



REGULAR BOARD MEETING AGENDA
Tuesday, January 16, 2024
EDUCATION CENTRE
Closed 5:30 P.M. - Public 7:00 P.M.

PUBLIC

A. PROCEDURAL ITEMS

- I. Roll call
- II. Land Acknowledgement: Read by: Susan Myers
- III. Approval of Agenda
- IV. Conflict of Interest

V. Education Topic and/or Delegation

	Superintendent
1. Overview of Robotics in ADSB Guests: Teacher Mark Carlucci and Students	M.B.
1. Rotary Donation for Robotics Guest: Neil McLean – President Rotary Club of Sault Ste Marie North	L.R.

VI. System Information

	Superintendent
1. Director's Annual Report	L.R.
2. 2024-2025 School Year Calendar Consultation	J.M.
3. Kindergarten Registration for 2024	B.S./B.V.

VII. Minutes from Previous Meetings

Minutes to be Approved by the Board:

1. Regular Board Meeting Minutes from 2023 11 14
2. Regular Board Meeting Minutes from 2023 11 28
3. Organizational Board Meeting Minutes from 2023 12 05

Minutes to be Received by the Board:

1. SEAC Meeting Minutes from 2023 11 21

VIII. Student Trustees' Report

- ☐ Student Trustees
- ☐ OPSBA
- ☐ Parent Involvement Committee (PIC)
- ☐ Committee Chairs



REGULAR BOARD MEETING AGENDA
Tuesday, January 16, 2024
EDUCATION CENTRE
Closed 5:30 P.M. - Public 7:00 P.M.

PUBLIC

B. ACTION ITEMS	
	Superintendent
1. Completion of the Annual Report to the Director of Education	L.R.
2. Approval of Name for New JK-12 School in Blind River	L.R.
3. Approval of S.E.A.C. (Special Education Advisory Committee) Member	B.V.
C. INFORMATION ITEMS	
	Superintendent
1. Committee Appointments for 2024	Chair Sarlo
2. Property and Liability Insurance Renewals for 2024 & OSBIE Refund Statement	J.S.M.
3. Q.1 ADSB Quarterly Report 1	J.S.M.
FUTURE MEETINGS AND LOCATIONS	
2024 02 06	5:30 pm Committee of the Whole Meeting - Closed 7:00 pm Committee of the Whole Meeting - Public



**ALGOMA DISTRICT SCHOOL BOARD
COMMITTEE OF THE WHOLE MEETING
CLOSED SESSION
2023 11 14
EDUCATION CENTRE & MICROSOFT TEAMS**

Meeting was called to order by Vice-Chair Elaine Johnston.

- A. (I) Attendance as per attached schedule.

(Resolution #108-2023)

On motion of Trustees Heather Whitley and Nick Apostle it was approved:

That the Board move into Closed Session at 5.30 p.m.

- A. (II) Conflict of Interest

Trustee Debbie Shamas declared a conflict of interest with regards to a Personal – Arbitration matter.

(Resolution #109-2023)

On motion of Trustees Nick Apostle and Sue Johnson it was approved:

That the Closed Session of the meeting of the Board adjourn at 6:27 p.m.

Chair

Elaine Johnston

Secretary

Jeff M. M. 3
(designate)



ALGOMA DISTRICT SCHOOL BOARD

COMMITTEE OF THE WHOLE MEETING – CLOSED SESSION

Date of Meeting: Tuesday, November 14, 2023

Time of Meeting: 5:30 p.m.

Location: EDUCATION CENTRE

ATTENDANCE

Name	Abs/Pres	Late Arrival	Early Departure	Comments
Trustees				
Nick Apostle	Present			
Greg Bowman	Present			
Sheryl Evans	Absent			
Sue Johnson	Present			
Elaine Johnston	Present			
Sara McCleary	Present			
Marie Murphy-Foran	On line			
Susan Myers	Absent			
Jennifer Sarlo	Absent			
Debbie Shamas	Present			
Heather Whitley	Present			
Admin. Council				
L. Reece	Continue Absent			
J. Santa Maria	Present			
B. Vallee	Present			
J. Maurice	Absent			
M. Bell	Present			
F. Palumbo	Absent			
B. Servant	Present			
Others				

Elaine Johnston
Chair or Trustee Designate



ALGOMA DISTRICT SCHOOL BOARD

COMMITTEE OF THE WHOLE MEETING – OPEN SESSION

Date of Meeting: **Tuesday, November 14, 2023**

Time of Meeting: **7:00 p.m.**

Location: **EDUCATION CENTRE**

ATTENDANCE

Name	Abs/Pres	Late Arrival	Early Departure	Comments
Trustees				
Nick Apostle	Present			
Greg Bowman	Present			
Sheryl Evans	Absent			
Sue Johnson	Present			
Elaine Johnston	Present			
Sara McCleary	Present			
Marie Murphy-Foran	On line			
Susan Myers	Absent			
Jennifer Sarlo	Absent			
Debbie Shamas	Present			
Heather Whitley	Present			
Student Trustees				
Casey Bouvier	On line			
Andrew Vair	Present.			
Desirae Schell-Migwans	Present			
Admin. Council				
L. Reece	Absent			
J. Santa Maria	Present			
B. Vallee	Present			
J. Maurice	Absent			
M. Bell	Present			
F. Palumbo	Absent			
B. Servant	Present			
Others				
L. Aceti	Absent			
F. Walsh	Present			
Media				
Darren Taylor	Present			

Elaine Johnston
Chair or Trustee Designate



**ALGOMA DISTRICT SCHOOL BOARD
REGULAR BOARD MEETING
MINUTES
CLOSED SESSION
2023 11 28
5:30 p.m.
H.E. CROWDER BOARD ROOM**

The Regular Board Meeting was called to order by Chair Jennifer Sarlo.

- A. (I) Attendance as per attached schedule.

(Resolution #110-2023)

On motion of Trustees Susan Myers and Sheryl Evans it was approved:

That the Board move into Closed Session at 5:33 p.m.

