

**ALGOMA DISTRICT SCHOOL BOARD**

644 Albert Street East
Sault Ste Marie, ON P6A 2K7
Phone 705-945-7111
www.adsb.on.ca

REGULAR BOARD MEETING AGENDA**Tuesday, February 25, 2025****EDUCATION CENTRE****Public Meeting Start 5:30 P.M.**

ITEM	TOPIC	LEAD
1.0	Call to order	
	1. Land Acknowledgment: Read by Sue Johnson	
	2. Roll Call	
	3. Conflict of Interest	
	4. Approval of Implementation of Consent Agenda (Motion)	JS
	5. Approval of Agenda	
2.0	Consent Agenda	
	1. Regular Board Meeting Minutes from 2025 01 14	
	2. SEAC Meeting Minutes from 2024 12 10	
	3. SEAC Meeting Minutes from 2025 01 21	
	4. Budget Development Process for 2025-2026	
3.0	Senior Administration Reports/ Information/ Monitoring	
	1. Introduction of "Sweetened": A New Business/ Entrepreneurial Venture	LR/JS/MB
	2. 2025-2026 School Year Calendar Consultation (Motion)	JM
	3. Report on ADSB Alliance Academy	MB
	4. New Student Trustees for 2025-2026 (Motion)	JM
	5. Distribution of Policies:	
	2.10 Student Trustee Policy	JM
	6.15 Fundraising, Canvassing, Soliciting	JSM
	6.24 Requests for Financial Assistance from Organizations	JSM
	6.38 Policy for External Use of Closed board Facilities	JSM
4.0	Board Reports	
	1. Report of the Director	LR
	2. Report of Chair	JS
	3. Student Trustee Report	
	4. OPSBA Report	GB
	5. Parent Involvement Committee Report	SMC
5.0	Other Business	
	1. Invite from Town of Thessalon to attend Council Meeting	LR
6.0	Next Meeting Dates	
	1. 2025 February 27 Professional Development Day & Election Day	
	2. 2025 March 25 Regular Board Meeting	
7.0	Motion to Adjourn	

REPORT TO THE BOARD of 2025 02 25		Item # 1.0
Prepared By:	Chair Sarlo	
Strategic Priority:	n/a	
Purpose:	Information	Discussion Motion
Topic/Issue:	Call to Order	



Rationale
Call to order open session of the Regular Board Meeting of 2025 02 25.
Key Highlights
n/a
Anticipated Benefits
n/a
Insights / Learning
n/a
Considerations/Next Steps
n/a
Motion (if applicable)
Moved by: _____ Seconded by: _____
That the Board move into open session of the Regular Board Meeting of 2025 02 25 at _____pm.
Motion was: Carried Defeated Initials of Chair: _____ Resolution # _____

REPORT TO THE BOARD of 2025 02 25		Item # 1.4
Prepared By:	Director Reece	
Strategic Priority:	Governance	
Purpose:	Information Discussion	Motion
Topic/Issue:	Implementation of Consent Agenda	



Rationale	
Following a governance workshop and a discussion focused on potential ways to improve the efficiency and structure of meetings, Trustees agreed that implementing a consent agenda would help improve efficiency.	
Key Highlights	
- a consent agenda occurs near the start of a meeting - as noted by Roberts Rules of Order, items on a consent agenda are typically uncontroversial items, such that it can be reasonably expected they will be adopted with no debate or separate vote (ie. minutes of meetings, routine reports) - Board members may request any item on the consent agenda be removed, for individual discussion; when this occurs, remaining items on the consent agenda will be approved in a single motion	
Anticipated Benefits	
- increased efficiency of meetings - provides more time to focus on items related to our Strategic Priorities and emerging/substantive topics	
Insights / Learning	
- continue to connect with other school boards who use a consent agenda as we monitor our progress - continue to monitor our meetings to see if further efficiencies can be identified	
Considerations/Next Steps	
- as this is a new approach, the Board will monitor implementation through self-assessment and feedback to determine success (ie. efficiency, more time for discussion of emerging/substantive topics)	
Motion (if applicable)	
Moved by:	Seconded by:
That the Board approve the implementation of a consent agenda for Board meetings, effective February 25, 2025.	
Motion was: Carried	Defeated Initials of Chair: Resolution #

REPORT TO THE BOARD of 2025 02 25		Item # 1.5
Prepared By:	Chair Sarlo	
Strategic Priority:	n/a	
Purpose:	Information Discussion	Motion
Topic/Issue:	Approval of Agenda	



Rationale	
That the Agenda dated 2025 02 25 be approved as distributed.	
Key Highlights	
n/a	
Anticipated Benefits	
n/a	
Insights / Learning	
n/a	
Considerations/Next Steps	
n/a	
Motion (if applicable)	
Moved by:	Seconded by:
That the Board approve the Agenda of 2025 02 25 as distributed.	
Motion was: Carried Defeated Initials of Chair: Resolution #	

REPORT TO THE BOARD of 2025 02 25		Item # 2.0
Prepared By:	Chair Sarlo	
Strategic Priority:	Governance	
Purpose:	Information Discussion	Motion
Topic/Issue:	Consent Agenda	



Rationale	
2.0 Consent Agenda for approval is as follows: 2.1 Regular Board Meeting Minutes of 2025 01 14 2.2 SEAC Meeting Minutes from 2024 12 10 2.3 SEAC Meeting Minutes from 2025 01 21 2.4 Budget Development Process for 2025-2026	
Key Highlights	
n/a	
Anticipated Benefits	
n/a	
Insights / Learning	
n/a	
Considerations/Next Steps	
n/a	
Motion (if applicable)	
Moved by:	Seconded by:
That the Board approve the Consent Agenda items for February 25, 2025.	
Motion was: Carried Defeated Initials of Chair: Resolution #	



**ALGOMA DISTRICT SCHOOL BOARD
REGULAR BOARD MEETING
MINUTES**

CLOSED SESSION

2025 01 14

5:30 p.m.

H.E. CROWDER BOARD ROOM

The Regular Board Meeting was called to order by Chair Jennifer Sarlo.

- A. (I) Attendance as per attached schedule.

(Resolution #001-2025)

On motion of Trustees Nick Apostle and Sue Johnson it was approved:

That the Board move into Closed Session at 5:37 p.m.

(II) **Conflict of interest**

N/A

D.1 **Action Items**

N/A

Updates given:

- E.1 **Negotiations Update**
 - E.2 **Arbitration and Grievance Update**
 - E.3 **Personnel/Property/Other Issues**
-

(Resolution #002-2025)

On motion of Trustees Elaine Johnston and Sara McCleary it was approved:

That the Board adjourn Closed Session at 7:00 p.m.

(Resolution #011-2025)

On motion of Trustees Sara McCleary and Greg Bowman it was approved:

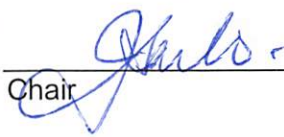
That the Board resume Closed Session at 8:19 p.m.

(Resolution #012-2025)

On motion of Trustees Elaine Johnston and Heather Whitley it was approved:

That the Board adjourn Closed Session at 9:45 p.m.

Chair



Secretary





ALGOMA DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING – CLOSED SESSION

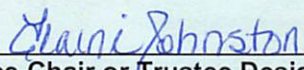
Date of Meeting: **Tuesday, January 14, 2025**

Time of Meeting: **5:30 p.m.**

Location: **EDUCATION CENTRE**

ATTENDANCE

Name	Abs/Pres	Late Arrival	Early Departure	Comments
Trustees				
Nick Apostle	Present			
Greg Bowman	Present			
Sheryl Evans	Present			
Sue Johnson	Present			
Elaine Johnston	Present			
Sara McCleary	Present			
Marie Murphy-Foran	Present			
Susan Myers	Present			
Jennifer Sarlo	Present			
Debbie Shamas	On Line			
Heather Whitley	Present			
Admin. Council				
L. Reece	Present			
J. Santa Maria	Present			
B. Vallee	Present			
J. Maurice	Present			
M. Bell	Present			
F. Palumbo	Absent			
B. Servant	Present			
Others				


 Vice-Chair or Trustee Designate



**ALGOMA DISTRICT SCHOOL BOARD
REGULAR BOARD MEETING
MINUTES
OPEN SESSION
2025 01 14
7:00 p.m.
H.E. CROWDER BOARD ROOM**

The Regular Board Meeting was called to order by Chair Jennifer Sarlo.

