



REGULAR BOARD MEETING AGENDA
October 26, 2021
EDUCATION CENTRE 7:00 P.M.

To maintain Health & Safety measures, please be advised that visitor seating will be limited & available on a first come, first served basis. Doors open at 6:55 pm & will be locked at 7:15 pm to maintain the health, safety & security of all attendees. All visitors must show proof of double vaccination with identification and wear a mask at all times.

A. PROCEDURAL ITEMS

- I. Roll call
- II. Land Acknowledgement: Read by: Sheryl Evans
- III. Approval of Agenda
- IV. Conflict of Interest

V. Education Topic and/or Delegation

	Superintendent
1. Update on Food Programs and Donation from United Steelworkers Local 2251	L.R./J.M.
2. Overview of Upcoming Capital Project & Trades Programming at White Pines	J.S.M.

VI. System Information

	Superintendent
1. Update on Summer Capital Projects	J.S.M.
2. Distribution of Policy 6.30: Opening Exercises	M.B.

VII. Minutes from Previous Meetings

Minutes to be Approved by the Board:

- 1. Regular Board Meeting Minutes from 2021 09 21

Minutes to be Received by the Board:

- 1. S.E.A.C. Meeting Minutes from 2021 06 18

VIII. Student Trustees' Report

IX. Reports from Committee Chairs, O.P.S.B.A.



REGULAR BOARD MEETING AGENDA
October 26, 2021
EDUCATION CENTRE 7:00 P.M.

B. ACTION ITEMS	
	Superintendent
1. 2021-2022 Bank Borrowing Resolution	J.S.M.
2. 2021-2022 Capital Project Borrowing Resolution	J.S.M.
3. By-Law to provide for a 2022 Education Tax Levy	J.S.M.
4. Appointment of External Auditors to Provide Financial Statement Audit Services	J.S.M.
C. INFORMATION ITEMS	
FUTURE MEETINGS AND LOCATIONS	
2021 11 09 5:30 p.m. 7:00 p.m.	Committee of the Whole Board Meeting – H.E. Crowder Board Room Closed Open



**ALGOMA DISTRICT SCHOOL BOARD
REGULAR BOARD MEETING
CLOSED SESSION**

2021 09 21

5:30 p.m.

IN-PERSON & MICROSOFT TEAMS

The Regular Board Meeting was called to order by Chair Sarlo.

A. (I) Attendance as per attached schedule.

(Resolution #074-2021)

On motion of Trustees Marie Murphy Foran and Sheila Nyman it was approved:

That the Board move into Closed Session at 5:43 p.m.

(Resolution #075-2021)

On motion of Marie Murphy Foran and Brent Rankin it was approved:

That the Board adjourn Closed Session at 6:56 p.m.

Chair

Secretary



ALGOMA DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING – CLOSED SESSION

Date of Meeting: **Tuesday, September 21, 2021**

Time of Meeting: **5:30 p.m.**

Location: **EDUCATION CENTRE & MICROSOFT TEAMS**

ATTENDANCE

Name	Abs/Pres	Late Arrival	Early Departure	Comments
Trustees				
Greg Bowman	Pres.			
Sandra Edwards	Pres.			
Sheryl Evans	Pres.			
Elaine Johnston	Pres.			
Marie Murphy-Foran	Pres.			
Susan Myers	Pres.			
Sheila Nyman	Pres.			
Brent Rankin	Pres.			
Russell Reid	Pres.			
Jennifer Sarlo	Pres.			
Susan Thayer	Pres.			
Admin. Council				
L. Reece	Pres.			
J. Santa Maria	Pres.			
B. Vallee	Pres.			
J. Maurice	Pres.			
M. Bell	Pres.			
F. Palumbo	Pres.			
Others				
L. Aceti	Abs.			


 Chair or Trustee Designate



Resolution # 074-2021

Algoma District School Board
RESOLUTION

Moved by Trustee: Marie Murphy Foran

Seconded by Trustee: Alyman

2021 09 21

That the Board move into Closed Session at 8:43pm

Carried: Defeated: Amended:

Referred: Deferred:

Jennifer Sarlo: J.S.
Chair

TRUSTEE	FOR	AGAINST
Greg Bowman		
Sandra Edwards		
Sheryl Evans		
Elaine Johnston		
Marie Murphy-Foran		
Susan Myers		
Sheila Nyman		
Brent Rankin		
Russell Reid		
Susan Thayer		
Jennifer Sarlo		