(II) **Conflict of interest**

Trustee Marie Murphy Foran declared a conflict of interest regarding a Personnel matter.

Updates given:

- E.1 **Negotiations Update**
 - E.2 **Arbitration and Grievance Update**
 - E.3 **Personnel/Property/Other Issues**
- _____

(Resolution #111-2023)

On motion of Trustees Nick Apostle and Elaine Johnston it was approved:

That the Board adjourn Closed Session at 6:55 p.m.

Chair

Secretary



ALGOMA DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING – CLOSED SESSION

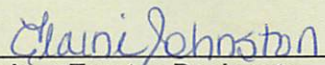
Date of Meeting: **Tuesday, November 28, 2023**

Time of Meeting: **5:30 p.m.**

Location: **EDUCATION CENTRE**

ATTENDANCE

Name	Abs/Pres	Late Arrival	Early Departure	Comments
Trustees				
Nick Apostle	Present			
Greg Bowman	Absent - Board Business			
Sheryl Evans	Present			
Sue Johnson	Present			
Elaine Johnston	Present			
Sara McCleary	On line			
Marie Murphy-Foran	Present			
Susan Myers	Present			
Jennifer Sarlo	Present			
Debbie Shamas	Absent			
Heather Whitley	Present			
Admin. Council				
L. Reece	Present			
J. Santa Maria	On line			
B. Vallee	Present			
J. Maurice	Absent			
M. Bell	Present			
F. Palumbo	On line			
B. Servant	Present			
Others				


 Vice Chair or Trustee Designate



**ALGOMA DISTRICT SCHOOL BOARD
REGULAR BOARD MEETING
MINUTES
OPEN SESSION
2023 11 28
7:00 p.m.
H.E. CROWDER BOARD ROOM**

The Regular Board Meeting was called to order by Chair Jennifer Sarlo.

A. (I) Roll Call

Attendance as per attached schedule.

(Resolution #112-2023)

On motion of Trustees Nick Apostle and Susan Myers it was approved:

That the Board move into Open Session at 7:05 p.m.

(II) Land Acknowledgement – Read by Trustee Marie Murphy Foran

(III) Approval of Agenda

(Resolution #113-2023)

On motion of Trustees Sue Johnson and Elaine Johnston it was approved:

That the Agenda dated 2023 11 28 be approved as distributed.

(IV) Conflict of interest

N/A

A. (V) Education Topic and/or Delegation

1. School Improvement: Equity, Reconciliation and Well-Being Lens
Guests: Principals James Kerr, Shari Zuke and Allison Vecchio L.R.
-

(VI) System Information

1. Sparking Secondary Success:
Teachers Noah Rushon, Sammy Campbell M.B.
 2. Distribution of Policies –
6.03 Student Accident Insurance,
6.04 Temporary Accommodation Visting Groups,
6.05 Attendance/Safe Arrival of Students
6.13 Smoking on School Property,
6.14 Political Campaigning in Schools,
6.33 Copyright Policy,
6.37 Public Relations Policy & Planning,
6.41 Tax Collection Policy J.S.M./B.S.
-

(Resolution #114-2023)

On motion of Trustees Heather Whitley and Nick Apostle it was approved:

A. (VII) Approval of Minutes from Previous Meetings

Minutes to be Approved by the Board:

1. Regular Board Meeting Minutes of 2023 10 30.

(VII) Minutes to be Received by the Board.

1. Special Education Advisory Committee (SEAC) meeting Minutes of 2023 10 17.
-

A. Reports from Committee Chairs, OPSBA Items

(VIII) Reports:

- ☐ Student Trustees
 - ☐ OPSBA
 - ☐ Parent Involvement Committee
 - ☐ Committee Chairs: Audit Committee, Budget & Operations
-

(Resolution #115-2023)

On the motion of Trustees Elaine Johnston and Susan Myers it was approved:

B.1 APPROVAL OF 2022 – 2023 AUDIT FINANCIAL STATEMENTS

1.3.0 Proposed Resolution

- 1.3.1 That the Board receive and approve the audited financial statements for the year ended August 31, 2023, as outlined in Attachment B.1 #1 of the Director's Report to the Board of 2023 11 28.
-

(Resolution #116-2023)

On the motion of Trustees Heather Whitley and Elaine Johnston it was approved:

B.2 RECEIPT OF 2022 -2023 AUDIT COMMITTEE REPORT

2.3.0 Proposed Resolution

- 2.4.1 That the Board receive the 2022-2023 Annual Report of the Audit Committee as outlined in the Director's Report to the Board of 2023 11 28.
-

(Resolution #117-2023)

On the motion of Trustees Nick Apostle and Sheryl Evans it was approved:

B.3 APPROVAL OF NEW SEAC MEMBER

3.3.0 Proposed Resolution

- 3.4.1 That the Board approve the appointment of Clinton Snider to represent the interest of *Algoma Family Services* on the Algoma District School Board SEAC as described in the Director's Report to the Board of 2023 11 28.
-

(Resolution #118-2023)

On the motion of Trustees Marie Murphy Foran and Elaine Johnstone it was approved:

B.4 APPROVAL OF CAPITAL PROJECTS FOR 2023 – 2024

4.3.0 Proposed Resolution

- 4.3.1 That the Board approve proceeding with the 2023-2024 Capital Projects as identified in the Director's Report to the Board of 2023 11 28.

(Resolution #119-2023)

On the motion of Trustees Nick Apostle and Sue Johnson it was approved:

B.5 APPROVAL OF TRUSTEES TO ATTEND OPSBA PUBLIC EDUCATION SYMPOSIUM IN JANUARY

5.3.0 Proposed Resolution

- 5.3.1 That approval be granted for up to 11 Trustees to attend the 2024 OPSBA Public Education Symposium being held at the Sheraton Centre Hotel in Toronto, ON, from January 25 to 26, 2024.