A. (I) Roll Call

Attendance as per attached schedule.

(Resolution #003-2025)

On motion of Trustees Elaine Johnston and Sue Johnson it was approved:

That the Board move into Open Session at 7:15 p.m.

(II) Land Acknowledgement – Read by Trustee Susan Myers

(III) Approval of Agenda

(Resolution #004-2025)

On motion of Trustees Greg Bowman and Elaine Johnston it was approved:

That the Agenda dated 2025 01 14 be approved.

(IV) Conflict of interest

N/A

A. (V) Education Topic and/or Delegation

N/A

(VI) System Information

- | | |
|--|-----------|
| 1. Director's Annual Report | L.R. |
| 2. Update on 2025-2026 School Year Calendar Consultation | J.M. |
| 3. Kindergarten Registration 2025 | B.S./B.V. |
| 4. Multi-Year Accessibility Plan | B.V. |

(Resolution #005-2025)

On motion of Trustees Nick Apostle and Greg Bowman it was approved:

A. (VII) Approval of Minutes from Previous Meetings**Minutes to be Approved by the Board:**

1. Regular Board Meeting Minutes of 2024 11 26.
2. Organizational board Meeting Minutes of 2024 12 03.

(VII) Minutes to be Received by the Board.

1. SEAC Meeting Minutes of 2024 11 19.

A. Reports from Committee Chairs, OPSBA Items**(VIII) Reports:**

- ☐ Student Trustees
- ☐ OPSBA
- ☐ Parent Involvement Committee
- ☐ Committee Chairs: Audit Committee, Budget & Operations

(Resolution #006-2025)

On the motion of Trustees Sara McCleary and Greg Bowman it was approved:

B.1 COMPLETION AND RECEIPT OF THE DIRECTOR OF EDUCATION'S ANNUAL REPORT

1.3.0 Proposed Resolution

- 1.3.1 That the Board acknowledge completion of and approval for posting, the Annual Report of the Director of Education for 2024 as required by the Ministry of Education, and as contained in the Director's Report to the Board of 2025 01 14.

(Resolution #007-2025)

On the motion of Trustees Sue Johnson and Elaine Johnston it was approved:

B.2 APPROVAL OF POLICIES

2.4.0 Proposed Resolution

- 2.4.1 That the Board approve, as part of the regular review process, the following policy:
- a. 1.01 Board Philosophy, Aims & Objectives
- as outlined in the Director's Report of 2025 01 14.

(Resolution #008-2025)

On the motion of Trustees Greg Bowman and Marie Murphy Foran it was approved:

B.2 APPROVAL OF POLICIES

2.4.0 Proposed Resolution

- 2.4.1 That the Board approve, as part of the regular review process, the following policy:
- b. 6.08 Short -Term Closing of Schools & Board Facilities.
- as outlined in the Director's Report of 2025 01 14.

(Resolution #009-2025)

On the motion of Trustees Heather Whitley and Greg Bowman it was approved:

B.3

RATIFICATION OF COLLECTIVE AGREEMENT WITH ETFO

Acton Item D.1 Resolution #139-2024 was discussed and approved in Closed Session on 2024 12 03 and moved into Open Session of 2025 01 14. As B.3 item.

C. INFORMATION ITEMS

- | | | |
|----|---|-------------|
| 1. | Committee Appointments for 2025 | Chair Sarlo |
| 2. | Property and liability Insurance Renewals for 2025 & OSBIE Refund Statement | J.S.M. |
| 3. | Q.1 ADSB Quarterly Report 1 | J.S.M. |
| 4. | ADSB Hockey Skills Academy travelled to Detroit | M.B. |
| 5. | Argentinian Students visit to engage in Hockey Skills | M.B. |
-

FUTURE MEETINGS AND LOCATIONS

2025 02 04 5:30 PM Committee of the Whole Meeting Closed – H.E. Crowder Board Room
7:00 PM Committee of the Whole Meeting Public – H. E. Crowder Board Room

(Resolution #010-2025)

On the motion of Trustees Nick Apostle and Elaine Johnston it was approved:

That the Board move to adjourn the Public Meeting at 8:11 pm.


Chair


Secretary



ALGOMA DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING – OPEN SESSION

Date of Meeting: **Tuesday, January 14, 2025**

Time of Meeting: **7:00 p.m.**

Location: **EDUCATION CENTRE**

ATTENDANCE

Name	Abs/Pres	Late Arrival	Early Departure	Comments
Trustees				
Nick Apostle	Present.			
Greg Bowman	Present			
Sheryl Evans	Present			
Sue Johnson	Present			
Elaine Johnston	Present			
Sara McCleary	Present			
Marie Murphy-Foran	Present			
Susan Myers	Present			
Jennifer Sarlo	Present			
Debbie Shamas	On Line			
Heather Whitley	Present			
Student Trustees				
Georgie-June Abel	Present			
Cameron Ciotti	Present			
Addy McEachren	On Line			
Admin. Council				
L. Reece	Present			
J. Santa Maria	Present.			
B. Vallee	Present			
J. Maurice	Present			
M. Bell	Present			
F. Palumbo	Absent.			
B. Servant	Present			
Others				
L. Aceti	Present			
F. Walsh	Present			
Media				
Brian Kelley	Present			
Darren Taylor	Present			

Elaine Johnston
Vice-Chair or Trustee Designate



**ALGOMA DISTRICT SCHOOL BOARD
SPECIAL EDUCATION ADVISORY COMMITTEE (S.E.A.C.)**

**MINUTES OF MEETING
December 10, 2024
Sugar Maple Room/Teams
12:00 Start Time**

Present: M. Tuomi, (Autism Ontario), M. Barbeau (Community Living Algoma), Amanda Gauthier (Thrive CDC), Clinton Snider (Algoma Family Services)

Trustees: Susan Myers

Staff: B. Vallee (Superintendent), C. Phillips (Recording Secretary), K. Viita (System Administrator), Krista Lappage (System Administrator)

Regrets: Velma Simon (Member-at- Large), S. Evans (Trustee), H. Whitley (Trustee), P. Mick (Member-At-Large), S. Kitts (North Shore Tribal Council)

Guests:

Meeting called to order. With the approval of Chair Mick, Superintendent Vallee to facilitate the remainder of the hybrid meeting.

1. Welcome

2. Round Table - Introduction of members, staff, and/or guests.

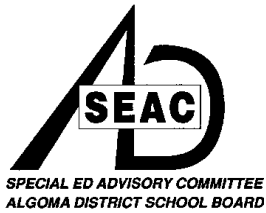
3. Approval of Agenda and Minutes

- Approval of Agenda. Moved by M. Barbeau. Seconded by M. Tuoumi. All in favour.
- Approval of Minutes (November 19, 2024). Moved by. M Tuomi. Seconded by M. Barbeau. All in favour.

4. Correspondence: Limestone DSB SEAC to OCT Registrar re: Special Education Training

- The letter addresses lack of consistent Special Education training in teacher education programs. ADSB SEAC would like to prepare a letter of support as we believe that special education training should be a mandatory part of the curriculum for teacher education programs.

5. Presentation: *Charting the Path* (Sarah Anich-Mansfield, Learning Disabilities Resource Facilitator)



**ALGOMA DISTRICT SCHOOL BOARD
SPECIAL EDUCATION ADVISORY COMMITTEE (S.E.A.C.)**

**MINUTES OF MEETING
January 21, 2025
Sugar Maple Room/Teams
12:00 Start Time**

Present: M. Tuomi, (Autism Ontario), M. Barbeau (Community Living Algoma), Amanda Gauthier (Thrive CDC), Clinton Snider (Algoma Family Services), P. Mick (Member-At-Large), Velma Simon (Member-at- Large)

Trustees: H. Whitley, S. Evans

Staff: B. Vallee (Superintendent), C. Phillips (Recording Secretary), K. Viita (System Administrator), Krista Lappage (System Administrator)

Regrets: S. Kitts (North Shore Tribal Council)

Guests: Jan Marelli, Secondary System Administrator

Meeting called to order. With the approval of Chair Mick, Superintendent Vallee to facilitate the remainder of the hybrid meeting.

