORROW MONEY PURSUANT TO THE PROVISIONS OF SECTION 243(1) OF THE EDUCATION ACT FOR THE RAISING OF FUNDS TO MEET THE CURRENT EXPENDITURE REQUIREMENTS OF CERTAIN CAPITAL PROJECTS AS MORE PARTICULARLY DESCRIBED IN THIS RESOLUTION, UNTIL CURRENT REVENUE IS RECEIVED.

WHEREAS:

- A. The Board has received funding approval under the Ministry of Education’s Capital Funding Programs for identified capital needs valued at over \$34 million. Reimbursement of board expenditure is contingent on amounts reported in the Financial Statements (as of August 31st) and March Report (as of March 31st) and payments for these capital expenditures will occur on a bi-annual basis as illustrated below:

Capital Expenditures made in Period	Ministry Payment Received
Apr 01 to Aug 31	Feb
Sep 01 to Mar 31	Aug

The ministry will fund the board’s short-term interest costs related to these capital expenditures.

- B. The Board wishes to apply to the Canadian Imperial Bank of Commerce (“CIBC”) for a capital loan for the purpose of short-term financing the capital projects until the capital grants are received from the Ministry of Education;
- C. The total cost of the projects is within the Board’s Debt and Financial Obligation Limit as established by the Ontario Ministry of Education.
- D. The interest expense incurred will be repaid to the Board by the Ministry of Education under the ‘Allocation for Short-Term Interest Grant’.

THEREFORE, BE IT RESOLVED as follows:

1. “The **Board Chair** and the **Director of Education** are authorized on behalf of the Board to borrow up to \$20,000,000 for capital projects in accordance with the Act.
2. The Chair or Vice-Chair and the Director of Education are authorized for and on behalf of the Board to execute and deliver all such documents to do such other acts and things as may be necessary to give full effect of this resolution.

We hereby certify that the foregoing is a true and complete copy of a Resolution of the Board in the Province of Ontario, duly passed at a meeting of the Board and that this Resolution is in force and full effect.

Dated this 24th day of October 2023.

.....
Jennifer Sarlo, Board Chair

.....
Lucia Reece, Director of Education

B.3 Director's Report to the Board

Date: 2023 10 24

Subject: **A BY-LAW TO PROVIDE FOR A 2024 EDUCATION TAX LEVY**

3.1.0 Background

- 3.1.1** Subsection 257.7(1) of the Education Act requires that the English-language public district school boards levy education tax for all boards of education in areas without municipal organization within the jurisdictional area of the board.
- 3.1.2** Section 257.7(1) of the Education Act states that taxes levied by the English-language public district school boards shall be collected under the *Provincial Land Tax Act, 2006* as if they were taxes imposed under the Act.
- 3.1.3** Ontario Regulation 400/98 and subsequent amendments to this regulation prescribe the tax rates under subsection 257.12(1) of the *Education Act*.
- 3.1.4** As of January 01, 2009, the Board no longer administers the collections of the Education Tax Levy in our Unorganized Townships. This function has been centralized through the Provincial Land Tax Office. This By-Law will allow us to receive the Algoma District School Board's share of Education Taxes from the Provincial Land Tax Office.

3.2.0 Information

- 3.2.1** It is necessary for the Board to pass By-Law 2024-01 (Attachment B.3 #1) in order to provide for the receipt of a 2024 Education Tax Levy in accordance with the Education Act, Provincial Land Tax Act and related regulations noted above.

3.3.0 Recommendation

- 3.3.1** It is recommended that the Board read three times and approve By-law No. 2024-01 to provide for the receipt of a 2024 Education Tax Levy in accordance with the Education Act, Provincial Land Tax Act and related regulations noted above as described in the Director's Report to the Board of 2023 10 24.

3.4.0 Proposed Resolution

- 3.4.1** That the Board read three times and approve By-law No. 2024-1 to provide for the receipt of a 2024 Education Tax Levy in accordance with the Education Act, Provincial Land Tax Act and related regulations noted above as described in the Director's Report to the Board of 2023 10 24.

BY-LAW NO. 2024-01

A BY-LAW TO PROVIDE FOR A 2024 EDUCATION TAX LEVY

WHEREAS subsection 257.7(1) of the *Education Act* requires the Board to levy the tax rates prescribed under section 257.12 of the *Education Act*;

AND WHEREAS Ontario Regulation 400/98 and subsequent amendments to this regulation prescribe the tax rates under subsection 257.12(1) of the *Education Act*;

NOW THEREFORE the Algoma District School Board enacts as follows:

The rates set out in Ontario Regulation 400/98 and subsequent amendments to this regulation for the year 2024 are hereby levied in localities within the area of jurisdiction of the Board on the property indicated in section 257.7 of the *Education Act*.

ENACTED AND MADE AS OF THE 24th day of October 2023

Jennifer Sarlo, Chair

Lucia Reece, Director

Read three times and approved at the Regular Board meeting on October 24, 2023.