(Resolution #120-2023)

On the motion of Trustees Marie Murphy Foran and Nick Apostle it was approved:

B.6 APPROVAL OF POLICIES

6.4.0 Proposed Resolution

- 6.4.1 That the Board approve, as part of the regular review process, the following policy:

6.4.1 a 2.02 Trustee Attendance, Including Technology-Assisted Attendance
as outlined in the Director's Report of 2023 11 28.

(Resolution #121-2023)

On the motion of Trustees Susan Myers and Marie Murphy Foran it was approved:

B.6 APPROVAL OF POLICIES

6.4.0 Proposed Resolution

6.4.1 That the Board approve, as part of the regular review process, the deletion of policy:

6.4.1 b 2.09 Electronic Meetings

as outlined in the Director's Report of 2023 11 28.

(Resolution #122-2023)

On the motion of Trustees Susan Myers and Sheryl Evans it was approved:

B.6 APPROVAL OF POLICIES

6.4.0 Proposed Resolution

6.4.1 That the Board approve, as part of the regular review process, the following policy:

6.4.1 c 6.48 Voluntary Self Identification for FNMI Students/Employees

as outlined in the Director's Report of 2023 11 28.

C. INFORMATION ITEMS

1. Committee Appointments for 2024

J.S.

FUTURE MEETINGS AND LOCATIONS

2023 12 05 5:00 pm – 6:00 pm Organizational Meeting
6:30 pm – Dinner at Sandro's Restaurant

(Resolution #123-2023)

On the motion of Trustees Elaine Johnston and Susan Myers it was approved:

That the Board move to adjourn the Public Meeting at 8:59 pm.

Chair 

Secretary 



ALGOMA DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING – OPEN SESSION

Date of Meeting: **Tuesday, November 28, 2023**

Time of Meeting: **7:00 p.m.**

Location: **EDUCATION CENTRE**

ATTENDANCE

Name	Abs/Pres	Late Arrival	Early Departure	Comments
Trustees				
Nick Apostle	Present			
Greg Bowman	Absent - Board Business			
Sheryl Evans	Present			
Sue Johnson	Present			
Elaine Johnston	Present			
Sara McCleary	On line			
Marie Murphy-Foran	Present			
Susan Myers	Present			
Jennifer Sarlo	Present			
Debbie Shamas	Absent			
Heather Whitley	Present			
Student Trustees				
Casey Bouvier	On line			
Andrew Vair	On line			
Desirae Schell-Migwans	Present			
Admin. Council				
L. Reece	Present			
J. Santa Maria	On line			
B. Vallee	Present			
J. Maurice	Absent			
M. Bell	Present			
F. Palumbo	On line			
B. Servant	Present			
Others				
L. Aceti	Present			
F. Walsh	Present			
Media				
Brian Kelly	Present			
Darren Taylor	Present			

Vice Chair or Trustee Designate



**ALGOMA DISTRICT SCHOOL BOARD
ORGANIZATIONAL BOARD MEETING
MINUTES
OPEN SESSION**

2023 12 05

5:00 p.m. Education Centre

Meeting was called to order by Chief Executive Officer/Secretary to the Board, Lucia Reece.

- i. Opens Meeting
 - ii. Review's Procedures for conducting the Organizational Meeting of the Board
 - iii. Conducts Election of the Chair
-

A. (I) Attendance as per attached schedule.

(Resolution #124-2023)

On motion of Trustees Greg Bowman and Susan Myers it was approved:

"That the Board move into Open Session at 5:06 p.m."

Newly elected/acclaimed Chair Jennifer Sarlo assumes Chair for the balance of the meeting.

Chair conducts election of:

- i. Vice-Chair
 - ii. OPSBA Director & Voting Delegate
 - iii. OPSBA Alternate Director & Voting Delegate
-

(Resolution #125-2023)

On motion of Trustees Susan Myers and Sara McCleary it was approved:

"That the Agenda dated 2023 12 05 be approved as distributed."

(Resolution #126-2023)

On motion of Susan Myers and Greg Bowman it was approved:

B. Action Items**B. 1 RECEIPT OF ELECTION/ACCLAMATION RESULTS OF ELECTIONS**

1.3.1 That the Board receive the following election/acclamation results of the Organizational Meeting of December 5, 2023:

Position:	Elected/Acclaimed Trustee:
Chair	Jennifer Sarlo
Vice-Chair	Elaine Johnston
OPSBA Director & Voting Delegate	Greg Bowman
OPSBA Alternate Director & Voting Delegate	Nick Apostle

(Resolution #127-2023)

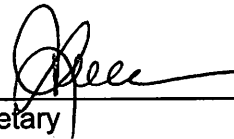
On motion of Trustees Sara McCleary and Nick Apostle it was approved:

“That the Open Session of the Organizational Meeting adjourn at 5:18 pm.”

Chair



Secretary

**Future Meetings and Locations**

2024 01 16	5:30 p.m.	Closed Regular Board Meeting	Harold Crowder Board Room
	7:00 p.m.	Public Regular Board Meeting	Harold Crowder Board Room



ALGOMA DISTRICT SCHOOL BOARD **ORGANIZATIONAL BOARD MEETING**

Date of Meeting: **Tuesday, December 5, 2023**

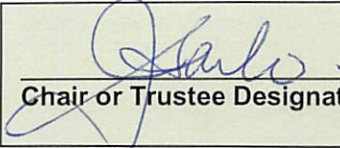
Time of Meeting: **5:00 p.m.**

Location: **EDUCATION CENTRE**

ATTENDANCE

Name	Abs/Pres	Late Arrival	Early Departure	Comments
Trustees				
Nick Apostle	✓			
Greg Bowman	✓			
Sheryl Evans	✓			
Sue Johnson	Online			
Elaine Johnston	Online.			
Sara McCleary	✓			
Marie Murphy-Foran	Online			
Susan Myers	✓			
Jennifer Sarlo	✓			
Debbie Shamas	Online			
Heather Whitley	✓			
Admin. Council				
L. Reece	✓			
J. Santa Maria	✓			
B. Vallee	✓			
J. Maurice	Abs.			
M. Bell	✓			
F. Palumbo	Abs.			
B. Servant	✓			
Others				
Fran Walsh	✓			
Lina Aceti	✓			

Andrew Vair.