1. Welcome

2. Round Table - Introduction of members, staff, and/or guests.

3. Approval of Agenda and Minutes

- Approval of Agenda. Moved by M. Barbeau. Seconded by M. Tuoumi. All in favour.
- Approval of Minutes (December 10, 2024). Moved by. C. Snider. Seconded by M. Barbeau. All in favour.

4. Correspondence: Letter re: Special Education Funding & Staffing Shortages

- Letter from Ottawa Catholic DSB SEAC regarding issues related to special education funding, particularly staffing shortages regarding educational assistants. They have requested that other SEAC chairs “co-sign” their letter. SEAC members agree; P. Mick will indicate willingness to be added to the letter.
- **Draft Letter supporting Limestone DSB SEAC letter to OCT Registrar re: Special Education Training in Teacher Preparation Programs.**

SEAC members approved the draft letter, which will be sent by our SEAC in support of the original letter from Limestone DSB SEAC.

5. Presentation: *Pathways for Students* (Jan Marelli, Secondary System Administrator)

- As the option selection process is underway for secondary schools, J. Marelli shared information regarding current options available for students, with a particular focus on Locally Developed Compulsory Courses. The presentation provided information about:
 - Graduation requirements, which have changed for students currently enrolled in Gr. 9 as well as those that will be entering Gr.9 next year. The mix of compulsory credits and optional credits has shifted compared to the requirements for students currently in grade ten or above.
 - Types of Courses available. In grade nine, courses are available at the De-streamed, Open, or Locally Developed level. In grade ten, courses are offered at the Academic, Applied, Open, or Locally Developed level. In grade eleven and twelve, courses are offered at Academic, Applied, Open and Workplace levels.
 - Locally Developed Compulsory Courses are generally accessed by students who have been receiving significantly modified programming in Grade 8 and/or are several grade levels behind in developing literacy and numeracy skills, even with accommodations in place.
 - Locally developed courses provide a measure of flexibility and support for students to meet the requirements for the Ontario Secondary School Diploma.
 - These courses are not intended to “replace” Applied courses, so with the move to de-streaming in grade nine, boards are required to track and submit enrollment numbers for locally developed courses to ensure that this does not happen.
 - Students entering high school and currently enrolled in grade nine are also required to attempt the Ontario Secondary School Literacy Test (OSSLT) at least one prior to enrollment in the literacy course.
 - Information booklet is available on the board website and copies have been provided for SEAC members.

6. Member Organization Updates

Community Living Algoma (M. Barbeau)

- *Together We're Better* contest is underway. This is open to all school boards to participate.
- Information/postings for the *Summer Employment Program* have been released. Students with an intellectual or developmental disability are eligible to apply to the program. Applications are also available for students without a disability that are interested in employment as Job Coaches or Coordinators. The application deadline is February 28, 2025. Information is available via the CLA website at <https://communitylivingalgoma.bamboohr.com/careers>

Autism Ontario (M. Tuomi)

- Monthly SEAC Lunch Chat took place on January 15, 2025 to share events and activities being planned.
- [Celebrate the Spectrum](#) link contains information including *Fly a Flag*, *Get Involved*, *Events*, and the *School Giving Challenge*. Flags, bracelets, window decals, etc. can be purchased at cost. Every year, Autism Ontario gets requests from schools, organizations, businesses and more, requesting presentations, speakers or resources to help

them celebrate, so this year a *Participant Request Form* has been introduced on the website. Note: Requests must be submitted prior to February 1, 2025, for consideration.

Algoma Family Services (Clint Snider)

- Various in-house training programs taking place (e.g. ASIST, CPI).
- New groups are beginning (e.g. *Parenting a Second Time Around* supporting grandparents who are raising their grandchildren).

Member-at-Large (Velma Simon)

- No deadline for application to the CICE program; however, there is now a cap (10 students) on the number of students registered in the program so spots are filling up.

Thrive CDC (Amanda Gauthier)

- Nothing to report

Member-At-Large (Pat Mick)

- Nothing to report

7. Report from the Board (Trustees)

- At the January 11th Board Meeting, the following areas were discussed:
 - Director's Annual Report released
 - School Year Calendar consultation is available for parents and other stakeholders. [School Year Calendar Consultation](#)
 - Kindergarten registration has begun.
 - Multi-Year Accessibility Plan document (previously reviewed by SEAC) provided to Trustees
 - Policy approvals
 - Committee Assignments for upcoming school year (SEAC is a four-year term)
 - Ontario Public School Board Association (OPSBA) Public Education Symposium upcoming – many trustees attend this symposium.
- Trustees also participated in a training session on Governance during the month of January.

8. Report from Administration (B. Vallee, K. Viita, K Lappage)

- **Kindergarten Registration Begins.** Now that we have arrived in 2025, Kindergarten registration has begun for students born in 2021, as well as those born in 2020 that may not have attended school yet. Very helpful to have families register as early as possible as this helps with preliminary planning for the 2025-2026 school year. This is particularly true for students that may be part of our formal Kindergarten Transitions process for students with special education needs.
- **Kindergarten Transitions Process:** With Kindergarten registration underway, the Kindergarten Transitions process has begun. The first phase of meetings includes approximately 45 students. We usually end up with approximately 65-75 students participating in the formal process as we move through the year.
- **SERT Professional Learning:** Our Elementary SERT session for the month of January took place on Friday, January 17th. Our SERTs participated in a full day of Acadience

training. Acadience is the universal screener that is being implemented across the ADSB for all K-2 students.

- **Professional Development Day (January 31st):** We are in the process of planning for the January 31st Professional Development Day. Elementary Teachers have the day set aside for the purposes of assessment and reporting, while secondary teachers will be participating in professional learning and semester turn-around activities. The special education department will be focused on professional learning for educational assistants for this PD Day. Reminder to all that agendas for upcoming PD Days are posted on the ADSB website two weeks in advance of the date. [Professional Development](#)
- **OCASE Virtual Symposium (Jan 17th):** B Vallee attended the virtual January workshop for OCASE. OCASE is the Ontario Council for Administrators of Special Education, which is a sub-division of the Council for Exceptional Children. This workshop was focused on use of Artificial Intelligence apps to support learning of students with special education needs.
- **EQAO Mathematics Assessment (Grade 9) Window Opens:** The window to conduct EQAO testing for Grade 9 mathematics will be open from Wednesday, January 8th through until Thursday, January 30th. This is for students currently enrolled in the Grade 9 math course. Grade 9 testing occurs each semester.
- **SIP Modernization:** The Ministry continues to look at review and “modernization” of Special Incidence Portion (SIP) funding. SEAC members will recall that this was previously a claims-based process that was extremely onerous, requiring significant amounts of staff time at both the school and system level to complete claims. While the review is underway, the province is using a formula-based model. The province is also collecting data on the number of students that would be considered eligible for SIP funding; Boards were asked to submit a list of students meeting criteria during the June “count” and the October “count”.
- **SEA/SIP Review:** As part of the process of updating SEA (*Special Equipment Allocation*, formerly *Special Equipment Amount* / SIP (*Special Incidence Portion*) processes, every board in the province will be participating in a review over a four-year cycle that begin in the 2023-2024 school year. ADSB is one of the boards participating in the review process this year. We anticipate that this will take place in the spring months. Isabel Fletcher and Ben R. McMullin are the two schools that have been randomly chosen for the review process.
- **Parent Involvement Committee (PIC) Workshops:** This year, the ADSB PIC is sponsoring a series of monthly parent workshops on a variety of topics. These include workshops focused on Secondary Course Selection (January 27th), importance of School Attendance (February 24th), Numeracy/Mathematics (March 31st), Positive Mental Health & Resiliency (April 28th) and Special Education (Programs, Services) on May 26th. Each session will take place virtually from 6:30-7:30. Link to register is available through the ADSB website [PIC January Workshop](#).