Resolution # 075 - 2021

Algoma District School Board
RESOLUTION

Moved by Trustee: *Marie Murphy*

Seconded by Trustee: *Brent Rankin*

2021 09 21

That the Closed Session of the Board adjourn at 6:56 pm

Carried: Defeated: Amended:

Referred: Deferred:

Jennifer Sarlo: *J Sarlo*
Chair

TRUSTEE	FOR	AGAINST
Greg Bowman		
Sandra Edwards		
Sheryl Evans		
Elaine Johnston		
Marie Murphy-Foran		
Susan Myers		
Sheila Nyman		
Brent Rankin		
Russell Reid		
Susan Thayer		
Jennifer Sarlo		



**ALGOMA DISTRICT SCHOOL BOARD
REGULAR BOARD MEETING**

**MINUTES
OPEN SESSION**

2021 09 21

7:00 p.m.

IN-PERSON & MICROSOFT TEAMS

The Regular Board Meeting was called to order by Chair Sarlo.

A. (I) Attendance as per attached schedule.

(Resolution #076-2021)

On motion of Trustees Sheila Nyman and Marie Murphy Foran it was approved:

That the Board move into Open Session at 7:07 p.m.

A. (III) **Approval of Agenda**

(Resolution #077-2021)

On motion of Trustees Brent Rankin and Sheila Nyman it was approved:

That the Agenda dated 2021 09 21 be approved as distributed.

A. (V) **Education Topic and/or Delegation**

1. Update on Reopening journey
2. Virtual/Remote Learning Status

Supts.
M.B.

A. (VI) **System Information**

1. Enrolment Update
2. Information re: Vaccination Attestation/Disclosure Policy
3. Recognition of National Day of Truth and Reconciliation

F.P.
F.P.
J. M.

A. (VII) Approval of Minutes from Previous Meetings

(Resolution #078-2021)

On motion of Trustees Marie Murphy Foran and Sheila Nyman it was approved:

Minutes to be Approved by the Board.

1. Regular Board Meeting Minutes of 2021 06 15

(VII) Minutes to be Received by the Board.

N/A

A. Reports from Committee Chairs, OPSBA Items

(VIII) Student Trustees' Reports

(IX) Reports from Committee Chairs, O.P.S.B.A.

(Resolution #079-2021)

On the motion of Trustees Sheila Nyman and Marie Murphy Foran it was approved:

B.1 2021-2022 ONTARIO PUBLIC SCHOOL BOARD ASSOCIATION (OPSBA) FEES

1.4.0 Proposed Resolution

- 1.4.1 That the Board approve the membership in OPSBA for the year 2020-2021 at a cost of \$39,731.93 including HST.
-

(Resolution #080-2021)

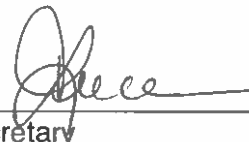
On motion of Trustees Sheila Nyman and Brent Rankin it was approved:

That the Board move to adjourn Public Meeting at 9:00 p.m.

Chair



Secretary





ALGOMA DISTRICT SCHOOL BOARD

REGULAR BOARD MEETING – OPEN SESSION

Date of Meeting: **Tuesday, September 21, 2021**

Time of Meeting: **7:00 p.m.**

Location: **EDUCATION CENTRE & MICROSOFT TEAMS**

ATTENDANCE

Name	Abs/Pres	Late Arrival	Early Departure	Comments
Trustees				
Greg Bowman	Pres.			
Sandra Edwards	Pres.			
Sheryl Evans	Pres.			
Elaine Johnston	Pres.			
Marie Murphy-Foran	Pres.			
Susan Myers	Pres.			
Sheila Nyman	Pres.			
Brent Rankin	Pres.			
Russell Reid	Pres.			
Jennifer Sarlo	Pres.			
Susan Thayer	Pres.			
Student Trustees				
Shail Giroux	Pres.			
Annika Morrison	Pres.			
Manook Wilson	Pres.			
Admin. Council				
L. Reece	Pres.			
J. Santa Maria	Pres.			
B. Vallee	Pres.			
J. Maurice	Pres.			
M. Bell	Pres.			
F. Palumbo	Pres.			
Others				
F. Walsh	Pres.			
L. Aceti	Pres.			
Donna Hillinger	Pres.			
Media				
Brian Kelly				
D. Taylor				


 Chair or Trustee Designate



Resolution # 076-2021

**Algoma District School Board
RESOLUTION**

Moved by Trustee: Allyman

Seconded by Trustee: Marie Murphy-Foran

2021 09 21

That the Board move into Open Session at 7:07 p.m.

