



**ALGOMA DISTRICT SCHOOL BOARD
SPECIAL BOARD MEETING**

**MINUTES
OPEN SESSION**

2023 08 01

5:30 p.m.

H.E. CROWDER BOARD ROOM & MS TEAMS

The Special Board Meeting was called to order by Chair Sarlo.

A. (I) Roll Call

Attendance as per attached schedule.

(Resolution #086-2023)

On motion of Trustees Sara McCleary and Greg Bowman it was approved:

That the Board move into Open Session at 5:30 p.m.

(II) Land Acknowledgement – Read by Chair Jennifer Sarlo

(III) Approval of Agenda

(Resolution #087-2023)

On motion of Trustees Sara McCleary and Greg Bowman it was approved:

That the Agenda dated 2023 08 01 be approved as distributed.

(IV) Conflict of interest – N/A

(V) Education Topic and/or Delegation

N/A

A. (VI) System Information

N/A

A. (VII) Approval of Minutes from Previous Meetings

N/A

(VII) Minutes to be Received by the Board.

N/A

A. Reports from Committee Chairs, OPSBA Items

N/A

(Resolution #088-2023)

On the motion of Trustees Greg Bowman and Sara McCleary it was approved:

B.1 TRUSTEE VACANCY

1.4.0 Proposed Resolution

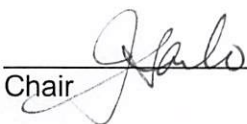
1.4.1 It is recommended that the Algoma District School Board fill the current trustee vacancy through an appointment process, outlined as Option #2 of the attachments contained herein. Attachment #1.

(Resolution #089-2023)

On the motion of Trustees Greg Bowman and Sara McCleary it was approved:

That the Special Board Meeting move to adjourn at 7:03 p.m.

Chair



Secretary





PROCESS FOR FILLING TRUSTEE VACANCY

As amended at the Special Board Meeting of August 1, 2023

Step 1: Advertising of Vacancy

The Board of Trustees shall establish two meeting dates – one at which presentations by applicants will be held and one at which the newly appointed Trustee shall be sworn in.

All such information shall be outlined in the communication announcing the vacancy (draft attached).

The vacancy and solicitation of applicants shall be communicated to:

- i) all School Councils (via the School Council Chairs)
- ii) all members of the Parent Involvement Committee
- iii) the local municipality/municipalities (for distribution in their public spaces)
- iv) local media outlets and on the Board's website.

All parties will be asked to assist with distributing the vacancy information as broadly as possible.

Step 2: Review of Applicants

Applications for the vacancy will be provided to all Board members for review, prior to the presentation date. All applicants will be invited to make a presentation.

Step 3: Presentation to Whole Board

Applicants will be invited to attend a Special Board Meeting, open to the public, either in-person or virtually, where they will have up to 15 minutes to outline how they would support the Board of Trustees in meeting the current Strategic Directions and in furthering the best interests of the Algoma District School Board.

Following the presentations, Trustees will vote, by secret ballot, to elect the successful applicant. The Director of Education shall oversee the voting, following the same procedures outlined for the Board's Inaugural or Organizational meeting, with respect to identifying scrutineers and the voting process.

The Chair will announce the successful applicant to the trustee attendees and will make an offer to the successful applicant, advising them of the need to attend the upcoming Regular or Special Board Meeting. (Note: If the successful applicant declines the offer, the trustees shall vote on whether to make an offer to the applicant with the second highest number of votes, or to remove the applicant's name who declined from the ballot and to hold another vote.)

Following the Board Meeting and once the successful applicant has been sworn in, the Chair or designate will issue a media release, including to the parties outlined in Step 1.