9. **Next Meeting:** February 11, 2025

10. **Motion to adjourn:** Moved by C. Snider. Seconded by M. Tuomi

Meeting adjourned at 1:05 p.m.

- *Charting the Path* is an internal ADSB program, similar to programs used by LDAO, that we have been developing and implementing for several years. The program is intended to help build self-advocacy and learning skills for students with learning differences to support the transition from elementary school to secondary school. The goal is to increase self confidence and self-advocacy by building awareness of personal strengths and areas of need, facilitating knowledge and understanding of the accommodations and support systems available in secondary schools, and helping students understand their individual learning profile. During the first term, 187 grade eight students in 21 different schools participated in the program.
- Programming consists of eight to ten sessions that include topics such as building knowledge about learning differences/learning disabilities, understanding the individual learning profile, accommodations that are appropriate for the student and how to access supports at the secondary level. Students develop a self-advocacy card that the student shares with the secondary school SERT at the inter-panel transition meeting as a culminating activity.
- Questions during the presentation included how it is received when students advocate for accommodations (S. Anich responded that teachers have been fantastic working with students and encouraging students to advocate what their needs are); the age at which students can participate in an IEP meeting (usually begins to take place between grade 6 and 8 with parental permission); and whether all secondary schools receive the advocacy cards (yes).

6. Member Organization Updates

Thrive (Amanda Gauthier)

- Not much to share this month
- Christmas party was a fun event for families.

Community Living Algoma (M. Barbeau)

- Gearing up for the *Together We're Better* contest open to all 4 school boards each year.
- The last Education Committee meeting took place in November; the next meeting is scheduled for January.

Autism Ontario (M. Tuomi)

- Several workshops coming up, including [Strategies for Transitions](#) on December 12th, 2024, and [Navigating a New Diagnosis](#) on January 16, February 13, and March 27th. The second workshop will provide information to help families learn more about autism and how to access financial supports, with a focus on the Ontario Autism Program (OAP).

Clinton Snider (Algoma Family Services)

- The Hub will be holding a free Christmas pancake breakfast on December 24th, 2024.
- Counselling supports continue to be available as Christmas is not an easy time of year for our youth.

7. Report from the Board (Trustees)

- Regular Board Meeting took place on November 26th, 2024.

- Organizational Meeting took place on December 3rd. Chair Jennifer Sarlo, and Vice-Chair Elaine Johnstone will remain in their positions for the upcoming year.

8. Report from Administration (B. Vallee, K. Viita, K Lappage)

- **SERT Professional Learning:** Elementary SERTs participated in a full day of learning on Friday, November 22nd. Topics covered during the day included a presentation on Grade 8 Pathways in preparation for supporting students with upcoming option selection, unpacking EQAO data, use of the Mathup resource for mathematics intervention, and IEP review processes. During the afternoon SERTs participated in three breakout sessions focused on *Troubleshooting Edsembli Issues*, *Online Data Collection*; and a session on *Universal Design for Learning and Differentiated Instruction*.
- **ADM Visit:** We were pleased to host a visit from Assistant Deputy Minister Clayton Latouche from the Ministry of Education, accompanied by Andrew Locker, who is the Director of Field Services Branch and Stephen Simard, the North Regional Manager. Our team conducted site visits to our Structured Learning Classroom at Boreal FI Public School, and the Don Doucet Youth Centre, which is one of our Education & Community Partnership Programs (ECPP). This was a great opportunity for a rich discussion with our visitors about pressing issues related to special education in our district.
- **Council for Exceptional Children (CEC) Conference:** K Lappage, System Administrator had the opportunity to attend the CEC conference in Toronto on the weekend of November 30th/December 1st. The keynote speaker addressed the importance of mat-tering (feeling that you matter or belong and the impact to school success as well as fu-ture success). Some of the sessions attended included:
 - *A.I. in the Classroom:* featuring a discussion around the benefits of AI in class-room settings at the secondary level as well as the benefits of AI in universal de-sign
 - *Accessibility in Accommodations:* focused on how educators can support further Universal Design for Learning and DI when 3 areas are examined - physical spaces, academics and social spaces/interactions
 - *Understanding Psycho-Educational Assessments:* the purpose, what the data tells us and how educators can use this information to support all students in their classrooms (including discussion around Learning Disability vs. dyslexia/dy-scalculia)
 - *Students with ASD and Developmental Disabilities - Sexual Health and Abuse Prevention,* which focused on how parents, educators and BCBAs can support children, teenagers and young adults to learn about consent, their bodies, and their rights.

9. Next Meeting: January 21,2024

10. Motion to adjourn: Moved by C. Snider. Seconded by S. Myers.

Meeting adjourned at 1 p.m.

REPORT TO THE BOARD of 2025 02 25		Item # 2.4
Prepared By:	Associate Director Santa Maria	
Strategic Priority:	All Priorities	
Purpose:	Information Discussion Motion	
Topic/Issue:	2025-2026 Budget Development Process	



Rationale	
As per section 169.1 of the Education Act, the Board has a responsibility to ensure effective stewardship of the Board's resources. As such, our budget development process requires review by all levels of supervision to ensure support and agreement. Please see attachment 2.4 for the detailed 2025-2026 Budget Development Process.	
Key Highlights	
- Board is awaiting the Core Education Funding details and related software tools from the Ministry of Education. - Grants and revenues depend heavily on the Core Education Funding. In addition, the Board also receives First Nation tuition fees, community use fees/funding, education taxes from municipalities and unorganized areas, special project funding, etc. - Core Education Funding recognizes enveloping requirements for special education, facility renewal and school condition improvement. - Administrative Council reviews the organization summary of all budget submissions on an ongoing basis.	
Anticipated Benefits	
- A balanced budget as required by the Ministry of Education. - Allocating resources to the Strategic Priorities.	
Insights / Learning	
As per our governance workshop, it is important for all Trustees to understand the Budget process and its related impacts.	
Considerations/Next Steps	
- The Operations & Budget Committee will provide updates to the Board on an ongoing basis for Trustee feedback. - The Operations & Budget Committee will submit the final budget to the Board of Trustees for approval with their recommendations and comments.	
Motion (if applicable)	
Moved by:	Seconded by:
That the board approve the 2025-2026 Budget Development Process.	
Motion was: Carried	Defeated Initials of Chair: Resolution #

ALGOMA DISTRICT SCHOOL BOARD
Budget Development Process
2025-2026 Budget

March to June 2025 steps in process:

Our budget review process requires reviews by supervisors of subordinates' submissions to ensure support and agreement. Administrative Council would review the organization summary of all budget submissions and deal, as appropriate, with the submissions provided by various departments with the view that a balanced budget is required by the Ministry.

In the 2024-2025 budget, approved by trustees on 2024 06 11, expenditures totalling \$207,869,377 were approved in conjunction with offsetting grants, revenues or transfers from accumulated surplus. The Board has commenced its budget process for 2025-2026. We are waiting for the Core Education Funding detail and related software tools from the Ministry of Education.

With a budget of \$207 million the process for budget preparation and the number of variables/assumptions is complex. We have taken this opportunity, before financial figures are available, to update the trustees on the budget preparation process as described below:

- 1) Review draft budget figures. Admin Council will review the budget at each update in order to recommend alternatives in balancing the budget for Operations & Budget Committee consideration. Run draft budget figures which recognize:
 - a) 2024-2025 level of programs and services
 - b) 2024-2025 version of the Core Education Funding
 - c) 2025-2026 Projected enrolment
 - d) Known cost increases
 - e) Ensure that departments look at possible areas of efficiencies to reduce costs or eliminate duplication of budgeted items
- 2) Send out Budget documentation to each responsibility area in order to:
 - a) Update expenditure budgets
 - b) Input the budgeted expenditures from each area into the budget package to establish a first pass at the budget
 - c) Analyze any new or discontinued initiatives
 - d) Analyze any increases or decreases
- 3) The Operations & Budget Committee will provide updates to the Board on an ongoing basis for Trustee feedback.