Carried: Defeated: Amended:

Referred: Deferred:

Jennifer Sarlo: 
Chair

TRUSTEE	FOR	AGAINST
Greg Bowman		
Sandra Edwards		
Sheryl Evans		
Elaine Johnston		
Marie Murphy-Foran		
Susan Myers		
Sheila Nyman		
Brent Rankin		
Russell Reid		
Susan Thayer		
Jennifer Sarlo		



Resolution # 077-2021

Algoma District School Board
RESOLUTION

Moved by Trustee: O'Brien Rankin

Seconded by Trustee: Nyman

2021 09 21

(III.) Approval of Agenda

0921 JS

"That the Agenda dated 2021 06 15 be approved as distributed."

Carried: Defeated: Amended:

Referred: Deferred:

Jennifer Sarlo: JS
Chair

TRUSTEE	FOR	AGAINST
Greg Bowman		
Sandra Edwards		
Sheryl Evans		
Elaine Johnston		
Marie Murphy-Foran		
Susan Myers		
Sheila Nyman		
Brent Rankin		
Russell Reid		
Susan Thayer		
Jennifer Sarlo		



Resolution # 078-2021

Algoma District School Board
RESOLUTION

Moved by Trustee: Marie Murphy

Seconded by Trustee: Shyman

2021 09 21

A. (VII.) Minutes of Previous Meetings:

- 1. Minutes to be Approved by the Board:**
 - 1. Regular Board Meeting Minutes of 2021 06 15

(VII.) Minutes to be Received by the Board:
n/a

Carried: Defeated: Amended:

Referred: Deferred:

Jennifer Sarlo: 
Chair

TRUSTEE	FOR	AGAINST
Greg Bowman		
Sandra Edwards		
Sheryl Evans		
Elaine Johnston		
Marie Murphy-Foran		
Susan Myers		
Sheila Nyman		
Brent Rankin		
Russell Reid		
Susan Thayer		
Jennifer Sarlo		

Algoma District School Board
RESOLUTION

Moved by Trustee: Shymus

Seconded by Trustee: Marie Murphy

2021 09 21

B.1 2021-2022 ONTARIO PUBLIC SCHOOL BOARD ASSOCIATION (OPSBA) FEES

1.4.0.1 Proposed Resolution

1.4.1 That the Board approve the membership in OPSBA for the year 2020-2021 at a cost of \$39,731.93 including HST.

Carried: Defeated: Amended:

Referred: Deferred:

Jennifer Sarlo: 
Chair

TRUSTEE	FOR	AGAINST
Greg Bowman		
Sandra Edwards		
Sheryl Evans		
Elaine Johnston		
Marie Murphy-Foran		
Susan Myers		
Sheila Nyman		
Brent Rankin		
Russell Reid		
Susan Thayer		
Jennifer Sarlo		



Resolution # 080-2021

Algoma District School Board
RESOLUTION

Moved by Trustee: Sheila Nyman

Seconded by Trustee: Brent Rankin

2021 09 21

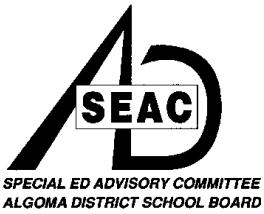
That the Board move to adjourn Public Meeting at 9:00pm

Carried: Defeated: Amended:

Referred: Deferred:

Jennifer Sarlo: [Signature]
Chair

TRUSTEE	FOR	AGAINST
Greg Bowman		
Sandra Edwards		
Sheryl Evans		
Elaine Johnston		
Marie Murphy-Foran		
Susan Myers		
Sheila Nyman		
Brent Rankin		
Russell Reid		
Susan Thayer		
Jennifer Sarlo		



**ALGOMA DISTRICT SCHOOL BOARD
SPECIAL EDUCATION ADVISORY COMMITTEE (S.E.A.C.)**

MINUTES OF MEETING
June 8, 2021
Via MS Teams
12:00 Start Time

Present: P. Mick (Member-At-Large), L. Lambert (Algoma Public Health - Infant Child Development Program), S. Kitts (North Shore Tribal Council), M. Barbeau (Community Living Algoma) M. Svantesson (Thrive – Alternate)

Trustees: R. Reid, S. Evans

Staff: B. Vallee (Superintendent), C. Phillips (Recording Secretary), K. Viita (System Administrator)

Regrets: Amanda Gauthier (Thrive)

Guests: Executive Superintendent of Business & Operations: Joe Santa Maria

Chair Pat Mick called the meeting to order at 12:00 p.m. With the approval of Chair Mick, Superintendent Vallee to facilitate the remainder of the Teams meeting.