 Chair or Trustee Designate



**ALGOMA DISTRICT SCHOOL BOARD
SPECIAL EDUCATION ADVISORY COMMITTEE (S.E.A.C.)**

MINUTES OF MEETING
November 21, 2023
DT Walkom/Teams
12:00 Start Time

Present: S. Kitts (North Shore Tribal Council), P. Mick (Member-At-Large), M. Tuomi, (Autism Ontario), A. Gauthier (Thrive Child Development Centre),

Trustees: S. Evans, H. Whitley (Trustee)

Staff: B. Vallee (Superintendent), C. Phillips (Recording Secretary), K. Viita (System Administrator)

Regrets: M. Barbeau (Community Living Algoma)

Meeting called to order following our reflection. With the approval of Chair Mick, Superintendent Vallee to facilitate the remainder of the hybrid meeting.

1. Welcome

2. Round Table - Introduction of members, staff, and guests.

3. Approval of Agenda and Minutes

- Approval of Agenda. Moved by S. Kitts. Seconded by H. Whitley. All in favour.
- Approval of Minutes (October 17, 2023). Moved by S. Evans. Seconded by A. Gauthier. All in favour.

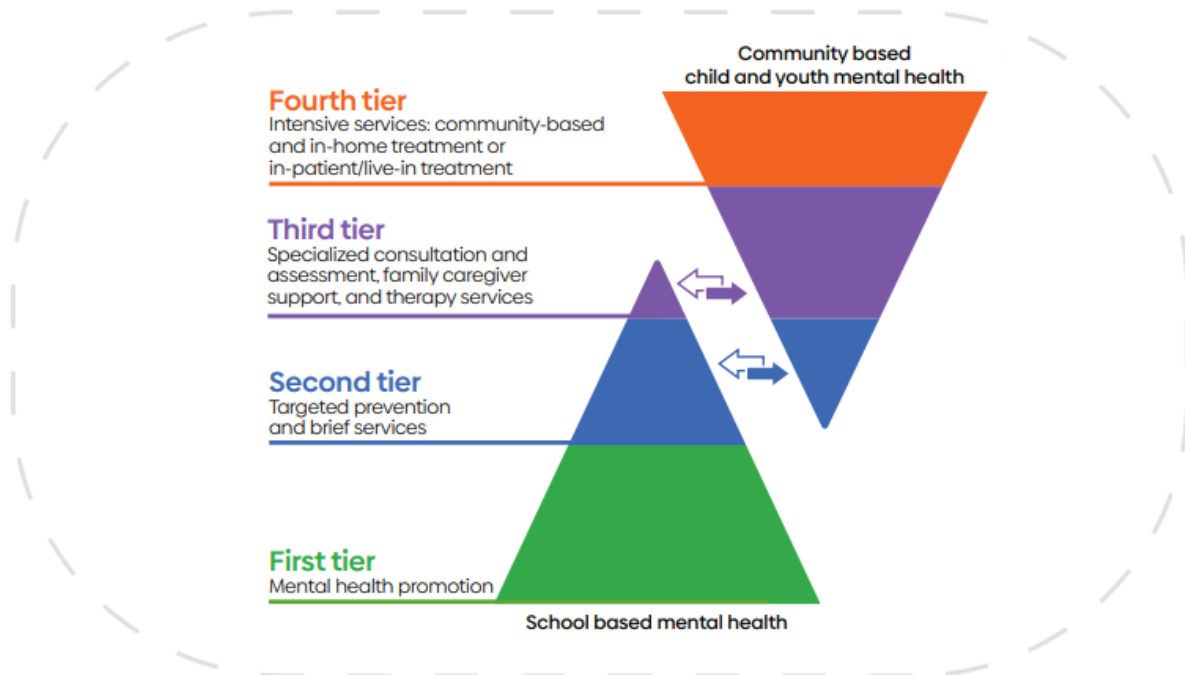
4. Correspondence:

Rainy River DSB to Minister Lecce re: Food Insecurity. The letter is not SEAC -specific but addresses the important issue of food insecurity and the strain it puts on families and schools. The number of students needing to access nutrition programs has dramatically increased. S. Evans commented that the letter addresses something that really impacts ADSB as well.

Resignation email from Eva Torresan (AFS). Eva Torresan has resigned her position as SEAC member as she has left Algoma Family Services. AFS has nominated a replacement member. This will go to the November 28th Board meeting for approval.

5. Presentation/Discussion: Update on Mental Health Supports and Services (D. Fillmore, Mental Health Lead)

- Darryl Fillmore provided an overview of mental health supports and services in the ADSB.
- Topics included in the presentation focused on the role of *School Mental Health Ontario*, the Mental Health Action Plan, Mental Health Literacy (e.g. Mental Health vs Mental Illness), tiered approaches to support (e.g. school focus on tier one - promotion and tier two - prevention supports) and some of the resources available for teaching mental health literacy and social-emotional learning in our schools.
- Currently, our ADSB Mental Health team consists of the Superintendent, Mental Health Lead, 14 counsellors, 2 Mental Health Workers and 2 Mental Health nurses seconded to schools.



- Educators are not mental health professionals, nor are they expected to be. The educator's role is to co-create an identify-affirming mental health learning environment with students, teach information about mental health that is developmentally appropriate for students, and weave opportunities to learn and practice positive mental health strategies into the classroom.
- Great projects are underway in our schools (e.g. Rebound North, Dialectical Behaviour Therapy (DBT)) that promote mental health and offer opportunities for students to earn credits.

Questions and Answers

- H. Whitley asked if every school is given the opportunity to run DBT or Rebound North groups? D. Fillmore responded that DBT is a new program that started last year, and the hope is all

high schools will have it in place in the next couple of years, but it is not yet offered in some of our smaller secondary schools.