ALGOMA DISTRICT SCHOOL BOARD
Budget Development Process
2025-2026 Budget

March to June 2025 steps in process (Cont'd):

- 4) Staffing for elementary and secondary programs will be finalized in April by Board resolution:
 - a) Elementary teacher staffing per elementary organization (subject to Ministry Framework Agreement) submitted at this Board meeting which has a caveat that final approval is dependent on budget.
 - b) Secondary teacher staffing per secondary organization (subject to Ministry Framework Agreement) submitted at this Board meeting which has a caveat that final approval is dependent on budget.
 - c) Education Assistant and SERT staffing per recommendations from Special Education Department.
 - d) Secretarial staffing per algorithms tied to the funding formula and input from Administrative Council.
 - e) Noon hour assistant staffing based on funding and physical school configuration.
 - f) Maintenance staffing per Plant Department and input from Administrative Council.
 - g) Custodial staff per parameters in 'cleaning model' and Plant Department input.
- 5) Build staffing and bargaining unit contractual agreements into the budgeted expenditures, wage rates per Board bargaining unit contractual agreements and/or past Board resolutions.
- 6) Recognize in budgets the following:
 - a) Finance, Human Resource, Plant and Information Technology staffing per the relevant manager.
 - b) School budgets for supplies, materials, etc. are based on formulas tied to student numbers and location.
 - c) Energy consumption based on historical usage or revised if new equipment is present for savings.
 - d) Energy inflationary rates based on input from Plant Department, Finance Department and consortium feedback.
 - e) Benefit rates per Ministry of Education funding through established Provincial Trusts.
 - f) Administrative and maintenance supplies, professional fees in each area, retirement gratuities are based on historical figures with adjustment for expectations in the budget year.
 - g) Transportation cost-based agreements with providers. Adjustments based on enrolment figures and any approved route changes as managed by the Consortium.
 - h) Special project costs based on parameters in individual funding agreements i.e. Partnership and Priority Funds (PPF's).

ALGOMA DISTRICT SCHOOL BOARD
Budget Development Process
2025-2026 Budget

March to June 2025 steps in process (Cont'd):

- 6) i) Insurance cost per OSBIE premium notices and projections by Associate Director of Corporate Services & Operations.
 j) Lease expenditures per agreements (i.e. computers)
 k) Staff retirement numbers projected in consultation with respective areas
 l) Any other items that arise not mentioned above
- 7) Perform cost analysis on different areas as requested or identified with significant change from expectations.
- 8) The grants and revenues depend heavily on the Core Education Funding as provided by the Ministry of Education in detail. In addition, the Board receives First Nations tuition fees, community use fees/funding, special project funding, miscellaneous revenue, etc.
- 9) Receive from the Ministry of Education usually in April, the Core Education Funding Regulations and web-based software package in order to perform revenue calculations.
- 10) The Core Education Funding recognizes enveloping requirements around special education, facility renewal and school condition improvement funding. Accountability and transparency provisions are also tied to overall funding increases and various special purpose grants.
- 11) Re-run the budget expenditures and analyze the revised draft budget figures. Discuss alternatives available to balance the budget with Administrative Council.
- 12) Review budget with the Operations & Budget Committee in preparation for Board presentation keeping in mind a standardized reporting structure.
- 13) Run different scenarios and include any updates to retirement information previously estimated.
- 14) Receive input/direction from the whole Board.
- 15) Operations & Budget Committee reviews final recommendations from Administrative Council to balance the budget.
- 16) Operations & Budget Committee brings forth the proposed Budget to the Board for discussion, review and further direction.
- 17) Receive approval from the Board on the proposed budget.
- 18) Original estimated budget submitted to the Ministry of Education according to usual deadline of June 30th.
- 19) The Board of Trustees will pass or reject the budget resolution included in a Director's Report to the Board.

REPORT TO THE BOARD of 2025 02 25		Item # 3.1
Prepared By:	Director Reece	
Strategic Priority:	Achievement	
Purpose:	Information	Discussion Motion
Topic/Issue:	Acquisition of former “Sweet Change” start-up & Transition to new Business/Entrepreneurship Program	



Rationale	
- The closure of <i>Sweet Change</i> presented an opportunity for ADSB to acquire assets related to the entity - ADSB has applied for Specialist High Skills Major Expansion Funding in Business/Entrepreneurship - “Sweetened” is now operational and housed at White Pines where it will facilitate students’ learning of business, marketing, manufacturing and entrepreneurship - Chocolate will continue to be produced and sold to the community and for some school fundraising	
Key Highlights	
- Engaged in a “soft launch” prior to Christmas that was extremely successful - Innovative thinking – combining the business component with information technology (online website/store and sales), using 3D printers to create our own and other unique chocolate molds - STEAM lab activities will centre around a “Chocolate Factory” business simulation where students engage in problem-solving activities that encourage creativity and critical thinking through an Entrepreneurship lens - Proceeds will benefit ADSB schools and food/nutrition/breakfast programs	
	
Anticipated Benefits	
- Cross-Curricular learning: students will design and 3D print customized chocolate molds (Information and Communications Technology); create infographics about organic farming methods that are used to produce sustainable cocoa beans (Environmental focus); design, build and engrave trays and gift boxes that increase the value of the chocolates and explore welding principles by welding with chocolate (Construction & Manufacturing) - Students gain employability skills and co-op opportunities - Innovation – creation of website and online sales using a variety of communications technology	
Insights / Learning	
- Successes include authentic learning in a variety of business areas, student engagement and potential Co-Op placement opportunities; profits will be returned to school-based programs and activities across ADSB, including food and breakfast programs - Challenges overcome included: renovation of a changeroom on time, maintaining production throughout the transition and ensuring appropriate staff is in place - Wonderings include: How best to broaden our reach in the community?	
Considerations/Next Steps	
- Engage in full scale marketing and online presence - Educate the public – not contrary to healthy schools; focus is student entrepreneurship and supports a local business/economy that is linked to an educational program to provide innovative and authentic learning	

REPORT TO THE BOARD of 2025 02 25		Item # 3.2
Prepared By:	Superintendent Maurice	
Strategic Priority:	Achievement, Well-Being and Equity	
Purpose:	Information Discussion	Motion
Topic/Issue:	School Year Calendar for 2025-2026	



Rationale	
Regulation 304, <i>School Year Calendar Professional Activity Days</i> requires that each school Board prepare, adopt and submit to the Regional Manager of Education on or before the first day of March, the School Year Calendar to be followed in its jurisdiction for the following year.	
Key Highlights	
- A consultation process was undertaken to provide school communities with the opportunity to provide input on the calendar. The Board also followed a collaborative process with the three other District School Boards with whom we need to coordinate calendars. Using the feedback from the ADSB consultation, the Board administration has worked through a consensus exercise to come up with a calendar for Board approval. Overview of the Proposed School Year Calendar for 2025-2026 - The proposed calendar includes a 194 day school year comprised of 187 instructional days and 7 PA days. The secondary calendar includes 10 scheduled examination days. - Staff begin on Tuesday, September 2, 2025 (PA Day) and students begin classes on Wednesday, September 3, 2025. The last day of classes for staff and students is Friday, June 26, 2026. Professional Activity Days 2025: September 2, September 26, November 7 2026: January 30*, March 6, April 17, June 5* (*Assessment - Elementary Report Card Preparation) Holidays 2025: September 1, October 13, December 22-31 2026: January 1-2, February 16, March 16-20, April 3, April 6, May 18, June 29-30 - See Attachment 1 – ADSB Proposed 2025-2026 Calendar for more details.	
Anticipated Benefits	
- Parents/guardians appreciate early communication of the calendar for their planning. - The process supports collaboration between 4 Boards and assists transportation planning. - The calendar allows staff to begin planning for next year (e.g. Program Teams, Operations, Plant etc).	
Insights / Learning	
- Opportunities to participate in the consultation were shared via email, Edsby and the ADSB website. 1087 people participated, an increase of 68 from last year. The consultation included parents/guardians (47.6%), staff (32.2%), students (19.6%) and others (e.g community partners) (0.6%). 62% of participants preferred option 2, the proposed calendar shared within this report. Participants shared that this option spreads out PD Days throughout the year and does not delay the start of school for students.	
Considerations / Next Steps	
- The approved School Year Calendar for 2025-2026 will be shared with the Ministry of Education via the School Year Calendar portal. A general outline of PA Day descriptions will be shared with the Ministry of Education via the portal by August 15, 2025. Three PA Days will be devoted to Ministry provincial education priorities. - Specific PA Day agendas and descriptions will be publicly posted on the ADSB website and the Ministry of Education portal two weeks prior to each scheduled PA Day.	
Motion	
Moved by:	Seconded by:
That the Board, subject to the approval of the three coterminous Boards, approve the School Year Calendar for 2025-2026 school year as contained in this report.	
Motion was: Carried	Defeated Initials of Chair: Resolution #