1 Round Table - Introduction of members, staff, and guests.

2. Approval of Agenda and Minutes (May 18, 2021)

- Agenda approval. Moved by S. Kitts. Seconded by R. Reid. All in favour.
- Approval of Minutes. Moved by M. Barbeau. Seconded by R. Reid. All in favour.

1. Presentation: 2021-2022 Funding/Budget (Superintendent Santa Maria)
Final Feedback on 2021-2022 Special Education Plan

- Superintendent J. Santa Maria began by recognizing our SEAC community partners; we appreciate the hard work that everyone does for children and the productive working relationships.
- Budget of \$169,202,981 for the 2021-22 budget year will go to the Board for approval on June 15th. Approximately 20 million is budgeted specifically for Special Education. Good news budget- only a small deficit
- COVID-related funding for items such as laptops, PPA supplies, mental health and other special education areas.
- School board memo SB06 details funding sources
https://efis.fma.csc.gov.on.ca/faab/Memos/SB2021/SB06_EN.pdf

- Includes Partnerships & Priorities Funds (PPF). These are targeted funds that go towards specific areas. Several items have moved from PPF into the Grants for Student Needs (GSN) which is usually considered to be a good thing as GSN has more permanency (and fewer reports to complete).
- Similar budgeting in all special education areas for the upcoming school year.

Question:

- Trustee Evans- really appreciates all the long hours and hard work that both Superintendent Vallee and Superintendent Santa Maria do by advocating for Algoma District School Board. It is amazing how they find ways to make the funding work for special education students.
- P. Mick wondering if additional money is being providing for alternative format graduations. Superintendent Santa Maria- unfortunately, not aware of any additional funds. We are still waiting to see what exactly graduations can look like, but ADSB will do something special for our students who are graduating.
- Covid money has been put to good use for our school Board

4. ADSB 2021-2022 Special Education Plan (Draft)

- B. Vallee sent out the updated version to members of the Special Education Plan asking for any further comment or changes. No changes suggested.
- The Special Education Plan will be presented for approval at the June 15th Board meeting. Following approval, the plan will be posted on our website.

5. Member Organization Updates

P. Mick– Member at large:

- Nothing to report.

L. Lambert -APH Infant Child Development Program

- Covid- 19 is still a high focus at APH.
- Staff working half/ half virtual and in-person for our high needs' children.
- Busy few weeks with school transition meeting and preparing for September.
- School readiness programming is taking place and has been quite successful. In July, as virtual summer camp will be offered, providing materials for parents to work online.
- Parent programs continue online with different time slots available for parents.

M. Barbeau -Community Living Algoma

- Community Living Algoma very pleased to be providing 2 scholarships this year.
- Community Living Algoma is still focusing on mental health and very pleased that Algoma District School Board has offered the summer mental health services.
- Staff still providing “drive-by” trying to connect with clients

S. Kitts - North Shore Tribal Council

- Staff are back to working between home/office on rotation.
- Busy with transition meetings, meetings with specialist and doctors.
- Preparing for graduation parade, this will be an exciting event that all departments will take part in. A parade of cars will drive by June 22/ 23, 2021 to each student's house,

placing lawn signs and giving a small present. Graduation parade occurs for all SK, Gr. 8, Gr.12 and post-secondary students who are graduating this year.

M. Svantesson -Thrive

- Mostly virtual meetings with families, although some in-person work also occurs
- Excited to open up the priority list, as we moved into phase one allowing travelling to support and meet with families.
- Parents/ families ready for the summer - hard to get parents to commit to virtual sessions
- Looking for controlled and safe environments to see clients
- Have posted for summer students - hoping that summer camps (e.g., YMCA) will be taking place this year with smaller groups and a lot of Covid rules in place

6. Report from the Board (Trustees)

- May 18, 2021, was a short meeting focusing on policies.
- Fantastic workshop presentation by the Special Education Team following the formal meeting on May 18th. It was amazing to hear a little about each role, as well as a variety of success stories and overview of many of the supports we provide for students.
- Ontario Public School Board Association General Meeting is June 10, 11 2021.