- H. Whitley also asked whether these courses are ever offered in the east. D Fillmore responded that yes, we were able to offer Rebound North online during the pandemic so it was available across the district; however the two AFS staff that run the program are housed in Sault Ste. Marie so the face-to-face programs are offered there.
- S. Kitts asked if a child sees a counsellor and the counsellor feels that the child is at risk, does the parent get a call to make them aware of risk? D. Fillmore responded that there are very specific protocols. If a student is at risk, then the parent will be notified immediately. Confidentiality and age of student does not matter. These limits on confidentiality are discussed prior to counselling.
- H. Whitley asked how our numbers compare to other school boards. D. Fillmore responded that provincially, numbers tend to be similar in terms of the percentage of students accessing services and the presenting problems. For example, anxiety tends to be the most frequent presenting problem across the system and this is consistent with provincial data.
- S. Evans commented that it was a great presentation; regarding the letter brought forward earlier, is food insecurity causing increase in mental health? D. Fillmore stated that it is very hard to determine a specific root cause for mental health difficulties. Struggles with food security is an ongoing issue in Algoma and we have certainly seen increases in access to nutrition programs.

6. Member Organization Updates

S. Kitts (North Shore Tribal Council)

- Heading to Toronto for a 2-day conference focused on what the future holds for special education. Various workshops will be offered (e.g. Jordan's Principle information).
- In the New Year, will likely be looking at changing the alternate member for SEAC

A. Gauthier (Thrive Child Development Centre)

- Excited for our annual Christmas party taking place this Friday at the Bush Plane Museum. Large group of approximately 300 attending at this point!

M. Tuomi (Autism Ontario)

- Nothing to report this month.

P. Mick (Member- At-Large)

- Nothing to report this month.

7. Report from the Board (Trustees)

- Both a Committee of the Whole and a Regular Board Meeting haven taken place since our last SEAC meeting.
- Steelworker's Local 2251 presented a cheque to the Board to fund nutrition programs. We are very appreciative of their ongoing support!
- Trustees received a presentation on Multi-Lingual Learners and the programming taking place in our schools.

- Update on Summer Capital Projects was provided– lots of great work took place in our schools.
- On-going policy review continues.

8. Report from Administration (B. Vallee & K. Viita)

- **Transitions:** Community Transition to School Meeting has taken place. This is final step in the Kindergarten Transitions process. The process will begin again in January.
- **Professional Development Day (November 10th):** Due to an adjustment in the PD Day schedule, Mental Health PD was shifted to the November 10th instead of October 27th. The day consisted of a half-day on school Improvement work and a half-day on mental health learning. Staff learned about effective strategies to use in the classroom and across the school to support student mental health & well-being. Topics addressed included knowledge building (e.g. mental health vs mental illness), the educator's role in supporting mental health, as well as mental health supports available in the ADSB and how to access these. Exploration of resources such as the *School Mental Health Ontario Wayfinder* and a variety of other resources available will occur to support teacher planning. This session will also explore personal well-being and safe use of self in supporting others.
- **Behaviour Management Systems:** Behaviour Management Systems (BMS) is a training program for use by educators in school settings that emphasizes understanding behaviour patterns, building strong rapport, early awareness of potential problems, and early, non-physical interventions designed to calm and de-escalate student behaviour before violence occurs. The emphasis is on understanding and changing behaviour, rather than simply controlling it. ADSB began to provide BMS training approximately five-six years ago, however; due to pandemic-base restrictions on certification (e.g. virtual vs. in-person) and refresher training, we are now working on re-certifying all key staff and providing training as part of the on-boarding process for new employees. Employee groups re-certified to date include Specialized Program/ Classroom Teachers (Oct 27th, Educational Assistants (Oct 27th), Early Childhood Educators (Nov 10th), Secondary SERTs (November 17th) and Elementary SERTs (November 24th).

9. Next Meeting:

- **December 12, 2023.** An email will be sent to ensure that we are able to attain a quorum for the December meeting as that can be a problem at this time of year. If we are not, our next meeting will be **January 9th 2024.**

10. Motion to adjourn: Moved by A. Gauthier. Seconded by S. Evans

Meeting adjourned at 1:10



B. 1 Director's Report to The Board

Date: 2024 01 16

Subject: **COMPLETION OF THE ANNUAL REPORT OF THE DIRECTOR OF EDUCATION FOR 2023**

1.1.0 Background and Information

1.1.1 The Education Act requires the production of an Annual Report by the Director of Education. In January 2012, the Ministry advised that posting the Director's report on the Board's website on or by January 31st would satisfy the requirements of the Education Act with respect to Directors' Annual Reports.

1.1.2 An electronic version of the Algoma District School Board's Annual Director's Report for 2023 will be posted on the Board's website (www.adsb.on.ca) by the end of January.

1.1.3 Printed copies of the Annual Report can be provided upon request.

1.2.0 Recommendation

1.2.1 It is recommended that the Board acknowledge completion of and approval for posting, the Annual Report of the Director of Education for 2023 as required by the Ministry of Education, and as contained in the Director's Report to the Board of 2024 01 16.

1.3.0 Proposed Resolution

1.3.1 That the Board acknowledge completion of and approval for posting, the Annual Report of the Director of Education for 2023 as required by the Ministry of Education, and as contained in the Director's Report to the Board of 2024 01 16.



B.2 DIRECTOR'S REPORT TO THE BOARD

DATE: 2024 01 16

SUBJECT: **APPROVAL OF NAME FOR NEW JK-12 SCHOOL IN BLIND RIVER**

2.1.0 Background

2.1.1 In 2017, as part of the Board's Capital Submissions, a submission was made for a new JK-12 in school Blind River, which would be a joint-use project with Conseil Scolaire du Grand Nord. The project was approved in 2018.

2.1.2 After receiving approval to move forward to design, Board personnel worked with cost consultants and Ministry of Education staff to finalize plans. Delays were encountered due to the pandemic, and several requests for re-submissions, thus the project did not go to tender until January 2023, however the process to name the school began in May 2023, with the establishment of an Ad Hoc Committee, as per Board policy. (See Attachment #1).