Algoma District School Board: Proposed 2025-26 School Year Calendar

September 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December 2025						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2026						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

February 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

March 2026						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2026						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2026						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2026						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

LEGEND:



First Day of Classes



PD Days



Holidays



Exam Days (Secondary)

REPORT TO THE BOARD of 2025 02 25		Item # 3.3
Prepared By:	Superintendent Bell	
Strategic Priority:	Achievement and Well-Being	
Purpose:	Information Discussion Motion	
Topic/Issue:	ADSB Alliance Academy: Expansion and Launch	



Rationale			
- Expansion and launch of ADSB Alliance Academy for 2025-2026 in SSM with three additional sports (basketball, football, soccer), to engage grade 9 and 10 students and improve student success through innovative experiences/interest-based programming - Building upon the strong foundation (325 intermediate, 263 secondary students) and success of ADSB Hockey Canada Skills Academy which positively impacted student achievement, credit accumulation (99.5% success/pass rate), well-being, confidence and attendance over the past 6 years			
Key Highlights			
- paired programming where grade 9 and 10 students earn two credits with a focus on a specific sport			
	2025-2026	Sport	Location (school/site)
Semester 1		Basketball	White Pines
		Hockey	John Rhodes
Semester 2		Soccer	Korah & Northern Community Centre
		Football	Superior Heights
			Fee*
			\$250
			\$500
			\$500
			\$400
* Support provided for families with financial need			
- passionate, highly trained, dedicated staff with access to exceptional facilities across three SSM schools - purposeful practices/classes designed to maximize individual skills and physical attributes - students will access eligible bus routes in the morning to take them to the Alliance Academy of their choice and transported back to their home school for the afternoon via an ADSB lunch-time shuttle (as needed) - eight national, provincial and local governing bodies, associations, partners engaged and supporting Alliance			
Anticipated Benefits			
- Increased credit accumulation, attendance and improved student success - Students develop confidence, character, leadership and healthy active living skills in support of their well-being			
Insights/Learning			
- Successes include engagement of 28 educators from across three schools in planning session where valuable perspectives and insights were provided, approximately 100 families attended information nights or inquired about Alliance Academy, 123 students registered as of February 21 (March 7th timeline) - Challenges being addressed include meeting timelines to ensure suitable organization and staffing for September, ability to accommodate all interested students in first year of expansion, potential transportation needs as students move between three ADSB sites to access interest-based programming			
Considerations/Next Steps			
- Continued promotion through family information nights (in person and virtual), student information sessions, direct email messaging to grade 8 and 9 families, radio/print and media communications - Once enrolment is finalized through course selection and registration process, organize sections/classes - System planning to ensure high quality program which includes coordinating access to facilities, scheduling, staffing, planning curriculum, and leveraging partnerships and expertise - Monitoring enrolment to determine transportation needs (morning and lunch)			



REPORT TO THE BOARD of 2025 02 25		Item # 3.4
Prepared By:	Superintendent Maurice	
Strategic Priority:	Achievement, Well-Being and Equity	
Purpose:	Information Discussion Motion	
Topic/Issue:	Appointment of Student Trustees for 2025-2026	



Rationale	
▪ Bill 78, The Education Statute Law Amendment Act (Student Performance) 2006, Ontario Regulation 07/07 – Student Trustees, and Policy Statement 3 (2.10) allows for the appointment of up to three student trustees to the Board through an election process. ▪ Student Trustees Addy McEachren and Cameron Ciotti and Indigenous Student Trustee Georgia-June Abel will complete their terms on July 31, 2025.	
Key Highlights	
▪ Applications for the 2025-2026 Student Trustee positions were invited from members of the Student Senate Association as per the Eligibility requirements outlined in 2.10 Student Trustee Policy. ▪ Three applications were received for the posting. Board Personnel approved three students to move forward to the election process as they met all eligibility criteria and their application packages provided evidence of strong academic standing, good leadership and communication skills. An election was held by the Student Senate on February 19, 2025, to determine the Student Trustees for the 2025-2026 school year. ▪ Applications for the position of Vice-Chair of the ADSB Northern Indigenous Youth Council were invited in May 2024 from student members of the Council for the 2024-2025 school year. The duties of the Vice-Chair include to support the Chair, and to assume the roles of Chair and Indigenous Student Trustee in the subsequent school year, 2025-2026. ▪ Two applications were received for the Vice-Chair position. Board Personnel approved the two applications for Vice-Chair to move forward to the election process as they met all eligibility criteria and their application packages provided evidence of strong academic standing, combined with good leadership and communication skills. An election was held by the ADSB Northern Indigenous Youth Council on May 28, 2024, to determine the Vice-Chair position, to become the Chair and Indigenous Student Trustee in the 2025-2026 school year. ▪ The two successful candidates for the Student Trustee positions for 2025-2026 are Liz Inglis from White Pines C & V S and Tatyanna Sauve from Elliot Lake Secondary School. ▪ The successful candidate for the incoming Chair and Indigenous Student Trustee position for 2025-2026 is Mercedes Pine-Edge from Superior Heights C & V S.	
Anticipated Benefits	
▪ These students provide student voice based on experiences from both Sault Ste. Marie and district schools and Indigenous perspectives.	
Insights/ Learning	
▪ We have encourage applications from Sault Ste. Marie and the district and provide necessary supports (e.g. Teams participation) for district Student Trustees. We continue to have candidates from across the Board. ▪ While we would like to see more candidates apply for these positions, we recognize that in many of our schools, this has been a rebuilding year with the graduation or imminent graduation of senior student leaders.	
Considerations / Next Steps	
▪ The incoming Student Trustees and Indigenous Student Trustee will work alongside their current counterparts who will mentor them as they support Student Senate and Northern Indigenous Youth Council activities. ▪ Staff will work with school mentors to determine how best to engage and mentor students in grades 9-10.	
Motion	
Moved by:	Seconded by:
That the Board approve the appointment of Liz Inglis from White Pines C & V S and Tatyanna Sauve from Elliot Lake Secondary School as the Student Trustees and Mercedes Pine-Edge from Superior Heights C & V S as Indigenous Student Trustee, for the Algoma District School Board, effective August 1, 2025 to July 31, 2026.	
Motion was: Carried Defeated	Initials of Chair: Resolution #

Section 2: Bylaws/Trustees/Committees

Policy 2.10: Student Trustee Policy

Supporting Policies:

[2.04 Trustee Expenditure Policy](#)

[2.11 Trustee Honorarium Policy](#)

[6.54 Electronic Monitoring Policy](#)

Supporting Procedures:

Supporting Protocols and Guidelines:

Constitution Algoma Student Senate Association

[Description of Student Trustee Role](#)

Student Trustees Attendance and Conflict of Interest Guidelines

Trustee Expense Guidelines

Supporting Templates and Forms:

[Student Trustee Application](#)

Other Resources:

Education Act

Education Statute Law Amendment Act (Student Performance)

OSTA Student Trustee Handbook

Provisions with Regard to Student Trustees (2009)

Ontario Regulation 7/07: Student Trustees

Approved by Board Resolution #114-1998 05 26

Revised by Resolution #086-2018 10 30

Revised by Resolution #022-2020 02 25

1 Policy Statement

Student trustees represent the voice of students in decisions about education in Algoma and help keep students informed about important decisions that affect them. To promote student voice, three student trustees will be elected to represent the interests of all students.