7. Report from Administration (B. Vallee)

- **Remote Learning for Remainder of School Year:** Ministry has announced that remote learning will be in place for the remainder of the school year, with continued in-person learning available for students presenting with complex special education needs that are unable to benefit from remote learning. At present, all schools across Ontario remain on remote learning. We currently have about 65 students that are participating in in-person learning at present. The Ministry continues to collect data on a bi-weekly basis regarding these numbers.
- **Transition Meetings:** K Viita provided an update on the spring transition meetings for incoming kindergarten students. Over the past three weeks, 76 transition meetings have taken place. The spring meeting is an opportunity to connect families, school staff, and external providers
- **Ongoing SERT Professional Development:** We have concluded our on-going professional development sessions for our SERTs. Our final session took place on Friday. The session focused on reflection on the school year – what elements of our practice worked well, what did not work as well, and what should be looking at changing next year to make our practices more effective and efficient.
- **Formal Assessments:** We opened up an intake period from June 1st through June 10th for schools to submit referrals for psychological-educational and speech-language assessments. We are hoping to begin further assessments over the final few weeks of June and into the summer months.
- **Summer Programming:** The Ministry has provided information regarding funding for summer programming, including summer learning, summer school, and summer transition programming. Funding for Mental Health supports and services during the summer months has also been provided. We anticipate offering special education supports for both summer school and summer learning program, as well as providing transition programming for students with complex needs from August 30th through September 1st, as well as offering virtual programming to specific groups of students.
- **Parent Involvement Committee:** PIC is still looking for a SEAC member to sit on the Parent Involvement Committee. The role of the PIC is to encourage parent involvement

board-wide, so it would be great if a SEAC member was able to bring information from SEAC to the PIC, and vice-versa. Any volunteers?

8. Next meeting: September 21, 2021

9. Motion to adjourn: Moved by. S. Kitts. Seconded by S. Evans.

Meeting adjourned at 1:20 p.m.

SECTION 6: OPERATIONS

Policy 6.30: Opening Exercises

Supporting Policies

Supporting Procedures

Supporting Protocols and Guidelines

Supporting Templates and Forms

Other Resources

Approved by Board Resolution #154-1998 06 23

Approved by Board Resolution #106-2009 06 16

Reviewed by Board Resolution #044-2015 02 24

All elementary and secondary schools in the Algoma District School Board shall include, as part of their opening exercises, O' Canada and a moment of silent reflection.

SECTION 6: OPERATIONS

Policy 6.30: Opening Exercises

Supporting Policies

Supporting Procedures

Supporting Protocols and Guidelines

Supporting Templates and Forms

Other Resources

Approved by Board Resolution #154-1998 06 23

Approved by Board Resolution #106-2009 06 16

Reviewed by Board Resolution #044-2015 02 24

~~All elementary and secondary schools in the Algoma District School Board shall include, as part of their opening exercises, O' Canada and a moment of silent reflection.~~

As per Education Act Regulation 435/00 and Policy/Program Memorandum (PPM) No. 108, all Algoma District School Board elementary and secondary schools must be opened or closed each day with the national anthem, a period of silence and an acknowledgement of traditional Indigenous territory. "God Save the Queen" may be included at the discretion of the Principal.

Any additional readings must impart social, moral, or spiritual values that are representative of our multicultural society.

Parents/guardians and students aged 18 years or older, who object to part or all of the exercises, may apply to the Principal, in writing, for exemption. Exempted students may either remain seated in the classroom without disrupting or distracting the exercises, or remain in the hallway, visible by the teacher for supervision purposes.



B.1 Director's Report To The Board

Date: 2021 10 26

Subject: **2021-2022 BANK BORROWING RESOLUTION**

1.1.0 Background & Information

- 1.1.1 In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to \$10,000,000 to meet its obligations, until current revenue is received, the current expenditures of the Board for the period commencing on September 1, 2021 and ending on August 31, 2022 (the "Period").
- 1.1.2 Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.
- 1.1.3 The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

1.2.0 Recommendation

- 1.2.1 It is recommended that The Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from the Banker of the Board, currently Canadian Imperial Bank of Commerce ("CIBC") or from any other approved lender authorized for borrowing purposes in accordance with Section 243 of the Act a sum or sums not exceeding in the aggregate \$10,000,000 to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to the Banker of the Board, currently CIBC, or from any other approved lender promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business for the sums borrowed plus interest at a rate to be agreed upon from time to time with the Banker of the Board, currently CIBC, or from any other approved lender; (See Attachment B. #1)
- 1.2.2 The Director of Education and Treasurer or Superintendent of Business is authorized and directed to apply in payment of all sums borrowed plus interest, all of the money collected or received in respect of the current revenues of the Board.