2.1.3 In June 2023, the Ad Hoc Committee submitted a naming process that would begin in the fall of 2023. The process was approved by the Director of Education (see Attachment #2).

2.2.0 Information

2.2.1 In October 2023, the "Name the School Campaign" was launched. 43 entries were received and narrowed to 5 names through community input. In November, the Ad Hoc Committee submitted three names to the Director, for consideration by the Board of Trustees. The three names, in order of ranking, are:

- i) Three Rivers JK-12 School
- ii) Huron North JK-12 School
- iii) North Current JK-12 School.

2.3.0 Recommendation

2.3.1 That the Board approve **Three Rivers JK-12 School** as the name for the new JK-12 school in Blind River, respecting the Ad Hoc Committee's first choice.

2.4.0 Proposed Resolution

2.4.1 That the Board approve **Three Rivers JK-12 School** as the name for the JK-12 school in Blind River, respecting the Ad Hoc Committee's first choice.



Algoma District School Board

644 Albert St. East
Sault Ste. Marie
ON P6A 2K7
Telephone: (705) 945-7111
FAX: (705) 942-2540
www.adsb.on.ca

B.2 Attachment # 1 of the Regular
Board Meeting of 2024 01 16

CHAIR
Jennifer Sarlo

DIRECTOR OF EDUCATION
Lucia Reece

Memorandum

To: Joe Maurice, Chair, Ad Hoc Committee -- Naming of New School in Blind River
From: Lucia Reece, Director of Education
Subject: Ad Hoc Committee – Proposed Naming Process
Date: June 7, 2023

Thank you for agreeing to be the Chair of the Ad Hoc Committee to support the naming of the new JK-12 school in Blind River.

I was pleased to hear that the committee had a productive first meeting and I received your outline of the proposed process for naming the school. Please consider this communication as my approval of the proposed process. I am pleased to see that the process includes different ways of reaching students, families, and the community, and that the work will begin in September.

I look forward to following the process and to receiving the recommendations. If, at any time, you or the committee requires any clarification or assistance, please do not hesitate to reach out to me directly.

My sincerest thanks to you and the committee for establishing a cohesive naming process. Please share this confirmation of approval with the committee members.

Sincerely,

Lucia Reece

Naming of New School in Blind River – Proposed Process



Step One – Collect Name Suggestions

- From October 16 to October 27, an electronic Microsoft Form and a paper form will be used to allow students, staff, families and members of the community to suggest names for the new school.
- These dates coincide with planned Family Open Houses at the two schools in October, which will provide opportunities to involve families and community in the process.
- The committee will work with Fran Walsh for media publicity including the Moose, Elliot Lake Today, CBC and the ADSB Website.
- Principals will use Edsby, School Messenger and newsletters to publicize to families, and teachers will offer opportunities in class for students to participate.
- The committee will work with municipalities, First Nation communities and Indigenous organizations to include information about how to submit suggested names in newsletters and websites and/or social media.
- The committee will work with Marty Stilin to set up the Survey Monkey.
 - The form will include the naming criteria from the policy and highlight that the school will not be named after a person.
 - The form will include the submitter's name, suggested school name, reason for the suggested name, municipality and role (e.g. Student, Staff, Parent/Guardian, Community Member).

Step Two – Committee Review of Suggestions

- From October 27 to October 30 Committee members will review a summary of the suggested names (provided by staff) and work by consensus towards a shortlisting of 10 to 15 potential names.
- Committee will meet on November 7 @ 4:00 p.m. to shortlist the names.

Step Three – Ranked / Graded Ballot Consultation

- From November 13-17, students, staff, families and community members will have an opportunity to participate in a ranked vote of favourite to least favourite, of the 10 to 15 shortlisted names. Survey Monkey and a paper form will be available for the process.

Step Four – Committee Finalizes Top Choices (up to 3)

- From November 20-24*, the Committee will review the results of the ranked vote, and use this as one source of information in arriving at consensus of the suggested names that will be forwarded to Director Reece for Trustee consideration.
- Edsby, School Messenger, local media, municipal and First Nation newsletters, websites and social media will be used to publicize the consultation ranked vote.
- The Committee will submit up to 3 names, ranked in preference from first to last. Reasoning may be provided to support the Committee's ranking of the submitted names.

Step Five – Submit Suggestions to Director

- By November 24*, on behalf of the Committee, the Chair will submit the ranked suggested names to Director Reece, along with any supporting documentation, in a report.

*Note: These timelines can be extended as needed



B.3 DIRECTOR'S REPORT TO THE BOARD

DATE: 2024 01 16

SUBJECT: **APPROVAL OF SEAC MEMBER**

3.3.0 Background

- 3.1.1 In accordance with Regulation 464, Board approval is required to appoint members to S.E.A.C. (Special Education Advisory Committee).
- 3.1.2 Applicant organizations who are district offices of a provincial organization for children with special needs, or who represent First Nations, complete the Algoma District School Board form attesting to their qualifications to sit on this committee as per Regulation 464. They submit the signed form to the office of the Superintendent of Special Education.
- 3.1.3 There is also provision for individuals to request appointment as a member-at-large. These individuals also complete and submit the ADSB form attesting to their qualification to serve on this committee as per Regulation 464.
- 3.1.4 Two trustees are also appointed to this committee for a four-year term.

3.2.0 Information

- 3.2.1 Velma Simon has submitted a completed application attesting to her eligibility according to legislation to be a member-at-large of the Algoma District School Board Special Education Advisory Committee.

3.3.0 Recommendation

- 3.3.1 It is recommended that the Board approve the appointment of Velma Simon as a member-at-large of the Algoma District School Board Special Education Advisory Committee.

3.4.0 Proposed Resolution

- 3.4.1 That the Board approves the appointment of Velma Simon as a member or of the Algoma District School Board Special Education Advisory Committee.