2 Purpose

The purpose of electing student trustees to the Board is as follows:

- to encourage and provide student leadership development and involvement in public service
- to provide for the representation of student interests and to bring a student perspective to the deliberations of the Board, and
- to support strategies being implemented in Ontario schools.



3 Eligibility

To be eligible to be considered for appointment as a student trustee on the Board, an individual must meet all of the following conditions:

- currently be in or entering the senior division in an Algoma District School Board school
- be a full-time student
- be a member of the Student Senate Association or a council representing Indigenous Students and must apply to his/her respective Principal and be recommended by his/her Principal (see form - [Student Trustee Application](#))
- have strong academic standing, good leadership and communication skills
- meet all other conditions as laid out in this policy or elsewhere in Board policy, and
- be governed by policies and regulations that apply to all members of the Board upon appointment to the position.

4 Election and Term

- a) Three student trustees will be elected from ADSB secondary schools.
- b) Two student trustees shall be elected by the Student Senate and recommended to the Board for approval by resolution. One Indigenous student trustee shall be elected by the council representing Indigenous Students and recommended to the Board for approval by resolution.
- c) Each appointment shall be for a one-year period from August 1st to July 31st. A student trustee may be re-elected and can serve a maximum of two years.
- d) Each student trustee shall, if possible, attend the last month of meetings of his/her predecessor as an observer so as to provide additional continuity and orientation.

5 Disqualification of Student Trustees

A student trustee will be disqualified from service if/when he or she:

- ceases to be a student in the Algoma District School Board
- is absent from three consecutive regular meetings of the Board without permission of the Board
- is convicted of an indictable offence

A student trustee may be disqualified from service if he or she:

- breaches confidentiality
- is suspended from school for a serious violation
- breaches the Board's Code of Conduct.

6 Attendance

It is expected that the student trustees will attend meetings of the Regular Board, Committee of the Whole and supplementary meetings on the same basis and with the same expectations and regulation as other trustees.

It shall be possible for the student trustees to attend such meetings "electronically" provided this attendance is within the requirements as laid out in the Board's ["Electronic Meetings Policy"](#).



7 Miscellaneous

7.1 Compensation

A student trustee is eligible for an honorarium as established by the Ministry's legislation. If a student has not served for a full year, the amount is pro-rated.

7.2 Expenses

A student trustee shall be reimbursed allowable expenses associated with his/her role as a representative to the Board in accordance with policies governing the reimbursement of Board members ([Policy 2.04](#)), subject to the approval of the Director of Education/Chair of the Board.

7.3 Conferences

Student trustees can attend up to two conferences per year (ie. Public Education Symposium, Northern Regional Conference or other conference, event or learning opportunity) approved by the Board. Preference will be given to conferences/events/learning opportunities with a focus on developing leadership and/or that support the Board's Strategic Priorities.

7.4 Requirements

A student trustee shall act in accordance with the By Laws and rules of order of the Board.

7.5 Academic Performance

The Principal shall monitor the student trustee's academic performance so as to ensure that the involvement on the Board does not jeopardize a student's school performance.

7.6 Report

The student trustee will be expected to address the Board with regard to the experience and be provided an opportunity to recommend how this experience might be enriched for future student trustees.

Section 2: Bylaws/Trustees/Committees

Policy 2.10: Student Trustee Policy

Supporting Policies:

[2.04 Trustee Expenditure Policy](#)
[2.11 Trustee Honorarium Policy](#)
[6.54 Electronic Monitoring Policy](#)

Supporting Procedures:

Supporting Protocols and Guidelines:

Constitution Algoma Student Senate Association
[Description of Student Trustee Role](#)
~~Student Trustees Attendance and Conflict of Interest Guidelines~~
 Trustee Expense Guidelines

Supporting Templates and Forms:

[Student Trustee Application](#)

Other Resources:

Education Act
 Education Statute Law Amendment Act (Student Performance)
 OSTA Student Trustee Handbook
 Provisions with Regard to Student Trustees (2009)
 Ontario Regulation 7/07: Student Trustees

Approved by Board Resolution #114-1998 05 26

Revised by Resolution #086-2018 10 30

Revised by Resolution #022-2020 02 25

Revised by Resolution #

1 Policy Statement

Student trustees represent the voice of students in decisions about education in Algoma and help keep students informed about important decisions that affect them. To promote student voice, three student trustees will be elected to represent the interests of all students.

2 Purpose

The purpose of electing student trustees to the Board is as follows:

- to provide for the representation of student interests and to bring a student perspective to the deliberations of the Board,
- to encourage and provide student leadership development and involvement in public service, and
- to support strategies being implemented in Ontario schools.

Change in
order, no
change in
content

3 Eligibility

To be eligible to be considered for appointment as a student trustee on the Board, an individual must meet all of the following conditions:

- currently be in or entering the senior division in an Algoma District School Board school
- be a full-time student **or** an exceptional pupil in a special education program for whom the board has reduced the length of the instructional program on each school day under subsection 3 (3) of Regulation 298 of the Revised Regulations of Ontario, 1990 (Operation of Schools — General) made under the Act, so long as the pupil would be a full-time pupil if the program had not been reduced
- be a member of the Student Senate Association or the ADSB Northern Indigenous Youth Council (NIYC) ~~a council representing Indigenous Students~~ and must apply to his/her respective Principal and be recommended by his/her Principal (see form - [Student Trustee Application](#))
- have strong academic standing, good leadership and communication skills
- meet all other conditions as ~~outlined laid out~~ in this policy or elsewhere in Board policy, and
- be governed by policies and regulations that apply to all members of the Board upon appointment to the position.

4 Election and Term

- a) Three student trustees will be elected from ADSB secondary schools.
- b) Two student trustees shall be elected by the Student Senate and recommended to the Board for approval by resolution. One Indigenous student trustee shall be elected by the ADSB Northern Indigenous Youth Council ~~council representing Indigenous Students~~ and recommended to the Board for approval by resolution.
- c) Each appointment shall be for a one-year period from August 1st to July 31st. A student trustee may be re-elected and can serve a maximum of two years.
- d) Each student trustee shall, if possible, attend the last month of meetings of **their** predecessor as an observer ~~so as~~ to provide additional continuity and orientation.

5 Disqualification of Student Trustees

A student trustee will be disqualified from service if/when he or she:

- ceases to be a student in the Algoma District School Board
- is absent from three consecutive regular meetings of the Board without permission of the Board
- ~~• is convicted of an indictable offence~~
- **he or she is serving a sentence of imprisonment in a penal or correctional institution.**

A student trustee may be disqualified from service if he or she:

- breaches confidentiality
- is suspended from school for a serious violation
- breaches the Board's Code of Conduct.

6 Attendance

It is expected that the student trustees will attend meetings of the Regular Board, Committee of the Whole and supplementary meetings on the same basis and with the same expectations and regulation as other trustees.

It shall be possible for the student trustees to attend such meetings "electronically" provided this attendance is within the requirements as laid out in the Board's "[Electronic Meetings Policy](#)".

7 Miscellaneous

7.1 Compensation

A student trustee is eligible for an honorarium as established by the Ministry's legislation. If a student has not served for a full year, the amount is pro-rated.

7.2 Expenses

A student trustee shall be reimbursed allowable expenses associated with **their** role as a representative to the Board in accordance with policies governing the reimbursement of Board members ([Policy 2.04](#)), subject to the approval of the Director of Education/Chair of the Board.

7.3 Conferences

Student trustees can attend up to two conferences per year (ie. Public Education Symposium, Northern Regional Conference or other conference, event or learning opportunity) approved by the Board. Preference will be given to conferences / events / learning opportunities with a focus on developing leadership and/or that support the Board's Strategic Priorities.