B.1 Director's Report To The Board

Date: 2021 10 26

Subject: 2021-2022 BANK BORROWING RESOLUTION

1.2.0 Recommendation (Continued)

1.2.3 The Director of Education and Treasurer or Superintendent of Business is authorized and directed to deliver to the Banker of the Board, currently CIBC, or from any other approved lender from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

1.3.0 Proposed Resolution

1.3.1 That the Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from the Banker of the Board, currently Canadian Imperial Bank of Commerce ("CIBC") or from any other approved lender authorized for borrowing purposes in accordance with Section 243 of the Act a sum or sums not exceeding in the aggregate \$10,000,000 to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to the Banker of the Board, currently CIBC, or from any other approved lender promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business for the sums borrowed plus interest at a rate to be agreed upon from time to time with the Banker of the Board, currently CIBC, or from any other approved lender; (See Attachment B.1 #1)

1.3.2 The Director of Education and Treasurer or Superintendent of Business is authorized and directed to apply in payment of all sums borrowed plus interest, all of the money collected or received in respect of the current revenues of the Board;

1.3.3 The Director of Education and Treasurer or Superintendent of Business is authorized and directed to deliver to the Banker of the Board, currently CIBC, or from any other approved lender from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

ALGOMA DISTRICT SCHOOL BOARD 2021-2022 Borrowing Resolution

A RESOLUTION AUTHORIZING THE BORROWING OF MONEY TO MEET CURRENT EXPENDITURES OF THE ALGOMA DISTRICT SCHOOL BOARD (the "Board")

Background

1. In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow the amount of up to \$10,000,000 to meet, until current revenue is received, the current expenditures of the Board for the period commencing on September 1, 2021, and ending on August 31, 2022 (the "Period").
2. Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the unreceived balance of the estimated revenues of the Board for the Period.

The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

RESOLVED THAT:

1. That the Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business are authorized on behalf of the Board to borrow from time to time by way of promissory note, or overdraft, or bankers' acceptance from the Banker of the Board, currently Canadian Imperial Bank of Commerce ("CIBC") or from any other approved lender authorized for borrowing purposes in accordance with Section 243 of the Act a sum or sums not exceeding in the aggregate \$10,000,000 to meet, until current revenue is collected, the current expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to the Banker of the Board, currently CIBC, or from any other approved lender promissory notes or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business for the sums borrowed plus interest at a rate to be agreed upon from time to time with the Banker of the Board, currently CIBC, or from any other approved lender;
2. The Director of Education and Treasurer or Superintendent of Business is authorized and directed to apply in payment of all sums borrowed plus interest, all of the money collected or received in respect of the current revenues of the Board;
3. The Director of Education and Treasurer or Superintendent of Business is authorized and directed to deliver to the Banker of the Board, currently CIBC, or from any other approved lender from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the Board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

We hereby certify that the foregoing is a true and complete copy of a Resolution of the Board in the Province of Ontario, duly passed at a meeting of the Board and that this Resolution is in force and effect.

DATED this 26th day of October 2021.

WITNESS the corporate seal

Chair

Secretary



B.2 Director's Report To The Board

Date: 2021 10 26

Subject: 2021-2022 CAPITAL PROJECT BORROWING RESOLUTION

2.1.0 Background & Information

2.1.1 In accordance with Subsection 243(1) of the Education Act (R.S.O. 1990) (the "Act"), the Board considers it necessary to borrow, for short term purposes, the amount of up to \$20,000,000 to meet the Boards obligations for payments related to Capital Projects, until the Ministry of Education flows Capital funding.

2.1.2 This is required to ensure ADSB's cash management strategy addresses Ministry of Education procedures in funding Capital payments for approved projects. The Ministry of Education flows payments to School Boards only twice per year:

- a) Capital expenditures from September to March (recorded in the March report submission to the Ministry and paid out in August to School Boards)
- b) Expenditures from April to August (recorded in the financial statement submission to the Ministry and paid out in February to School Boards)

Short term interest costs on the Banker's acceptance are fully reimbursed by the Ministry of Education for Capital Projects.

2.1.3 Pursuant to Subsection 243(3) of the Act, the total amount borrowed pursuant to this Resolution together with the total of any similar borrowings and any accrued interest on those borrowings is not to exceed the un-received balance of the estimated revenues of the Board for the Period.