C. 1 Director's Report to The Board

Date: 2024 01 16

Subject: APPOINTMENTS TO COMMITTEES FOR 2024

COMMITTEE	TRUSTEES
Special Education Advisory Committee (SEAC):	- Sheryl Evans - Heather Whitley - Susan Myers (alternate)
Supervised Alternative Learning (SAL):	- Debbie Shamas - Susan Johnson - Sara McCleary - Marie Murphy-Foran
Parent Involvement Committee (PIC):	- Marie Murphy Foran - Sara McCleary (Alternate)
Expulsion/Suspension Hearing Committee:	- Sheryl Evans - Heather Whitley - Jennifer Sarlo - Debbie Shames (Alternate)
Operations & Budget Committee:	- Elaine Johnston - Susan Myers - Greg Bowman - Nicholas Apostle - Jennifer Sarlo (ex-officio)
Audit Committee:	- Sheryl Evans - Nick Apostle - Elaine Johnston - Jennifer Sarlo (ex-officio)
Awards Nomination Committee:	- Marie Murphy-Foran - Greg Bowman - Heather Whitley - Fran Walsh—Staff resource

ALGOMA DISTRICT SCHOOL BOARD

CURRENT TRUSTEE COMMITTEES *for 2024*

2023 11 28
Reg. Board Meeting
Item C.1

Revised on November 28, 2023

1. SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC)

Description:

Trustees bring information forward to members regarding Board initiatives e.g. Enrolment, Accommodation Review, Program overviews.

Commitment:

Meetings are held on the Tuesday the week before a Regular Board Meeting and/or Committee of the Whole Meeting: 11:45 a.m. – lunch, 12:00 noon to 1:00 p.m. meeting.

2. SUPERVISED ALTERNATIVE LEARNING (SAL)

Description:

Supervised Alternative Learning Program (SAL) is for students ages 14 to 17 who, for a variety of reasons, are at risk of leaving school early. A more detailed description of SAL is attached. Schools recommend students for SAL to the SAL Committee after developing a Supervised Alternative Learning Plan (SALP) with school staff, parents/guardians, the students and other community partners. The SAL Committee reviews each recommendation and determines whether or not approval will be provided.

Commitment:

The SAL Committee would meet twice monthly (if needed) prior to a Board or Committee of the Whole meeting. Depending on how many students are being considered, formal meetings can range from 5 to 30 minutes. Often, material is provided in advance for review, which reduces the time needed to meet.

3. PARENT INVOLVEMENT COMMITTEE (PIC)

Description:

Trustee brings information forward to members regarding Board initiatives e.g. Enrolment, Accommodation Review, Program overviews

Commitment:

Four to Six (4-6) meetings per year usually on the first Monday of the month from 6:30 p.m. – 8:00 p.m.

4. EXPULSION/SUSPENSION HEARING COMMITTEE

Description:

The Board authorizes the creation of a Discipline Committee of three (3) trustees to decide appeals of Principal suspensions and Principal recommendation for expulsion. All other trustees would serve as alternatives in case one of the committee members cannot be present. The Discipline Committee shall have the powers as set out in the Education Act and any other powers to implement any appropriate order.

Commitment:

This Committee would meet prior to a Board or Committee of the Whole meeting. Depending on how many students are being considered, meetings run approximately 20 minutes. Material is provided prior to arriving to the meeting for review which reduces the time needed to meet.

5. OPERATIONS AND BUDGET COMMITTEE

Description:

This Committee consists of 3 Trustee members. The Chair of the Board and the Director of Education are ex-officio members and the Superintendent of Business and Manager of Finance are resources to the committee. The committee was designed to meet and provide oversight into the Budget development and Capital Projects each year. It would also meet from time to time on certain Operational issues that required more detailed discussion. The committee would then update the full Board on these issues.

Commitment:

This committee would meet approximately 2-3 times annually.

6. AUDIT COMMITTEE

Description:

This committee was mandated by the Ministry of Education to assist the board of trustees in fulfilling its duties related to governance and oversight. The committee consists of 3 trustee members and 2 external members. The Chair of the Board and Director of Education are ex-officio members and the Superintendent of Business and Manager of Finance are resources to the committee. The duties of the audit committee include financial reporting processes, internal controls, external auditing, risk management, compliance matters and recommends approval of the financial statements to the Board of Trustees

Commitment:

The committee is governed by Ministry of Education regulation which establishes a minimum of 3 meetings each year.

7. NOMINATION COMMITTEE

Description:

Trustees and staff representatives discuss and bring nominations forward for Board approval honouring the good work of an employee, student or community member, in Algoma District School Board for awards offered by the Ontario Public School Boards' Association (OPSBA) at various times during the year.

Commitment:

Meetings will be held up to 4 times per year or as needed.

C.2 DIRECTOR'S REPORT TO THE BOARD

DATE: 2024 01 16

SUBJECT: Property and Liability Insurance Renewals for 2024 & OSBIE Refund Statement

2.1.0 Information

The 2024 premium renewal notices for our Board's various insurance coverages from the Ontario School Boards' Insurance Exchange (OSBIE) have been received. Attached is supporting information explaining the changes in rates for 2024 (Attachment C.2 #1). A comparison of the annual premium costs, not including Ontario sales tax are below:

POLICY #SG202	2022	2023	2024
Liability	172,431	146,016	131,409
Property	20,557	23,223	24,580
Boiler and Equipment Breakdown	7,970	8,089	9,541
Crime	5,069	5,232	5,387
Automobile/Trucks	14,393	13,806	14,321
Cyber	5,201	8,292	8,253
Legal Expense Coverage	12,943	13,360	13,758
Total	238,564	218,018	207,249

OSBIE endeavors to provide their members premium protection against insurable financial losses at a discount so that School Boards do not have to find their own insurance. In 2020, OSBIE added some new insurance coverage options for specific legal matters related to four main areas: contract disputes, non-union employment disputes, property disputes and human rights disputes.

The high level of claims services and administrative services as well as the risk management programs provided by OSBIE continue to benefit our Board through lower premium costs than what could be obtained through external insurance providers.

