



GUIDE TO THE ADSB FOCUSED LEADERSHIP RESUME

Professional Development:

In this section outline school based, Board based, and provincial professional development activities that you have participated in. In reviewing your resume, more consideration is given to participation in recent professional development from the past 5 years and to activities related to the position you are applying for.

Do **not** list AQs and ABQs that are listed on the Ontario College of Teachers Certificate of Qualification and Registration that you will be submitting with your application package.

Secondary Contract Teaching Experience:

While greater preference will be given to ADSB secondary contract teaching experience, additional consideration will be provided to ADSB secondary LTO experience and non-ADSB secondary contract and LTO experience.

Evidence of Educational Leadership:

In this section outline examples of your education leadership experience in areas such as, but not limited to:

- Previous experience as a Subject Area Head, and other school leadership roles
- Participation in, or leadership of school and/or Board committees
- Participation in Ministry of Education projects
- Assisting in planning and/or facilitating school-based and/or Board professional learning session(s)
- Board leadership positions, such as Special Assignment Teacher etc.
- Leadership role in a provincial Subject Association

Additional Experience:

In this section, outline additional experience related to leadership and/or the curriculum cluster of the position you are applying for. Some areas to consider include:

- other leadership experiences
- additional training
- related special skills
- certifications
- student activities