2.1.4 The amount borrowed for current expenditures is within the Board's Debt and Financial Obligation Limit as established by the Ministry of Education and Training from time to time.

2.2.0 Recommendation

2.2.1 It is recommended that The Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business are authorized on behalf of the Board to borrow from time to time by way of bankers' acceptance from the Banker of the Board, currently Canadian Imperial Bank of Commerce ("CIBC") or from any other approved lender authorized for borrowing purposes in accordance with Section 243 of the Act a sum or sums not exceeding in the aggregate \$20,000,000 to meet, until current revenue is collected, the current Capital expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to the Banker of the Board, currently CIBC, or from any other approved lender or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business for the sums borrowed plus interest at a rate to be agreed upon from time to time with the Banker of the Board, currently CIBC, or from any other approved lender.



B.2 Director's Report To The Board

Date: 2021 10 26

Subject: 2021-2022 CAPITAL PROJECT BORROWING RESOLUTION

2.2.0 Recommendation (Continued)

2.2.2 The Director of Education and Treasurer or Superintendent of Business is authorized and directed to apply in payment of all sums borrowed plus interest, all of the money collected or received in respect of the current revenues of the Board.

2.3.0 Proposed Resolution

2.3.1 That the Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business are authorized on behalf of the Board to borrow from time to time by way of bankers' acceptance from the Banker of the Board, currently Canadian Imperial Bank of Commerce ("CIBC") or from any other approved lender authorized for borrowing purposes in accordance with Section 243 of the Act a sum or sums not exceeding in the aggregate \$20,000,000 to meet, until current revenue is collected, the current Capital expenditures of the Board for the Period (including the amounts required for the purposes mentioned in Subsection 243(1) and 243(2) of the Act), and to give to the Banker of the Board, currently CIBC, or from any other approved lender or bankers' acceptances, as the case may be, sealed with the corporate seal of the Board and signed by any two of the Chair or Vice Chair and one of the Director of Education and Treasurer or Superintendent of Business for the sums borrowed plus interest at a rate to be agreed upon from time to time with the Banker of the Board, currently CIBC, or from any other approved lender; (See Attachment B.2 #1)

2.3.2 The Director of Education and Treasurer or Superintendent of Business is authorized and directed to apply in payment of all sums borrowed plus interest, all of the money collected or received in respect of the current revenues of the Board.



CAPITAL PROJECTS BORROWING RESOLUTION 2021-2022

A RESOLUTION AUTHORIZING THE ALGOMA DISTRICT SCHOOL BOARD (the "Board") TO BORROW MONEY PURSUANT TO THE PROVISIONS OF SECTION 243(1) OF THE EDUCATION ACT FOR THE RAISING OF FUNDS TO MEET THE CURRENT EXPENDITURE REQUIREMENTS OF CERTAIN CAPITAL PROJECTS AS MORE PARTICULARLY DESCRIBED IN THIS RESOLUTION, UNTIL CURRENT REVENUE IS RECEIVED.

WHEREAS:

- A. The Board has received funding approval under the Ministry of Education's Capital Funding Programs for identified capital needs valued at over \$34 million. Reimbursement of board expenditure is contingent on amounts reported in the Financial Statements (as of August 31st) and March Report (as of March 31st) and payments for these capital expenditures will occur on a bi-annual basis as illustrated below:

Capital Expenditures made in Period	Ministry Payment Received
Apr 01 to Aug 31	Feb
Sep 01 to Mar 31	Aug

The ministry will fund the board's short-term interest costs related to these capital expenditures.

- B. The Board wishes to apply to the Canadian Imperial Bank of Commerce ("CIBC") for a capital loan for the purpose of short-term financing the capital projects until the capital grants are received from the Ministry of Education;
- C. The total cost of the projects is within the Board's Debt and Financial Obligation Limit as established by the Ontario Ministry of Education.
- D. The interest expense incurred will be repaid to the Board by the Ministry of Education under the 'Allocation for Short-Term Interest Grant'.

THEREFORE, BE IT RESOLVED as follows:

1. "The **Board Chair** and the **Director of Education** are authorized on behalf of the Board to borrow up to \$20,000,000 for capital projects in accordance with the Act.
2. The Chair or Vice-Chair and the Director of Education are authorized for and on behalf of the Board to execute and deliver all such documents to do such other acts and things as may be necessary to give full effect of this resolution.

We hereby certify that the foregoing is a true and complete copy of a Resolution of the Board in the Province of Ontario, duly passed at a meeting of the Board and that this Resolution is in force and full effect.