Accident insurance for trustees is being provided by OSBIE for 2023-24. The coverage is for business travel, including incidental personal time. Eligible persons are elected trustees, including students, and others specifically named by the school board. The principal sum for the maximum benefit is \$200,000 and the aggregate limit of indemnity is \$2,000,000. The total premium for this coverage is \$401.10 for the year.

During 2023, OSBIE Board of Directors approved a refund to school boards totaling \$5.37 million. Our proportionate share was \$32,718.80 (Attachment C.2 #2). This is a refund based on the plan's surplus contributions.



November 1, 2023

Joseph Santa Maria
Superintendent of Business
Algoma District School Board
644 Albert Street East,
SAULT STE. MARIE, ON
P6A 2K7

Dear Joseph,

RE: 2024 Premium Invoice

As we close out 2023, OSBIE stands firmly with strong governance and financial stewardship. Members can be assured that premiums are calculated accurately to protect the pool today and tomorrow. It should be noted, as a not-for-profit, OSBIE does not build profit into funding models. Rates cover only future anticipated claims expenses, administrative costs and reinsurance premiums.

Premiums are subject to many factors, such as social inflation – whereby claims costs are increasing above the general inflation rate due to spiraling costs in the settlement of claims. Higher settlements, and litigation costs, in turn, drive reinsurance costs.

OSBIE adheres to a prudent investment strategy that generates income, in addition to leveling out and stabilizing premium pricing on an annual basis.

2024 General Rate changes

Across all lines of business, OSBIE has approved rate changes that will result in a 5% increase in written premium in 2024, detailed as follows:

Liability	9.0%	rate increase
Boiler & Equipment	10.1%	rate increase
Auto	-5%	rate decrease

Property, Cyber, Crime and Legal Expense coverages will renew with no rate change.

Why did rates increase in some lines and not others?

Liability experienced significant claims costs and had to contend with some older losses dating back to 2020. Fluctuations vary from Board to Board depending on its claims experience – for some, claim related rate changes could be as high as a 20% increase. For those Boards with stellar claims experience, the rates could decrease by 20%. While part of a collective pool, performance is a key factor in individual Board pricing.

Boiler and Equipment experienced significant claims costs in the past year. This has a direct line to increased premiums.

Auto saw a decrease as we experienced a favourable decline in the number of claims.

Property claims have stabilized in 2023 giving Members a renewal without change. However, Members may recall a 12% increase in 2022, due in part to inflationary pressure on repairs and supply chain issues.

Cyber, Crime and Legal Expense coverages will renew at 2023 rates – denoting accurate pricing and anticipated claims experience. Cyber did experience a 50% rate increase in 2023 which has stabilized this line of business. However, in 2024, Members with Standard Coverage will see a reduction in coverage from \$1M to \$500K and an increase in deductible from \$25K to \$50K.

Included in this package:

- Fact sheet outlining the factors impacting your Board's renewal premiums
- 2024 Premium Invoice

Please contact OSBIE with any questions or to request a coverage review at your convenience.

OSBIE appreciates your Membership and we look forward to working with you in 2024.

Sincerely,

Tammy Hicks



Director, Insurance Services

**OSBIE**ONTARIO SCHOOL BOARDS'
INSURANCE EXCHANGE

Invoice Date: November 1, 2023

OSBIE Premium Invoice 2024

Policy Number SG 00202
Named Insured Algoma District School Board
Policy Period January 1, 2024 to January 1, 2025

Coverages	Limits (\$)	Deductible (\$)	Premium (\$)
1. Property	Unlimited	10,000	24,580.00
2. Crime	1,000,000	500	5,387.00
3. Boiler and Equipment Breakdown	5,000,000	5,000	9,541.00
4. Liability	27,000,000	N/A	131,409.00
Non-Owned Auto (not taxable)	27,000,000	N/A	1,327.00
Liability Subtotal	27,000,000	N/A	132,736.00
5. Cyber - Enhanced	See Dec sheet for sub limits	50,000	8,253.00
6. Legal expense	500,000	N/A	13,758.00
7. Fleet Automobile (not taxable)			12,994.00
Total Taxable Premium			192,928.00
Premium Subtotal			207,249.00
8% PST on Premiums			15,434.24
Total Premium Payable			222,683.24

Payment is due on January 1, 2024

info@osbie.on.ca
osbie.on.ca

91 Westmount Road,
Guelph, Ontario N1H 5J2
Tel: 519-767-2182
Fax: 519-767-0281



2023 PREMIUM REFUND

Statement Date: November 30, 2023
Policy Number: SG 202
Named Insured: Algoma District School Board

Liability Surplus Premium Refund	\$20,914.00
Property Surplus Premium Refund	\$4,796.00
Automobile Surplus Premium Refund	\$4,952.00
Total Premium Refund	\$30,662.00
PST refund applicable (8%) *	\$2,056.80
Total Refund	\$32,718.80

* PST refund tax is applicable to Liability and Property only

For the convenience of Subscribers, OSBIE will be sending an Electronic Funds Transfer (EFT) on or about November 30, 2023.

Questions? Contact: Tammy Hicks, Director, Insurance Services, OSBIE
tammyh@osbie.on.ca 519-767-2182 ext. 228

info@osbie.on.ca
osbie.on.ca

91 Westmount Road,
Guelph, Ontario N1H 5J2
Tel: 519-767-2182
Fax: 519-767-0281



Algoma District School Board
Fiscal 2023-24 Q1 Report
For the 3 months ended November 30, 2023

	Approved Budget (Annual)	Revised Estimates (Annual)	Q1 Actuals (Sept - Nov)	YTD Spend as % of Budget
Total Revenue	192,398,451	195,024,452	49,388,383	25.7%
Expenditures				
Classroom	111,824,965	113,930,652	29,168,111	26.1%
Non- Classroom	78,457,336	78,977,650	19,835,987	25.3%
Total Expenditures	190,282,301	192,908,302	49,004,098	25.8%