7.4 Requirements

A student trustee shall act in accordance with the By Laws and rules of order of the Board.

7.5 Academic Performance

The Principal shall monitor the student trustee's academic performance so as to ensure that the involvement on the Board does not jeopardize a student's school performance **and shall monitor the student trustee's adherence to the Board Code of Conduct to ensure continued eligibility to remain within the role.**

7.6 Report

The student trustee will be expected to address the Board with regard to the experience and be provided an opportunity to recommend how this experience might be enriched for future student trustees.

Section 6B: Operations - Workplace

Policy 6.15: Fundraising, Canvassing, Soliciting

Supporting Policies:

[6.22 Fees for Learning Materials & Activities](#)

[6.36 Equity & Inclusive Education](#)

Supporting Procedures:

Supporting Protocols and Guidelines:

Supporting Templates and Forms:

Other Resources:

Education Act

Ministry of Education Guidelines for School Generated Funds

Ministry of Education Guidelines for Fundraising B Memo 2012:B10

Municipal Freedom of Information and Protection of Privacy Act

Approved by Resolution #154 -1998 06 23

Approved by Resolution #146 -2012 11 20

Approved by Resolution #109 -2019 11 26

1 Policy Statement:

The Algoma District School Board (ADSB) acknowledges and supports that parents and communities may choose to support their schools through fundraising activities.

These activities have the potential to enrich the experience of our students and also help build a broader sense of community. Funds can be raised for a particular school or at a board level – both have the potential to enhance parent engagement and contribute to a student's educational experience.

SECTION 6: OPERATIONS

Policy 6.15: Fundraising, Canvassing, Soliciting

Supporting Policies

[6.36 Equity & Inclusive Education](#)

[6.22 Fees for Learning Materials & Activities](#)

Supporting Procedures

Fundraising, Canvassing, Soliciting Procedure

Supporting Protocols and Guidelines

[Ministry of Education Guidelines for School Generated Funds](#)

[Ministry of Education Guidelines for Fundraising B Memo 2012:B10](#)

Supporting Templates and Forms

Other Resources

[Education Act](#)

[Municipal Freedom of Information and Protection of Privacy Act](#)

Approved by Resolution #154 -1998 06 23

Approved by Resolution #146 -2012 11 20

Approved by Resolution #109 -2019 11 26

Policy Statement:

The Algoma District School Board (ADSB) acknowledges and supports that parents and communities may choose to support their schools through fundraising activities.

These activities have the potential to enrich the experience of our students and also help build a broader sense of community. Funds can be raised for a particular school or at a board level – both have the potential to enhance parent engagement and contribute to ~~students'a student's~~ educational experiencess.



Section 6B: Operations - Workplace

Policy 6.24: Requests for Financial Assistance from Organizations

Supporting Policies:

Supporting Procedures:

Supporting Protocols and Guidelines:

Supporting Templates and Forms:

Other Resources:

*Approved by Board Resolution #154 -1998 06 23
Amended by Board Resolution #039 -2015 02 24
Approved by Board Resolution #112 -2019 11 26*

1 POLICY

An organization requesting financial assistance from the Board in support of some activity/program which the organization is sponsoring, shall put the request in writing to the Director or designate, on the letterhead of the organization and include details pertaining to:

1. the extent and nature of the activity/program.
2. the anticipated educational benefits to the school system and/or students.
3. the degree of financial assistance sought.

While such requests may be made at any time, recommendations for approval shall normally be made during the annual budget process.

It is to be understood that the School Board is funded mainly through Ministry of Education funding (public tax dollars) and funds are to be used mainly for educational purposes.

SECTION 6: OPERATIONS

Policy 6.24: Requests for Financial Assistance from Organizations

Supporting Policies

Supporting Procedures

Supporting Protocols and Guidelines

Supporting Templates and Forms

Other Resources

Approved by Board Resolution #154 -1998 06 23

Amended by Board Resolution #039 -2015 02 24

Approved by Board Resolution #112 -2019 11 26

1.0 An organization requesting financial assistance from the Board in support of some activity/program which the organization is sponsoring, shall put the request in writing to the Director or designate, on the letterhead of the organization and include details pertaining to:

- the extent and nature of the activity/program;
- the anticipated educational benefits to the school system and/or students;
- the degree of financial assistance sought.

2.0 While such requests may be made at any time, recommendations for approval shall normally be made during the annual budget process.

3.0 It is to be understood that the School Board is funded mainly through Ministry of Education funding (public tax dollars) and funds are to be used mainly for educational purposes.

SECTION 6: OPERATIONS

Policy 6.38: Policy for External Use of Closed Board Facilities

Supporting Policies

[6.17 Community Use of Schools Facilities](#)

Supporting Procedures Supporting Protocols and Guidelines

[Guideline for External Use of Closed Board Facilities](#)

Supporting Templates and Forms

Other Resources

[Community Use of Schools Program B Memo 2006: B13](#)

Approved by Board Resolution #154-1998 06 23

Revised by Board Resolution # 091-2015 05 05

Approved by Board Resolution #113 -2019 11 26

POLICY STATEMENT

While use of active school facilities during evenings and weekends is coordinated through the Policy [6.17 Community Use of Schools](#), the Board shall consider providing access to closed facilities upon request from community members, organizations or other entities. All such requests are to be submitted to the Director of Education or Designate for consideration by Administrative Council and the Board of Trustees, as per the Guideline for External Use of Closed Board Facilities. The final decision to allow external use of a closed facility shall be made by the Board, following a recommendation by Administrative Council.



DIRECTOR'S REPORT – FEBRUARY 25, 2025

ADVANCING & SUPPORTING OUR STRATEGIC PRIORITIES

JK Registration launched in January and remains ongoing. As a result, the staffing and organization for the 2025-2026 school year is underway.

Promotion of our new **ADSB Alliance Academy** is underway; an Information Night was held on February 11th and other, online session is planned.

Dr. Jean Clinton presented virtually to our secondary staff on the January 31st PD Day, sharing key messages, grounded in research, about the link between the adolescent brain and ***the need for students to feel connected***, welcomed and that they belong, which can also impact attendance.

Principal learning this month focused on their growth plans and how their learning and leadership translates into supporting school improvement planning and developing staff.

About 17 elementary & secondary teachers & Grad Coaches will be attending the Anishinaabemowin-Teg 2025 Language Conference March 27-29, supporting our Reconciliation and Equity work.

School Mental Health Ontario (SMHO) has released **By Your Side**, a new parent/caregiver learning hub designed to meet the needs of Ontario's families. We will be using and distributing the information across ADSB.

<https://smho-smso.ca/parents-and-caregivers/>

We are piloting a new Artificial Intelligence (AI) Platform called **MagicSchool AI** with a small group of schools; this platform offers over 70 tools to support teachers with lesson planning, differentiation, and creating rubrics and report card comments. Pilot feedback will inform further next steps. Associate Director Santa Maria and I attended the CEO/CFO conference in January which included about eight sessions all focused on AI. There is much to think about with respect to AI and we are exploring how best to network and learn with and from others, develop policies and, of course, best prepare our students for an AI-driven world.

✓ EVENTS/DATES TO NOTE:

February 27 – PD Day

March 4 – First Nation, Métis, Inuit Skilled Trades Summit @ GFL Arena, 9:30-3:30

March 28 – Regular School Day

REPORT TO THE BOARD of 2025 02 25		Item # 7.0
Prepared By:	Chair Sarlo	
Strategic Priority:	n/a	
Purpose:	Information Discussion Motion	
Topic/Issue:	Adjourn Meeting	



Rationale	
Move to adjourn the open session of the Regular Board Meeting.	
Anticipated Benefits	
Insights / Learning	
Considerations/Next Steps	
Motion (if applicable)	
Moved by:	Seconded by:
That the Board move to adjourn the Open Session of the Regular Board Meeting of 2025 02 25 at _____pm.	
Motion was: Carried Defeated	Initials of Chair: Resolution #