Dated this 26th day of October 2021

.....
Jennifer Sarlo, Board Chair

.....
Lucia Reece, Director of Education



B.3 Director's Report to the Board

Date: 2021 10 26

Subject: **A BY-LAW TO PROVIDE FOR A 2022 EDUCATION TAX LEVY**

3.1.0 Background

- 3.1.1** Subsection 257.7(1) of the Education Act requires that the English-language public district school boards levy education tax for all boards of education in areas without municipal organization within the jurisdictional area of the board.
- 3.1.2** Section 257.7(1) of the Education Act states that taxes levied by the English-language public district school boards shall be collected under the *Provincial Land Tax Act, 2006* as if they were taxes imposed under the Act.
- 3.1.3** Ontario Regulation 400/98 and subsequent amendments to this regulation prescribe the tax rates under subsection 257.12(1) of the *Education Act*.
- 3.1.4** As of January 01, 2009, the Board no longer administers the collections of the Education Tax Levy in our Unorganized Townships. This function has been centralized through the Provincial Land Tax Office. This By-Law will allow us to receive the Algoma District School Board's share of Education Taxes from the Provincial Land Tax Office.

3.2.0 Information

- 3.2.1** It is necessary for the Board to pass By-Law 2022-01 (Attachment B.3 #1) in order to provide for the receipt of a 2022 Education Tax Levy in accordance with the Education Act, Provincial Land Tax Act and related regulations noted above.

3.3.0 Recommendation

- 3.3.1** It is recommended that the Board read three times and approve By-law No. 2022-01 to provide for the receipt of a 2022 Education Tax Levy in accordance with the Education Act, Provincial Land Tax Act and related regulations noted above as described in the Director's Report to the Board of 2021 10 26.

3.4.0 Proposed Resolution

- 3.4.1** That the Board read three times and approve By-law No. 2022-1 to provide for the receipt of a 2022 Education Tax Levy in accordance with the Education Act, Provincial Land Tax Act and related regulations noted above as described in the Director's Report to the Board of 2021 10 26.

BY-LAW NO. 2022-01

A BY-LAW TO PROVIDE FOR A 2022 EDUCATION TAX LEVY

WHEREAS subsection 257.7(1) of the *Education Act* requires the Board to levy the tax rates prescribed under section 257.12 of the *Education Act*;

AND WHEREAS Ontario Regulation 400/98 and subsequent amendments to this regulation prescribe the tax rates under subsection 257.12(1) of the *Education Act*;

NOW THEREFORE the Algoma District School Board enacts as follows:

The rates set out in Ontario Regulation 400/98 and subsequent amendments to this regulation for the year 2021 are hereby levied in localities within the area of jurisdiction of the Board on the property indicated in section 257.7 of the *Education Act*.

ENACTED AND MADE AS OF THE 26th day of October 2021.

Jennifer Sarlo, Chair

Lucia Reece, Director

Read three times and approved at the Regular Board meeting on October 26th, 2021.



B.4 Director's Report To The Board

Date: 2021 10 26

Subject: **APPOINTMENT OF EXTERNAL AUDITORS TO PROVIDE FINANCIAL STATEMENT AUDIT SERVICES**

4.1.0 Information

4.1.1 Staff has reviewed the Ontario Education Collaborative Marketplace (OECM) which is a not for profit (NFP) collaborative sourcing partner for Ontario's education sector, public sector organizations and the NFP sector. OECM exists to streamline purchasing processes across the province. The Ministry of Education and the Ontario Government encourage the utilization of collaborative purchasing models.

4.1.2 The results of the staff review were shared with Audit Committee members on 2021 09 15 and 2021 10 14. In accordance with the results of the review, the Audit Committee is recommending to the Board, to appoint KPMG LLP as the Board's audit firm for the next five years.

4.1.3 Staff met with KPMG LLP representatives and advised KPMG LLP that they were appointed as auditors subject to the Board of Trustees approval at the next available Board meeting.

4.2.0 Recommendation

4.2.1 It is recommended that the firm of KPMG LLP be appointed as auditor for the Algoma District School Board for a term of five fiscal periods beginning with the fiscal period ending August 31, 2021. The term will end on August 31, 2026.

4.3.0 Proposed Resolution

4.3.1 That the firm of KPMG LLP be appointed as auditor for the Algoma District School Board for a term of five fiscal periods beginning with the fiscal period ending August 31, 2021. The term will end on August 31, 2026.